



**Townsend Council Workshop
November 6, 2019 @ 7:00 pm
Townsend Town Hall, 141 Main Street**

7:00 pm - Council Workshop

- I. Call to Order: 7:00 pm
- II. Opening Ceremonies
 - a. Roll Call:
 - b. Pledge of Allegiance:
 - c. Recognition of Visitors:
 - d. Announcements:
- III. Additions/Deletions to Published Agenda
- IV. Approval of past meeting minutes
 - a. Minutes for 10/23/2019 Workshop
- V. Mayors Report:
 - a. Town Halls to Discuss Tax Proposal
 - b. Question of our use of Facebook
- VI. Reports
 - a. State Police:
 - A. Mangeri will provide police report
 - b. Town Attorney Fred Townsend III:
 - Need proper pathway to implement tax procedures by Ordinance with examination of timeline between 1st, 2nd readings and actual vote to implement
 - Collection strategy on trash, streetlights and grass cutting fees (liens) owed to the town
 - Question of B&B in our residential district as a business.
 - Status of MS development – where can we go from here
 - Amending ordinance 17-04 street light fee from monthly to quarterly effective the first of January 2020
 - c. Town Engineer Ed Van-Otoo:
 - Will give updates on all projects within the town
 - d. Town Manager Anthony S. Mangeri:
 - Need executive session on how to close out MS development
 - Agreement with DelDOT on the repair of curb and sidewalk on Commerce St.,
 - Roof is completed under contract agreed upon
 - Report on Street light issue and final punch list on Streetscape project
 - Update on mirror project for Railroad ave.
 - Dangerous buildings and abandoned buildings.
 - Lower New Castle County Master Planning Group meetings attended by T.M. A. Mangeri and Mayor T. McDonald – discussion about events, concerns and services provided and not provided
 - Examination of use of Code Red and email communication system. – flyers will be available
 - Status of Pickleball grant and stormwater grants
- VII. Committee Reports
 - a. Finance: Chair Mayor Thomas McDonald – Co-Chair CM Anthony Franco
 - b. Public Works: Chair CM Edgar Dugan – Co-Chair CM Scott Lobdell
 - Completion of Commerce St. project
 - c. Land Use & Development: Chair CM Scott Lobdell Co-Chair CM Edgar Dugan

Amended 11:50 on 11/6/2019 due to information made available within 7-day notice requirement period. Agenda was amended as soon as reasonable possible.

- Planning Update – map updates, ordinance edits etc.
- Need for Planning Commission Members - posted on web site and
- d. Veterans Committee: Chair CM Patrick Miller – Co-Chair Anthony Franco
 - Status of Stocking for Soldiers
- e. Public Safety: Chair CM Patrick Miller Co-Chair CM Anthony Franco
- f. Community Relations: Chair CM Patrick Miller Co-Chair CM Antony Franco
 - Need to restart Town news letter
 - Little Free Library
- g. Parks & Recreation: Chair CM Anthony Franco Co-Chair CM Patrick Miller
 - Town Fair Financial Report

VIII. Citizens Comments & Participation:

IX. Motion to Recess for Executive Session:

X. Motion to Convene Executive Session:

XI. In accordance to 29 Del. C. §10004 (b) (4) **the Town Council will be meeting in executive session to discuss matters pertain to MS Development, 29 Del. C. §10004 (b) (2) Acquisition of Land within the Town.**

XII. Motion to close Executive Session & Re-Convene Council Meeting:

XIII. Adjournment:

Some additional business may be conducted by Council if required. The agenda items as listed may not be considered in sequence. This agenda is subject to change to include the addition or deletion of items, including executive sessions.

Revised 11:50 11/6/2019 ASM