



## Townsend Council Meeting Agenda October 18, 2017

### 7:00 pm – Council Meeting

- I. Call to Order: 7:03 pm
- II. Opening Ceremonies
  - a. Roll Call: Mayor Rudy Sutton, CW Lorraine Gorman, CM Steve High, TA Fred Townsend, TE June Andres, TM Dawson Green, TC Cathy Beaver, TFC Dawn Lobozzo (7:45 pm)
  - b. There was no quorum so it was decided to hold the meeting for information purposes only. Nothing was voted on.
  - c. Pledge of Allegiance: Pledge was said.
  - d. Recognition of Visitors: 6
  - e. Announcements: none
- III. Additions/Deletions to Published Agenda:
- IV. Council Minutes
  - a. Approval of 9/6/17 Council minutes
  - b. Approval of 9/20/17 Council minutes
  - c. Approval of 10/4/17 Council minutes
- V. Mayors Report
  - a. Halloween trick-or-treat and mischief night hours
    - Council agreed that trick or treat will end at 8:00 pm. There is no start time.
  - b. Re-schedule/cancel November 22, 2017 Council meeting
    - TA Townsend stated this meeting isn't required by charter so it isn't necessary to have it.
    - CM High asked to wait until the 11/1/17 meeting to decide to cancel or re-schedule.
- VI. Reports
  - a. Town Attorney Fred Townsend III: nothing to report
  - b. Town Engineers Aquilino Andres Jr.:
    - Sent a letter to Mark Sapperstein with all the requirements before TVII West can be turned over to the Town; don't expect to hear from him. The only thing done on the punch list is the big pile of dirt has been moved.
  - c. Town Manager Dawson Green:
    - Met with Chesapeake Utilities rep. The plan is to come up Ginn Street to Main Street. Haven't heard from any residents interested in natural gas other than the Clark's at Gray and Ginn Street. Gas will be run down Main Street to TWS and the Fire hall. He is going to get me an estimate for the Town to hook in.
    - Speed limit signs were installed in TVI and TVII; have to verify they were installed per the site plans.
    - Concerns at the last meeting about a car at the park. I go to the park every morning and haven't seen the car at all.
    - Mr. Mueller said the Town put up U-turn signs up at the school for the children's safety but he sees parents doing U-turns every day. It's a shame it can't be enforced. He suggested the crossing guards take license numbers down and give to the principal.
    - TM Green said he will talk to the principal.
- VII. Committee Reports
  - a. Finance: Chair – CM Jermaine Hatton – not at meeting
  - b. Public Works: Chair – Mayor Rudy Sutton
    - Discussion/possible vote – Smith's Liquors request to waive approved landscape plan – not discussed
    - Mayor Sutton thanked TM Green for getting the fire hydrant taken care of in TVII East.
  - c. Land Use & Development: Co-Chairs – CM Jermaine Hatton & CW Lorraine Gorman

- CW Gorman had nothing to report. CM Hatton not at meeting.
- d. Community Relations: Chairs – CW Cindy Cook – not at meeting
- e. Veterans Committee: Co-Chairs – CW Cindy Cook & CM Steve High
  - Stockings for Soldiers – CM High stated CW Cook put a nice box in the lobby for residents to put stocking stuffers in for the soldier’s Christmas stockings. Asked all to try and give, it’s a nice thing to do.
  - CW Gorman stated the notice is posted on our facebook and website and the word is spreading. We also sent the notice to TES so the kids can get involved.
  - Mrs. Albert asked CM High if he could give some residents flag etiquette. She added there is a flag that flies in Town 24/7 that has no lights on it and is very ragged and faded. She will email the address to CM High who said he will stop and talk to them. Mrs. Albert stated it would be nice if he also explains how to dispose of a flag, many people don’t know what is supposed to be done with them.
- f. Public Safety: Chair – CM Steve High
  - CM High asked Mr. Glanding if things were any better where he lives and he said no.
- g. Parks & Recreation: Chair – CW Lorraine Gorman
  - Trunk-or-Treat – October 29, 2017 @ Immanuel Methodist Church – 1:00 – 3:00 pm
    - I. Anyone can participate and hand treats out to the children.
    - II. The Church gives a prize for the best decorated car.
  - Christmas caroling – Sunday, December 10, 2017
  - Town fair was another great success, thanked all again who helped.
  - Mayor Sutton thanked CW Gorman again for all she has done over the years with the Town events.

### VIII. Citizens Comments & Participation

- a. Mr. Albert said he walked home from the last meeting and checked out the lighting since it is a hot topic. He said he also contacted Delmarva for a breakdown on the price. There are 6 overhead lights on Main Street that don’t work. No lights work from Rt 71 to Town Hall; some very dark places. Overhead lights were shut off with the streetscape but the Town still pays rental on the poles. Will bring printout in if anyone would like to see it.
- b. Mr. Muellar said he noticed tonight that there is a very dark black spot in front of the playground. Council may want to consider putting a light up in the park by the playground or bleachers. Right now, a car could easily park in that area and not be seen. May discourage people from going in the park after dark.
- c. Council agreed to look at the dark stretch along Edgar Road from the park going north. CM High stated it may be an opportunity to purchase a stand-alone solar light and install it.
- d. Ms. Sturgis stated she didn’t know Townsend had a community yard sale on Saturday. She showed Council the sign she took off the pole at Ginn and Main Street advertising the sale. She added that Council doesn’t want to do districts for the lighting because they don’t want to separate the Town yet TVII is separating us and they always have. Now Council wants us (Old Town) to pay for their lighting and security; there is going to be a problem with this. Don’t mind paying the same amount if we have the same amount of lights and security. Would probably take a year to get additional lights put up in old Town; all the areas in Town are different and should not be treated the same.
- e. Mayor Sutton stated he wasn’t aware of a yard sale in TVII. However; the entire Town needs to be kept safe and he doesn’t want to separate the Town, we are one Town. Any new communities that may be built in the future will have different designs for lighting. Lack of lighting in Old Town needs addressed and it will be, but this Council is dealing with a problem that started years ago, before most of us even moved to Town. Mayor Sutton asked TM Green if he knows how long the process would take to install new lights in Town.
- f. TM Green said he doesn’t know, will have to contact Delmarva.
- g. CW Gorman asked how long before the next phase of the streetscape is done; Council needs to work those lights into the equation. It would be a waste to install new lights on Main Street and then turn around and turn them off and still pay rent on the poles.
- h. TM Green said this is two different agencies. Mayor Sutton said we will work on this.
- i. Mr. Glanding said there are only 2 lights on all of Walnut Street, need more installed.

### IX. Motion to Recess for Executive Session

- a. TA Townsend said Council can't vote to go into Executive Session and it is a requirement.
  - b. Mayor Sutton closed the informational meeting at 7:50 pm. Debbie Horn had arrived and TA Townsend said it would be OK for Council to have an informational meeting with Ms. Horn. No executive session was held – no quorum.
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