



**Townsend Council Meeting Agenda**  
**March 2, 2016**  
**Board of Adjustment Hearing @ 6:45 pm**  
**Public Hearing @ 7:15 pm**  
**Council Meeting @ 7:30 pm**  
**Townsend Fire Hall, 107 Main Street**

---

**6:45 pm – Board of Adjustment Hearing**

- I. Call to Order:
- II. Roll Call:
- III. Pledge of Allegiance:
- IV. Request for relief from side yard parking setback of 15' to 10' at 5988 Summit Bridge Road
- V. Adjournment

---

**7:15 pm – Public Hearing**

- I. Call to Order:
- II. Roll Call:
- III. Pledge of Allegiance:
- IV. Final Reading of Ordinance No. 16-02: Voter Registration for Town Elections
- V. Adjournment

---

**7:30 pm – Council Meeting**

- I. Call to Order:
  - II. Opening Ceremonies
    - a. Roll Call
    - b. Pledge of Allegiance:
    - c. Recognition of Visitors:
    - d. Announcements:
      - Town Hall closed Good Friday, March 25, 2016
      - Townsend Easter egg hunt is Saturday, March 19, 2016 @ 2:00 pm. Raindate is Sunday, March 20, 2016 @ 2:00 pm. Refreshments will be served.
  - III. Additions/Deletions to Published Agenda:
  - IV. Council Minutes
    - a. Approval of January 20, 2016 Mid-Month minutes
    - b. Approval of February 3, 2016 Council minutes
  - V. Mayors Report
    - a. Discussion/possible vote to approve Ordinance No. 16-02: Voter Registration for Town Elections
  - VI. Reports
    - a. State Police: Lt. Anthony Hudak/Cpl1 Heather Imhof
    - b. Representative Jeff Spiegelman
    - c. Townsend Fire Department: Richard Greene
    - d. Town Attorney Fred Townsend III:
    - e. Town Inspector David Naples:
    - f. Town Manager Dawson Green:
  - VII. Committee Reports
    - a. Finance: Chair – Jermaine Hatton
    - b. Public Works: Chair – CM Rudy Sutton
    - c. Land Use & Development: Chair – Jermaine Hatton
    - d. Community Relations: Chairs – CW Cindy Cook
    - e. Public Safety: Chair – CM John Ness
  - VIII. Citizens Comments & Participation
  - IX. Adjournment:
  - X. **Motion to Adjourn for Executive Session:**
  - XI. **Executive Session:**
    - a. Discussion of Town personnel matters in which the names, competency and abilities of individual employees are discussed pursuant to 29 Del.C. 10004 (b) (9), and "To consider legal advice with respect to pending litigation in which a public discussion would have an adverse effect on litigation strategy pursuant to 29 Del.C. §10004(b)(4)."
  - XII. **Motion to close Executive Session & Re-convene Mid-Month Meeting:**
  - XIII. **Adjournment:**
-

The agenda items as listed may not be considered in sequence. This agenda is subject to change to include the addition or deletion of items, including executive sessions.

Posted 2/24/16 clb  
Revised 2/29/16 clb