



## Townsend Planning Commission Meeting Minutes

**April 10, 2019**

**Meeting @7:00 PM**

### **7:00 pm – Planning Commission Meeting**

- I.** Call to Order
- II.** Opening Ceremonies
  - a. Roll Call – present -James R., Sheryl R., Tom M.: absent Troy G., Emily Seldomridge
  - b. Pledge of Allegiance
  - c. Visitor Acknowledgement – no one present
  - d. Announcements – Troy G. unavailable
- III.** Additions/Deletions to Published Agenda – motion to delete James R., Tom M.  
second: vote James R – aye, Tom M – aye, Sheryl R - aye
  - a. Delete VIII,IX,XI
- IV.** Approval of following Meeting Minutes : motion to approve Tom M., Sheryl R.  
second: vote James R – aye, Tom M – aye, Sheryl R - aye
  - a. March 13, 2018
- V.** Follow up on survey implementation for 2019 (Sheryl R.)
- VI.** Review of “The Woods” project papers – review of the corrections and review of the submitted drawings. Open discussion about notification to PC about drawings, the elimination of the tax ditch right away, lot 222 – (also in tax ditch) which falls in and out of town boundaries, questions on how the tax ditch can be eliminated or extinguished as well as the right of way – example sheet 7 lot 205. Private open space does not appear in our ordinance. Tom will ask Town Manager about contacting Town Engineer to clarify and ask that it be re-examined.
- VII.** Revision of Zoning Codes – Tom M. proposed that the PC start documenting the changes that we believe are needed in the zoning ordinance as well as ordinances that pertain to zoning. Open discussion about open space differences between our UDC and New Castle County UDC. Open Discussion about buffers and different aspects of each. The hazards associated with R-2 developments, the 5 ft. side setbacks. Discussion of Council about zoning of Townsend Acres. Discussion of how many of each zoning, R1, R1A, R-2, etc. Possibility of changing 5 ft. to 10 ft. in R-2. Discussion of NCC setbacks.
- VIII.** Discussion and review of flowchart and responsibilities - DELETED
- IX.** Update of State Planning Coordination assistance- DELETED
- X.** Discussion of year-end report to State – Tom had found the 2018 report and will talk to the Town Manager about creating the report
- XI.** Discussion of Comprehensive Plan and possible scheduling for meetings- DELETED
- XII.** Citizens Comments & Participation – no one present

**XIII.** Adjournment - motion to adjourn Tom M., Sheryl R. second: vote James R – aye, Tom M – aye, Sheryl R - aye

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TAM

posted

Planning Commission