

TOWN OF TOWNSEND
August 7, 2013
Council Meeting minutes at meeting

7:30 pm – Council Meeting

- I. **Call to Order:** 7:30 pm
- II. **Opening Ceremonies**
 - a. Roll Call: Mayor Hatton, CM Ness, CM Esler, CW Gorman, Attorney Townsend, Engineer Hyne, TM Green, TC Beaver, FO DeShields (7:35)
 - b. Pledge of Allegiance: said
 - c. Recognition of Visitors: 8
 - d. Announcements:
 - Town Hall closed September 2, 2013 in observance of Labor Day
 - Peach Parade asked Mayor Hatton to be a judge at the parade
- III. **Additions/Deletions to Published Agenda:** none
 - a. Je motion, lg 2nd, unan accept as written
- IV. **Council Minutes** (copies on back table)
 - June 19, 2013 Workshop minutes approved at workshop
 - July 3, 2013 Council minutes approved at workshop
- V. **Reports of the Officers**
 - a. State Police: Lt. Douglas Deveney
 - Apologized for missing last meeting
 - 8 burglaries in July in 19734 zip code, one they pushed ac through window and went in that way.
 - Sheds – make sure they are locked,
 - Call us if see someone suspicious walking or driving slowly in neighborhoods
 - Have 2 command cars handling hot spots, working very well
 - Looking at one specific house and they will be watching it, governors task force also involved
 - New unit, mounted patrol will be in parade in September and may do demonstration, will see if can get motorcycles, possible aviation and K-9 unit
 - Mayor asked about burglaries in townsend zip code, are they within 6 miles of town
 - Only one in 6 mile area
 - Dwain asked if patrol car could sit on commerce street on sat morning and late afternoon, speeding, mostly pick-ups
 - Lt. said they will do this
 - b. Representative: Jeff Spiegelman
 - Session over and took vacation
 - Have any concerns let me know
 - c. Townsend Fire Department: Bob Biggs – not here, dwain filled in
 - Ac still not working, had meeting last night and trying to get some new units
 - Spring fling tickets for june 2014 should be out anytime
 - Bbq last Saturday every month
 - Sorry bob not here
 - Ness asked if for parade and fair, state police will be at either end of main street, asked if fire company has any wooden horses to block side streets’

- Dwain said they have none, contact deldot to see if can get some, will get with you after.

VI. Reports

- a. Fred Townsend III, Attorney:
 - 501C not on agenda, can discuss later if you wish'
 - Talked with tm green about zoning issues
 - Compliment the Town on not having controversy and lots of conflict. I appreciate it.
- b. Owen Hyne, Engineer:
 - Streetscape out to bid now, improving sidewalk on Main between South and railroad,
 - Working on plans for lighting – electric at park
 - Hatton asked how many people attended the meeting this week
 - Owen said 4 contractors, had more the last time but not there type of work. These 4 contractors do this type of work
 - Rocke asked what exactly owen is doing with electrical at park
 - Owen said town is researching options
- c. Dawson Green, Town Manager:
 - 2 new building permits, 1 JS, 1 Handler
 - Mosquito spraying link on website
 - Light working at flag at war memorial and ordered another ballast for the memorial itself

VII. Committee Reports

- a. Finance Committee: Chair – Mayor Jermaine Hatton
 - Finance Report – at 99.9 % usage with new software
 - Should be online next week to accept trash bills, can pay taxes online now.
 - Balance sheets from both finance systems on back table.
 - Total assets 2.1 million, losses 1.1 million, old report not as clean
 - To help support the changeover to the new software we switched checking to PNC who offered us savings
 - Looking at overall finances for escrow accounts back to 2003, tm green is trying to unravel 10 years of data, how much we took in vs how much we paid out, hope to have some answers by fall
 - Dwain asked
 - Hatton said not necessarily, some money is housed in metlife accounts, some in checking, the developments pre-date any account we have now
 - Dwain asked what accumulated depreciation on 2nd page consists of
 - Azure said rolled off balance sheet but can't go by that as msa isn't on it, trying to clean it up
 - Hatton said not sure, trying to get used to software, azure working with Edmonds to clean it up
 - Esler asked if trash is included on the report and hatton said no
 - Park equipment could be part of it also,
 - Dwain said will wait until workshop to ask rest of questions
 - Hatton said on trash bills there is a pin number which you will use to pay online,
 - Azure said there is a pin on the tax bill also
 - Dwain asked if taxes have been mailed yet, he hasn't recvd his
 - Dwain will stop and get a copy tomorrow
- b. Public Works Committee: Chair – CM Rudy Sutton – not here

- c. Land Use & Development Committee: Chair – Mayor Jermaine Hatton
 - Really close to completing zoning changes
 - Public meeting, 1st and 2nd reading of Ordinances at workshop on 21st.
 - 13 parcels in town that don't match zoning with the comp plan and zoning map
- d. Community Relations – CM Joel Esler
 - One comment just sent via email that they were jogging in park and bunch of kids in pavilion moving tables all around, one tipped upside down on hill, 2 others outside pavilion and moving others around.
 - T-shirts ordered, will be here next week
 - Showed sample polo shirt, lazer etching shows up better in dark, really cant see it
 - Tshirts aren't etched, they are higher end stamped shirt
 - Advantage to lazer etching is never fades
 - Whatever council wants we will do
 - Lg said color of shirt is nice but can't see logo
 - Long discussion on polo shirts
 - Number of people reading website and facebook is growing
 - Mr rocked asked is polo shirt could be white with maroon logo
 - It was agreed for esler to go back to the company to get a better design, if embroided it will have to be ironed every morning
- e. Public Safety Committee: Chair – CM John Ness
 - Emailed council additional info about our own police force
 - Esler told ness to ensure the charter allows for our own police force
- f. Charter & Ordinance Committee – CM Joel Esler
 - Charter committee meeting – Wednesday, August 28, 2013, 7:00 pm at Town Hall
 - All of council will be present and will go over suggestions made by previous and current council.
 - Next I will write all down and work with uofd once all agree to changes
 - Spiegelman said January would be best time to give to me so we have entire 6 months if needed to pass it. If before January I can get it assigned to a committee prior to session and will move faster.
 - Hatton asked all of council to read charter prior to meeting so it can be discussed not read thru
- g. Parks & Recreation Committee: Chair – CW Lorraine Gorman
 - Annual Town Parade & Fair – Saturday, September 28, 2013
 - Vendors, parade participants and volunteers needed!
 - Utility poles are gone except for 2 which will be removed
 - Backboards are in and will be put up in next 2 weeks
 - Large dead tree removed and area cleaned up
 - Removing bags from around trees
 - Ness asked if know why tree died, answer no
 - Hatton asked if storing bags and green said yes
 - Currently we have 20 commitments for the parade and more coming in constantly
 - Have 22 confirmed vendors, waiting on answers from approx. 50 more
 - Trying to pick up vendors wherever we can
 - Transcript article in this weeks paper but was on line that night and got several vendors signed up from the article

- Need volunteers, at least 20 for the games and bounces and need more than one for parade, if everyone shows that has committed will have to line them up down brook ramble lane. We can plan all we want but unless we have volunteers it won't fly. Ask your friends
- Jeff asked if we reached out to vfw and am legion
- Contacted many military groups, asked churches and scouts for volunteers
- Azure asked if contacted high schools, they have to have volunteer hours
- Lg said every year we reach out and they don't show
- Ness said will give his neighbors lg's information
- Have a lot of demonstrations planned
- Every day we add something new, any suggestions are welcome for parade, vendors demonstrations
- Looking to complete the electric design for the park to include everything possible, no decisions being made now, really want to get transformer in and outlets at gazebo and pavilion
- Dwain said contacted his boss about banner across road, other towns permitted to do it, he is going to look into and get back to me

VIII. Unfinished Business - none

IX. New Business - none

X. Citizens Comments & Participation

- a. Jeff asked if storm drain done yet
- b. Main street done
- c. Dwain said they are contracting the one on commerce street
- d. Sandy asked if town is still sending violation letters for tall grass and weeds
- e. Hatton directed green to have George clean up around the town hall tomorrow
- f. Mrs. Mack said her neighbor fell coming down the sidewalk on south street in tvii, 2nd time, fell hard and really hurt herself. Something has to be done with our roads, sidewalk is damaged there. She ended up in emergency room
- g. Hatton asked if green is aware of the sidewalk issue there
- h. Green said there are lots of issues out there,
- i. Hatton said green and hyne did a walk thru out there a month ago and is working with developer to fix problems
- j. Hatton asked green to check out tomorrow and asked cathy to send letter

XI. Adjournment: 8:23, ness, Gorman unan.
