



**Townsend Council Meeting  
December 6, 2017 @ 7:30 pm  
Townsend Town Hall**

---

**7:30 pm – Council Meeting**

- I.** Call to Order:
- II.** Opening Ceremonies
  - a. Roll Call:
  - b. Pledge of Allegiance:
  - c. Recognition of Visitors:
  - d. Announcements:
    - Town Hall closed Monday, 12-25-17 for Christmas
    - Town Hall closed Monday, 1-1-18 for New Year's Day
- III.** Additions/Deletions to Published Agenda:
- IV.** Council Minutes
  - a. Approval of 11/1/17 Council minutes
- V.** Mayors Report
  - a. Discussion/vote on observance of Christmas Eve Holiday
  - b. Discussion/possible vote to accept recommendations of the auditor regarding the disbursement of Town funds referencing the Town Charter 7.6.2.1
  - c. Census 2020 discussion
- VI.** Reports
  - a. State Police: Lt. Anthony Hudak
  - b. Representative Jeff Spiegelman
  - c. Town Attorney Fred Townsend III:
  - d. Town Engineer Aquilino Andres Jr.:
  - e. Town Manager Dawson Green:
- VII.** Committee Reports
  - a. Finance: CM Jermaine Hatton
  - b. Public Works: Mayor Rudy Sutton
    - Discussion/Approval/Vote on Snow Bid Proposals
    - Update on renovation loans for Residents
  - c. Land Use & Development: CM Jermaine Hatton & CW Lorraine Gorman
    - Introduction of Ordinance No. 17-05, Rental Ordinance
    - Introduction of Ordinance No. 17-06, Residential District Zoning change from R-AA to R-2 for Parcel # 25-003.00-002 and Parcel # 25-003.00-003
    - Planning Commission Survey
  - d. Veterans Committee: CM Steve High & CW Cindy Cook
  - e. Public Safety: CM Steve High
  - f. Community Relations: CW Cindy Cook
    - Holiday Letter
    - Holiday Lighting Contest
  - g. Parks & Recreation: CW Lorraine Gorman
    - Christmas Caroling in the Park – Sunday, December 10, 2017
    - Proposed schedule for 2018 Town Events
- VIII.** Citizens Comments & Participation:
- IX.** Motion to Recess for Executive Session
- X.** Motion to Convene Executive Session
  - a. In accordance to 29 Del. C. §10004 (b) (9) the Town Council will be meeting in executive session to discuss personnel matters
- XI.** Motion to close Executive Session & Re-Convene Council Meeting
- XII.** Adjournment:

---

The agenda items as listed may not be considered in sequence. This agenda is subject to change to include the addition or deletion of items, including executive sessions.

Posted 11/29/17 clb