



Townsend Council Meeting MinutesAgenda
May 1, 2019
Townsend Town Hall, 141 Main Street

7:30 pm - Council Meeting

- I.** Call to Order: 7:30 PM
- II.** Opening Ceremonies
 - a. Roll Call: R. Sutton, E. Dugan, L. Gorman, P. Miller
 - b. Pledge of Allegiance: 00:40
 - c. Recognition of Visitors: Councilman Dave Carter
 - d. Announcements:
 - Mountaire Farms contributing to support Town Movie night. Discussion about the cost of movie night. Licensing, video support, lights in park donated by Ironsource
 - **Town Elections** – Saturday, May 4, 2019 – Vote at Town Hall 8:00 am – 6:00 pm
- III.** Additions/Deletions to Published Agenda: 4:00
 - a. Delete IV a, b, c, VIII d, e, f
 - b. Add update under executive session about litigation
- IV.** Installation/Oath of Office for Board of Election (BOE) officers – the other 3 officers will be sworn in tomorrow at 11:30 at town hall (a, b, c)
 - a. ~~Regina Albert (deleted 04-30-19)~~
 - b. ~~Albert Harrington (deleted 04-30-19)~~
 - c. ~~Terry Mobley (deleted 04-30-19)~~
 - d. Sandra Sturgis (added 04-30-19) - took Oath of office pledge 7:00
- V.** Mayor's Report:
 - a. Streetscape started, discussion of projects Section 1 and Section II
- VI.** Town Manager report (Anthony Mangeri) 12:00
 - a. Truck log was instituted today
 - b. Reviewing systems due to exit of personnel
 - c. Complaints about overgrown weeds, vacant homes, Wiggins Mill road right of way, County pump station
 - d. Reviewing insurance policies, damage to solar panels and need of estimate of repair, phone accounts, delinquent accounts review,
 - e. Trying to put systems in place to handle issues
 - f. Interviewing for Finical Officer position
 - g. Discussion of Railroad Ave. issues
- VII.** Reports 17:00
 - a. Town Attorney Fred Townsend III:
 - Comment on vote procedure
 - b. Town Engineer Ed Van-Otoo:
 - Discuss about project Woods at Hidden Creek- currently being held up by DelDOT, discussion of possible resolution need
 - Discussion of TVII open space as to who is responsible for maintaining. Question of who owns that property on west side of road, question of natural environment around pond and rear access property, storm water management. Discussion of what the town's property and right of ways, setbacks. Cost prohibitive in surveying town.

VIII. Committee Reports

- a. Finance: Chair – Mayor Rudy Sutton 1:00:00
 - Currently finance clerk or finance officer. Municipal street aid will be available. Possibility of state removing business license for municipalities. It could become a state license only – still in legislature
- b. Public Works: Chair – CM Ed Dugan
 - County Exec. D. Hartman called about how to get enclaves to be annexed into town and lights. How to contact individuals and light issues with DelDOT. Councilman Dave Carter spoke about the issue. Open discussion on streetscape inspections. Issue of drainage of Cannery Road
- c. Land Use & Development: Chair – CW Lorraine Gorman
 - Delete this topic
- ~~d. Veterans Committee: Chair – CM Steve High~~
- e. Public Safety: Chair – CM Steve High
 - Discussion about road warning poles on SR71 and light timing issue.
 - Issue on SR71 roadway traffic and light cycle, school traffic increase, intersection hazard, Main St. now a major throughway
- ~~f. Community Events: Chair – CM Rob Leight~~
- g. Parks & Recreation: Chair – CW Lorraine Gorman
 - Councilman Leight ran the autism awareness project throughout the month
 - Community yard sale – May 18th
 - Community wild life habitat- demonstration garden
 - Movie Night Under the Stars – Friday, 6/14/19, 7/12/19 and 8/9/19 @ dusk
 - 14th annual Town Parade and Fair – Saturday, 9/28/19 – parade @ 10:00 am, fair 11:00 – 3:00
 - Christmas Caroling/Tree Lighting – Sunday, 12/8/19 @ 4:30 pm

IX. Citizens Comments & Participation: 55:00

- a. Trash pickup options for resident's large items
- b. Problem of U-turns in front of school
- c. Use of Code Red versus messaging in our bills
- d. Discussion of if Council can be part of HOA boards

X. Adjournment: Motion by Adjourn L. Gorman, second by E. Dugan, Vote: unanimous aye Executive Session

XI. Motion to Convene Executive Session:

- a. a. In accordance to 29 Del. C. §10004 (b) (4) and (9) the Town Council will be meeting in executive session to discuss strategy sessions with respect to pending or potential litigation and personnel matters.

XII. Motion to close Executive Session

XIII. Adjournment

Record intermittent skipping