

**Townsend Council Meeting
December 5, 2018 @ 7:30 pm
Townsend Town Hall, 141 Main Street**

7:30 pm - Council Meeting

- I.** Call to Order:
- II.** Opening Ceremonies
 - a. Roll Call:
 - b. Pledge of Allegiance:
 - c. Recognition of Visitors:
 - d. Announcements:
 - Office closed 12/24 & 12/25 for the Christmas Holiday
- III.** Additions/Deletions to Published Agenda:
- IV.** Council Minutes
 - a. Approval of 10/24/18 Council minutes
- V.** Mayors Report
 - a. Appointment of new Council member – Rob Leight
 - Oath of office for new Council member
 - b. Appointment of new Planning Commission member – Tom McDonald
 - c. Presentation to CW Cindy Cook
- VI.** Reports
 - a. State Police: Master Corporal William Walker:
 - b. Representative Jeff Spiegelman:
 - c. Town Attorney Fred Townsend III:
 - d. Town Engineer Ed Van-Otoo:
- VII.** Committee Reports
 - a. Finance: Chair – Mayor Rudy Sutton
 - b. Public Works: Chair – CM Ed Dugan
 - Discussion/possible vote to post RFP for sidewalk repairs
 - c. Land Use & Development: Chair – CW Lorraine Gorman
 - Resolution 2018-3: Updated Fee Schedule
 - Discussion/possible vote to waive initial 120% performance bond for phase 3E in Townsend Village
 - d. Veterans Committee: Chair – CM Steve High
 - e. Public Safety: Chair – CM Steve High
 - f. Parks & Recreation: Chair – CW Lorraine Gorman
 - Christmas Caroling in the Park – 12/9/18
- VIII.** Citizens Comments & Participation:
- IX.** Motion to Recess for Executive Session:
- X.** Motion to Convene Executive Session:
 - a. In accordance to 29 Del. C. §10004 (b) (4) the Town Council will be meeting in executive session to discuss personnel matters.
- XI.** Motion to close Executive Session & Re-Convene Council Meeting
- XII.** Adjournment:

The agenda items as listed may not be considered in sequence. This agenda is subject to change to include the addition or deletion of items, including executive sessions.

Posted 11/28/18 ir
Revised 11/30/18 clb