



Townsend Council Meeting Minutes
April 3, 2019 @ 7:30 pm
Townsend Town Hall, 141 Main Street

**Please note: Agenda amended to account for matters arising following the original posting of the agenda on 03/27/19.
7:30 pm - Council Meeting Minutes**

- I. Call to Order:
- II. Opening Ceremonies
 - A. Roll Call: present L. Gorman, E. Dugan, S. High, R. Leight absent R. Sutton
 - B. Pledge of Allegiance:
 - C. Recognition of Visitors: Matt Meyer, New Castle County Executive, will provide an update on County initiatives in the MOT area
- II. Announcements:
 - A. April 19, Town all will be closed for Good Friday
 - B. Town Elections – Saturday, May 4, 2019 – Vote at Town Hall 8:00 am – 6:00 pm, one more day for candidates to turn in their packets. 5 people have turned in their packets
- III. Additions/Deletions to Published Agenda
 - A. Delete VIII D,E & F
 1. Motion to approve agenda as amended R. Leight, second E. Dugan, vote unanimous
- IV. Council Minutes:
 - A. Approval of 03/06/19 Council Minutes (delete 4/2/2019)
 - B. Approval of 03/20/19 Council Minutes (delete 4/2/2019)
- V. Mayor's Report
 - A. Discussion of town truck access for town maintenance man available 18:00
 1. Motion by E. Dugan, second by R. Leight. Discussion of why needed weekend duty, alarms, etc. vehicle logs,. Vote to table until log is in place before releasing to truck to G. Hardcourt. Motion by R. Leight, second by E. Dugan, vote unanimous
 - B. Matt Meyer, New Castle County Executive, explained programs for college scholarship funds, reduction of sanitary collection overflows by school programs & pledges, create review of local service function by accounting department which has lowered county taxes in Townsend. Investment in local park by K. Summers explained programming events, surveys, items needed. Discussion of Streetscape of being 40% not in the town limits. E. Dugan : Inspections outside of town should be done and paid for by county. Problem of lighting on Main towards SR71
- VI. Reports
 - A. Town Attorney Fred Townsend III:
 1. Restriction about contacting properties outside of town for annexation (recorder skipping)
 - B. Town Engineer Ed Van-Otoo:
 1. (Recorder skipping)
- VII. Committee Reports
 - A. Finance: Mayor Rudy Sutton
 1. Cathy has retired and given \$250
 - B. Public Works: Chair – CM Ed Dugan
 1. Inspections of streetscape issues
 2. Cannery Ave. water flooding Waste Management stormwater piping
 3. Street light issues of actual cost, installation, tariff costs, lease agreement with DP&L of repair or replacement of 10% per account
 - C. Land Use & Development: Chair – Lorraine Gorman
 - D. Veterans Committee: Chair – CM Steve High
 - E. Public Safety: CM Steve High
 - F. Community Relations: Chair CM Rob Leight
 1. Lighting up blue for autism awareness
 2. April 27, block party at park
 - G. Parks & Recreation: Chair – Lorraine Gorman
 1. Mulch in place
 2. Easter Egg Hunt – Sunday, 4/7/19 @ 2:00 pm – rain date – 4/14/19
 3. Movie Night Under the Stars – Friday, 6/14/19, 7/12/19 and 8/9/19 @ dusk Ironsource providing lighting
 4. 14th annual Town Parade and Fair – Saturday, 9/28/19 – parade @ 10:00 am, fair 11:00 – 3:00
 5. Christmas Caroling/Tree Lighting – Sunday, 12/8/19 @ 4:30 pm
 - H. Citizens Comments & Participation:

1. Question about paint in storm drains.
2. Mr. Meyer stated remember new Library
3. By pond in Townsend Station seems to have trash and who cleans up after pond.
4. Townsend Fire Company has bought a new tanker – would appreciate support (recorder skipping)
5. Councilman Carter spoke about Dart bus routes and need and “Daily bread” (recorder skipping)

VIII. Motion to Adjourn

- A. Motion to adjourn for executive session. by R. Leight, second by E. Dugan, vote unanimous

Executive Session

IX. XI. Motion to Convene Executive Session:

X. In accordance to 29 Del. C. §10004 (b) (4) and (9) the Town Council will be meeting in executive session to discuss strategy sessions with respect to pending or potential litigation and personnel matters.

XI. Motion to reconvene regular meeting

- A. Motion to adjourn regular meeting . by E.. Dugan, second by R. Leight , vote unanimous

XII. XIII. Adjournment:

The agenda items as listed may not be considered in sequence. This agenda is subject to change to include the addition or deletion of items, including executive sessions