



**Mid-Month Council Meeting Agenda
December 17, 2014 - 7:00 pm
Townsend Town Hall, 661 South Street**

Meeting: 7:00 pm

I. Call to Order:

II. Opening Ceremonies

- a. Roll Call:
- b. Recognition of Visitors:
- c. Pledge of Allegiance:
- d. Announcements:
 - (Revised) Christmas Holiday Town Hall Closing Schedule:
 - i. Wednesday, December 24, 2014 closing at noon,
 - ii. Thursday, December 25, 2014 CLOSED
 - iii. Friday, December 26, 2014 CLOSED
 - Town Hall closed Thursday, January 1, 2015 for New Year's Day.

III. Additions/Deletions to Published Agenda

IV. Council Minutes

- a. Approval of November 26, 2014 Mid-month minutes
- b. Approval of December 3, 2014 Council minutes

V. Mayor's Report

- Possible annexation of two new properties; Parcel No.'s: 14.015-00.021 & 14.015-00.204

VI. Reports

- a. Fred Townsend III, Town Attorney
- b. Owen Hyne, Town Engineer
- c. Dawson Green, Town Manager

VII. Committee Reports

- a. Finance: Chair – Mayor Jermaine Hatton
- b. Public Works: Chair - CM Rudy Sutton
 - Progress Report of work @ 141 Main Street
 - Discuss and approve final floor plan of new Town Hall
- c. Land Use & Development: Chair – Mayor Jermaine Hatton
 - Discussion and possibly vote to engage in discussion with Chesapeake Utility to update current franchise agreement
 - Discussion and possibly vote on waiving of Performance Bond Requirement for Phase 3C (Gray Street Properties, LLC – Townsend Village II)
- d. Community Relations: Chair – CW Cindy Cook
 - Discussion and possible approval of Holiday greeting in Transcript
- e. Public Safety: Chair – CM John Ness
- f. Parks & Recreation: Chair – CW Lorraine Gorman
 - Christmas Caroling in the Park, Sunday, 12/21/14 @ 2:00 pm
 - Update on NWF events and promotions
 - Discussion and possible approval of proposal submitted by Mid-Atlantic Electric to:
 - a. Rewire the lights for Pavilion and Gazebo to have an independent circuit for the photo cells.
 - b. Install electric receptacle on 4 x 4 post in the island.

VIII. Citizens Comments & Participation:

IX. Motion to Adjourn for Executive Session:

X. Executive Session:

- a. Discussion of Town personnel matters in which the names, competency and abilities of individual employees are discussed pursuant to 29 Del.C. 10004 (b) (9).

XI. Motion to close Executive Session & Re-convene Mid-Month Meeting:

XII. Adjournment:

The agenda items as listed may not be considered in sequence. This agenda is subject to change to include the addition or deletion of items, including executive sessions.

Posted 12/10/14 clb
12/12/14 dmg
12/15/14 dmg
12/16/14 add