



Townsend Council Minutes
March 20, 2019
7:00 pm
Townsend Town Hall

7:00 pm – Council Meeting

- I.** Call to Order:
- II.** Opening Ceremonies
 - a. Roll Call: Mayor Rudy Sutton, CW Lorraine Gorman, CM Steve High, CM Ed Dugan, CM Rob Leight, TE Ed Van-Otoo, TA Fred Townsend, Admin Asst Ivonne Romero
 - b. Pledge of Allegiance: Pledge was said
 - c. Recognition of Visitors: 2
 - d. Announcements:
- III.** Additions/Deletions to Published Agenda:
 - a. CM High request to deletions of 7a and 7f- CM Dugan motioned, CM High seconded with unanimous vote to accept the agenda.
- IV.** Council Minutes- CW Gorman motioned, CM Dugan seconded with unanimous vote.
 - a. Approval of 12/19/18 Council minutes- approved
 - b. Approval of 1/2/19 Council minutes- approved
 - c. Approval of 1/23/19 Council minutes- approved
 - d. Approval of 2/6/19 Council minutes- approved
 - e. **2/20/19 Council Workshop cancelled due to weather**
- V.** Mayors Report
 - a. Discussion/Possible vote to annex Townsend Acres
 - Townsend Acres subdivision was recorded with NCC sometime around 1971
 - Planning commission sent over their recommendation, not finding anything against it- CW Gorman motioned, CM Dugan seconded with unanimous vote.
 - Ray said they are planning to retain any of the woods to keep all wet lands
 - Mayor said that they are considering having LED lights.
 - It is that a paper street, left some open space, they do not own the parcel on the left it is part of TVII do not accommodate a street with a potential of related to a walking path, with access to emergency vehicles.
 - Question from Mayor Sutton-with the models, what type of homes are your considering? From a retail perspective single family homes with 10,000 sq. ft requesting annexation for zoning.
 - Zoning has not been approved by council.
 - b. Discussion/Possible vote to pay election poll workers \$100.00 (added 3/18/19) - CM Dugan motioned, CW seconded with unanimous vote.
 - c. Discussion/Possible vote to buy lunch for election and poll officials on 5/4/19 (added 3/18/19) – CM Dugan motioned, CW Gorman seconded with unanimous votes.
 - d. Discussion/Possible vote to fill Council Vacancy (added 3/18/19) – CM Gorman motioned, CM Dugan seconded with unanimous vote. Patrick Miller will be assigned to fill out the vacancy for CM Leight.
 - CM High seat it is open for election on 05-04-19
 - CM Leight vacancy, his turn will expire on May 2020
- VI.** Discussion/Possible vote to retain Town Manager (added 3/19/19) – CW Gorman motioned, CM Leight seconded, with unanimous vote.
 - Town manager that will be starting on Monday March 25, 2019,
 - TA Fred Townsend advised that Mayor must state the name of the Town Manager, TA said it's not necessary to disclosure the terms of the contract.
 - Town Manager choose by council is Anthony S. Mangeri into an agreement for 3 years contract. After that period, we have an option to retain.
- VII.** Reports:
 - a. Town Attorney Fred Townsend III:
 - Report for TA Fred Townsend audio was not recorded.
 - CW Gorman question TA regarding landscaping requesting an inclusive list, TA said investigate all the facts before deciding.
 - Comments from residents regarding litigations.

- b. Town Engineer Ed Van-Otoo:
 - Drainage in Cannery Lane TE is invasive but he did not find plans for those pipes.
 - TE reaching to work NCC in conjunction with CM Dugan to assist with funds, they contact also Dave Carter.
 - Commerce Street with 7 poles locations, making sure proper are it is secure for pedestrians, work expecting to be done by the end of the month, by Dollar General a pole has been removed by Atlantic Broadband. Two more poles with electricity one at the corner and the other one located by the liquor store.
 - Steps to go with the issues by Waste Industries, pipes with an approx. are of 10 ft. long, consider to clean out been a soil wet the settlement will continue washed until we place like a stone bed between both properties, one thing that we consider its to put new larger pipes half way too Cannery Lane, Mayor Sutton and CM Dugan will take TE to make some recommendation regarding how to proceed.
 - Flow chart has been reviewed with the changes sent by an email to council and staff on 03-19-19.

VIII. Committee Reports:

- a. Finance: Chair – Mayor Rudy Sutton
 - Suggestion to take a review FY 2019 starting on July, working to have it ready for new council coming on June 2019
 - Council will work on the budget before new council take over on June of 2019, Mayor will work with FC Dawn Lobo, to include the projects as a part of the budget for the drainage as a part of the plan for that side of Town.
- b. Public Works: Chair – CM Ed Dugan
 - CM Dugan will touch bases with DelDOT regarding the issues on Main Street.
- c. Land Use & Development: Chair CW Lorraine Gorman
 - Discussion/possible vote to approve the annexation of Townsend Acres
- d. Community Relations: Chair – CM Rob Leight
 - Autism awareness, \$5.00 donation for blue bulbs which includes a free bracelet, a donation for \$1.00 for bracelets only all the money collected will be donated to Autism Speaks.
 - At the end of April, last Saturday of April, April 27, 2019 we will have an event, not name yet like a block party with blue cotton candy for the kids, obstacle course, inflatables, and games. etc.
 - The scholarship was part of CW Cook for one person to qualified, it was not only for High School students it also for college students, the way was advertised before was on FB, websites.
 - CM Dugan would like to present to the lady from Green Acres like, present a resolution to appreciate the years of dedication to the MOT community.
- e. Veterans Committee: Chair CM Steve High (~~Deleted 03-20-2019~~)
- f. Public Safety: Chair – CM Steve High (~~Deleted 03-20-19~~)
- g. Parks & Recreation: Chair – CW Lorraine Gorman
 - Easter Egg Hunt – Sunday, 4/7/19 @ 2:00 pm – raindate – 4/14/19
As we do every year we are going to have hot dogs, cupcakes donated by the church.
 - Movie Night Under the Stars – Friday, 6/14/19, 7/12/19 and 8/9/19 @ dusk
 - 14th annual Town Parade and Fair – Saturday, 9/28/19 – parade @ 10:00 am, fair 11:00 – 3:00
 - Christmas Caroling/Tree Lighting – Sunday, 12/8/19 @ 4:30 pm

IX. Citizens Comments & Participation:

- Resident request a set of minutes, CW provide her minutes to the resident.

X. Motion to Recess for Executive Session: CW Gorman motioned, CM Dugan seconded with unanimous vote.

XI. Adjournment: CM High motioned, CW Gorman seconded with unanimous vote.

Executive Session:

XII. Motion to Convene Executive Session:

NOTE: No minute's recorded for Executive Session.

- a. In accordance to 29 Del. C. §10004 (b) (4) the Town Council will be meeting in executive session to discuss personnel matters.

XIII. Motion to close Executive Session & Re-Convene Council Meeting:

XII. Adjournment:
