



**Townsend Council Workshop Minutes**  
**September 18, 2019 @ 7:00 pm**  
**Townsend Town Hall, 141 Main Street**

**7:00 pm – Council Workshop**

- I.** Call to Order: 7:00 pm
- II.** Opening Ceremonies
  - a. Roll Call – present P. Miller, A. Franco, T. McDonald, E. Dugan, S. Lobdell
  - b. Pledge of Allegiance: complete
  - c. Recognition of Visitors: Dwayne, Keith
  - d. Announcements:
- III.** Additions/Deletions to Published Agenda - none
- IV.** Approval of past meeting minutes
- V.** Mayors Report:
  - a. Mayor will be giving Town Hall meeting over the next several weeks to have a question and answer period for the residents on the tax proposal. It will be posted as to areas/streets that will be invited so to lessen the overcrowding of the building.
- VI.** Reports
  - a. State Police: - report to be given by A.Mangeri
  - b. Town Attorney Fred Townsend III:
    - Will report on collection strategies on liens, taxes, fees, utilities, etc.
  - c. Town Engineer Ed Van-Otoo:
    - Current projects report such as Lifehouse Church, The demo on Gray St., Handler projects
  - d. Town Manager Anthony S. Mangeri: 05:20
    - Replacement of voice recorder - completed
    - U of D will be conducting research on our needs or not for a Police Department. Students under D. Carter performing research
    - Status of multiple Grants
    - Status of new hire- 200 applicants
    - Curb and sidewalk on Commerce St
- VII.** Committee Reports
  - a. Finance: Chair Mayor Thomas McDonald – none at this time
  - b. Public Works: Chair CM Edgar Dugan – Co-Chair CM Scott Lobdell
    - Report on Streetscape project – any ongoing issues
    - Mirror on Railroad Ave. – status , question of whose pole
  - c. Land Use & Development: Chair CM Scott Lobdell Co-Chair CM Edgar Dugan
    - Report on Planning Commission status of Zoning Code, Comprehensive plans and Code revision
  - d. Veterans Committee: Chair CM Patrick Miller – Co-Chair Anthony Franco
    - Stocking for soldiers program
  - e. Public Safety: Chair CM Patrick Miller Co-Chair CM Anthony Franco
    - Post office parking problem- no discernable action to be taken
    - Speed issues – movement of radar sign, sign apparently returned to state
    - Donation to the Beer for Books Library fund
    - Need to contact Elementary School about U-turn problem – in process and comments from audience that school has communicated to parents about issue

- Sidewalk issue on Gray St.
  - U-turns in front of Church
- f. Community Relations: Chair CM Patrick Miller Co-Chair CM Antony Franco
- Library donation – discussion of event. Motion to donate \$250 to Library fund E. Dugan, seconded P. Miller, Votes E. Dugan aye, P. Miller aye, A. Franco aye, S. Lobdell aye, motion passed
- g. Parks & Recreation: Chair CM Anthony Franco Co-Chair CM Patrick Miller
- Summary of Park Fair
  - Financial report of Town Fair

**VIII. Citizens Comments & Participation:**

- a. Dwayne brought up the speeding on Commerce St.
- b. Issues brought up about speeding on Esch St.
- c. Discussion of Trash collection noise on Saturday.

~~**IX. Motion to Recess for Executive Session: canceled as TM not ready**~~

~~**X. Motion to Convene Executive Session:**~~

~~**XI. In accordance to 29 Del. C. §10004 (b) (9) the Town Council will be meeting in executive session to discuss personnel matters.**~~

~~**XII. Motion to close Executive Session & Re-Convene Council Meeting:**~~

**XIII. Adjournment:**

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Please note that this is a Council Workshop. The main function is to set the agenda and prepare for the next Town Council meeting. Some business may be conducted by Council if required. The agenda items as listed may not be considered in sequence. This agenda is subject to change to include the addition or deletion of items, including executive sessions. Items added after agenda published