



**Mid-Month Council Meeting Minutes**  
**December 16, 2015**  
**7:00 pm**  
**Townsend Town Hall**

**7:00 pm - Meeting**

**I. Call to Order:**

**II. Opening Ceremonies**

- a. Roll Call
- b. Recognition of Visitors:
- c. Pledge of Allegiance:
- d. Announcements:

• Town Hall closes at noon on Wednesday 12/23 and will reopen on Monday 12/28/15 in observance of the Christmas holiday

**III. Additions/Deletions to Published Agenda**

**IV. Council Minutes**

- a. Approval of November 20, 2015 Mid-month minutes
- b. Approval of December 2, 2015 Council minutes

**V. Mayor's Report**

- a. Discussion/possible approval of Council stipend
- b. Discussion/possible approval to hire part-time Administrative Assistant
- c. Discussion regarding possible opportunities for Finley Street property
- d. Streetscape Phase 2

**VI. Reports**

- a. Fred Townsend III, Town Attorney
- b. Owen Hyne, Town Engineer
- c. Dawson Green, Town Manager

**VII. Committee Reports**

- a. Finance: Chair – Mayor Jermaine Hatton
  - b. Public Works: Chair - CM Rudy Sutton
  - c. Land Use & Development: Chair – Mayor Jermaine Hatton
  - d. Public Safety: Chair – CM John Ness
  - e. Community Relations: Chair – CW Cindy Cook
  - f. Parks & Recreation: Chair – CW Lorraine Gorman
- Tree lighting/Christmas Caroling in the Park update

**VIII. Citizens Comments & Participation:**

**IX. Adjournment:**

The agenda items as listed may not be considered in sequence. This agenda is subject to change to include the addition or deletion of items, including executive sessions.

Posted 12/9/15 msf