



Townsend Council Meeting Minutes
August 7, 2019 @ 7:30 pm
Townsend Town Hall, 141 Main Street

7:30 pm - Council Meeting Minutes

- I.** Call to Order:
- II.** Opening Ceremonies
 - a. Roll Call: present P. Miller, A. Franco, T. McDonald, E. Dugan, S. Lobdell
 - b. Pledge of Allegiance:
 - c. Recognition of Visitors: J. Speigleman, D. Carter
 - d. Announcements:
- III.** Additions/Deletions to Published Agenda
 - a. Addition to mayor report – a proposal for brainstorm session
 - b. Strike under finance report remove vote on budget
 - c. Under finance add audit review
 - d. Delete VI b & f
 - e. Under TM report add park cost
 - f. Motion to approve changes Motion by P. Miller, seconded A. Franco, P. Miller, A. Franco, E. Dugan, S. Lobdell
- IV.** Mayors Report:
 - a. Proposal for brainstorm session – a general discussion by Council, members of staff, audience. Explanation of needing input from all for understanding of finances and note that all this is not to be voted on but to be recognized as open discussion. Open discussion as a brainstorm for everyone present. (attachment) Several people offered suggestions about changes, implementation, moving to taxes, solar farms. Alan Emsley, Dwayne, J. Spiegelman, D Carter, L. Gorman, A. Mangeri, I. Romero, F. Townsend, Council Members. Questions of who owns trash cans, trash service would be mandatory. Policies of us billing versus them billing. Difference of individual billing. Property tax can be increased without legislature but new taxes have to be approved thru legislature. Also discussion about differences between fees and taxes. Legal issues
 - b. Table the \$2.50 admin fee
- V.** Reports
 - a. State Police: Lt. Anthony Hudak: report given by A. Mangeri
 - Capt. Hall will be providing a report each month to town manager
 - I.** Issues of thefts in town
 - II.** Damage to town park
 - III.** Reports will include fire calls as well
 - b. Representative Jeff Spiegelman: nothing to report
 - c. Councilman Carter: speaking about landfill, paperwork ready for property annexation of properties on main st.
 - d. Town Attorney Fred Townsend III: nothing to report from last meeting. but needs to be included on agenda for advice prep. A.F. – we need to include F.Townsend on agendas and have agendas reviewed by all prior to posting by office
 - e. Town Engineer Ed Van-Otoo:
 - Lifehouse Church Updates- site construction. – cut and fill operation in progress
 - TVII storm water issues of silt fences not working = street flooding and issue of sediment going to storm drains
 - DELDot Update Street Scape. Issues of smaller piping for storm water drains along street scape
 - Questions about final timeline – may be in October
 - Curb helping
 - Question about sink hole on main across from Methodist Church – A. Mangeri will bring issue up to DelDOT – Dwayne brought up that it has been filled in 3 times
 - TVI Storm Water Infrastructure.
 - f. Town Manager Anthony S. Mangeri:
 - Discussion/ possible vote to approve the proposal for repairing the roof for the Town Hall.
 - Unable to get 3rd bid
 - Was comfortable with the lower bid
 - Already voted on but explanation of inability to get third bid
 - Discussion/ possible vote to replace main printer/ fax/ scanner.
 - Was approved for purchase, options have been reviewed on same type and under gov. national purchasing / sourcewell, options of lease of \$157/month from Hillyards.

- Motion by P. Miller to purchase lease for 5 years from Hillyards, seconded E. Dugan, Votes - P. Miller aye, A. Franco aye, E. Dugan aye, S. Lobdell aye 48:30
- Gator was delivered to Fire Hall
- Code Red contract next year, need to expand to use and examining possible cost
- Not on agenda – repair of the motocross unit – cost analysis of repair \$1200, replacement \$1200 delivered, digging up base and removing, and possible existing safety issues
 - Motion by P. Miller to purchase new motocross ride, second S. Lobdell, . Miller aye, A. Franco aye, E. Dugan aye, S. Lobdell aye
- Motion by P. Miller to purchase lease for 5 years from Hillyards, seconded E. Dugan, Votes - P. Miller aye, A. Franco aye, E. Dugan aye, S. Lobdell aye
- Issue of park weeds and contractor maintenance service of.
- Issues at park, damage to gazebo, electric outlet, water line damage
- Looking into camera monitoring for park, Councilman Carter offered some help with vendor
- Question about lighting of pavilion in future

VI. Committee Reports

- a. Finance: Chair Mayor Thomas McDonald – Co-Chair CM Anthony Franco
 - Discussion about Audit – Full versus Review - discussion of why needed and difference between full and review other than cost – explained by J. Helms \$25,000 for full audit, \$20,000 for Review. Pointed out that Charter requires audit every year.
 - Motion to approve for Financial Review A. Franco, second P Miller, Votes - P. Miller aye, A. Franco aye, E. Dugan aye, S. Lobdell aye
- b. Public Works: Chair CM Edgar Dugan – Co-Chair CM Scott Lobdell
 - Information regarding purchasing a mirror for Railroad Avenue and Main Street
 - A. Mangeri will contact DelDOT and question of DP&L will allow us to put on pole
 - E. Dugan will check on where to put mirror
 - Discussion/possible vote to install surrounding cameras at Townsend Municipal Park. – discussion about cameras in park for surveillance, Councilman D. Carter volunteered information about cameras county is putting in their parks. A. Mangeri will email to him for particulars.
- c. Land Use & Development: Chair CM Scott Lobdell Co-Chair CM Edgar Dugan
 - Discussion/ possible vote long term process: Zoning Code, Comprehensive Plan and Code Revision.
 - Waiting for Planning Commission input
- d. Veterans Committee: Chair CM Patrick Miller – Co-Chair Anthony Franco - deleted
- e. Public Safety: Chair CM Patrick Miller Co-Chair CM Anthony Franco - movement of radar alarm sign
- f. Community Relations: Chair CM Patrick Miller Co-Chair CM Antony Franco - deleted
- g. Parks & Recreation: Chair CM Anthony Franco Co-Chair CM Patrick Miller
 - Resolution in Support Of Delaware Outdoor Recreation, Parks And Trails (Orpt) Grant Application – presentation by L. Gorman
 - Town Park Tennis/Pickle Ball Courts Project
 - Movies under the Stars
 - 8/9/19 rain date 8/10/19
 - Annual Town Parade & Fair 09/28/2019
 - Christmas Caroling in the Park 12/08/2019
 - Issues of last Sunday rental of excess of 250 people with high estimate of 500 people. We have ongoing issue with permits say one thing and then it growing out of proportion. This group had excess of 500 in Middletown but with trash gathered and additional trash, we had to spend hours cleanup with a special pickup from WasteManagement. Discussion of if we curtail rental of pavilion, we would lose any control of who uses park. Many concerns about rentals and support services required for park.
 - Town parade and fair – no new information. A. Franco will meet with L Gorman (resource)
 - Additional discussion of giving A. Mangeri to investigate possibility of having local police similar to “breaking glass” theory of having local presence.

VII. Citizens Comments & Participation:

- a. Dywane – after removing radar sign, traffic speeds increased on Commerce St.
 - b. Comments on proposal
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