



## **Townsend Re- Organization/Council Meeting** **Minutes**

**June 5, 2019**

### **7:30 pm – Re-Organization Meeting**

- A.** Call to Order
- B.** Opening Ceremonies
  - a. Roll Call – Present- R Sutton, L. Gorman, E. Dugan, P Miller, S. High
  - b. Pledge of Allegiance
  - c. Visitor Acknowledgement
  - d. Announcements
- C.** Additions/Deletions to Published Agenda
- D.** Discussion /Possible vote for:
  - a. 2019-003 Resolution to appoint and set salary for Town Clerk
    - Appointment of Ivonne Romero to Town Clerk to F/T, at rate according to employee handbook
    - Motion by E Dugan, second by P Miller, unanimous vote aye
  - b. 2019-004 Resolution to appoint and set salary for Financial Officer
    - Appointment of Jennifer Helms to Financial Officer, at rate according to employee handbook
    - Motion by P Miller, second by E Dugan, unanimous vote aye
  - c. 2019-005 Resolution to appoint and set salary for F/T Administrative Assistant and P/T maintenance worker
    - Appointment of Staci Guillotte to F/T Administrative Assistant at a rate
    - Authorize Town Manager to hire P/T maintenance worker at specified rate
    - Motion by E Dugan, second by P Miller, unanimous vote aye
- E.** Introduction of new Council Members
- F.** Oath of Office for newly elected Council Members:- completed
  - a. Anthony Franco
  - b. Scott Lobdell
  - c. Thomas McDonald
- G.** Introduction of entire Council – done

- A. Presentation of new council members
- B. Nomination and Election of Mayor
  - a. Nomination of Thomas McDonald by E Dugan, seconded by P Miller  
unanimous vote aye
- C. Oath of Office for Mayor – Done
- D. Call to Order
- E. Opening Ceremonies
  - a. Roll Call – Present- R Sutton, L. Gorman, E. Dugan, P Miller, S. High
  - b. Pledge of Allegiance
- F. Resolutions for Previous Council:
  - a. Resolution for Steve High
  - b. Resolution for Lorraine Gorman
  - c. Resolution for Rudy Sutton
- G. Additions/Deletions to Published Agenda: none
- H. Mayors Report:
  - a. Appointment of new Planning Commission member – Gerald Dove
  - b. Motion to appoint by E Dugan, second by P Miller
  - c. Votes: E Dugan – aye, A Franco – aye, P Miller – aye, S Lobdell – aye
- I. Reports:
  - a. State Police: Lt. Anthony Hudak: not present
  - b. Representative: Jeff Spiegelman
    - i. Clean Water Bill
    - ii. Recreational Marijuana Bill
    - iii. Minimum Wage Bill
- J. Town Attorney: Fred Townsend III
  - i. Nothing to report
- K. Town Engineer: Ed Van-Otoo
  - i. Handler
  - ii. Lifehouse Church
- L. Town Manager: Anthony S. Mangeri
  - i. Townsend Elementary/Early Childhood visitors during the week
  - ii. Public Safety concerns
  - iii. Streetscape progress
  - iv. Lifehouse church progress
  - v. Need system in place for recouping fees, overdue bills, incurred expenses
  - vi. Address by Committee chairs and Mayor as point contact
  - vii. Maintenance Vehicle & Grass Hopper Lawnmower
  - viii. System for corrections, enclaves within Town
  - ix. Banners and Flags
- M. Re-organization of Committees and Committee Reports
  - a. Chair & Co-Chair per committee:
    - i. Finance: Chair - T McDonald / Co-Chair – Anthony Franco
      - 1. Schedule of Budget meeting 6/13/19 at 7:30 pm
    - ii. Public Works: Chair - E Dugan / Co-Chair - S Lobdell

1. Streetscape report – street light issues of outside of town and expected charges
- iii. Land Use & Development: Chair - S Lobdell / Co-Chair - E Dugan
  1. Appointed new member to Planning Commission – Gerry Dove
- iv. Veterans Committee: Chair – P Miller / Co-Chair – A Franco
  1. Looking at possible actions
- v. Public Safety: Chair - P Miller / Co-Chair – A Franco
  1. U-turn issues at the elementary school – will contract school for assistance – possible remedy is cones at center-line of street
- vi. Community Relations: Chair – P Miller / Co-Chair – A Franco
- vii. Wildlife Habitat Certification – Chair – S Lobdell
- viii. Parks and Recreation: Chair – A Franco / Co-Chair – P Miller
  1. 3 movies under the Start
    - a. 6/7/19, 7/12/19, 8/9/19 – Hotel Transylvania 3, sponsored by Montaire Farms
    - b. Annual Town Parade & Fair 9/22/19
    - c. Christmas Caroling in the Park 12/9/19
- ix. Citizens Comments & Participation:
- x. Motion to Recess:
  - 1.

---

posted