



**Townsend Council Workshop**  
**January 22, 2020 @ 7:00 pm**  
**Townsend Town Hall, 141 Main Street**

- I.** Call to Order: 7:02 pm
- II.** Opening Ceremonies
- a. Roll Call – A. Franco, T. McDonald, E. Dugan, S. Lobdell all present.
  - b. Pledge of Allegiance – Done.
  - c. Recognition of Visitors – Dwayne Haynes
  - d. Announcements - Skipped over during meeting.
- III.** Additions and Deletions to published Agenda – None.
- IV.** Approval of Minutes – moved to next meeting due to copy not being attached to agenda.
- V.** Mayor’s Report:
- a. Appointment to Planning Commission – Sec. 66-129  
S. Lobdell made a motion made to add Mayor to Planning Commission, E. Dugan second. Reading of Sec. 66-129 “The zoning committee is hereby established in the manner prescribed by law. This committee shall consist of three members. At all times one member is to be a member of the board of adjustment. All members are to be appointed by the town council for a period of three years...”  
Vote on the Motion- A. Franco-Yea, E. Dugan-Yea, S. Lobdell- Yea, motion passed.
  - b. ~~Reappointment of members of Board of Adjustment for a 2-year term -~~
- VI.** Reports
- a. State Police: @ & Report
  - b. Town Attorney Fred Townsend III:  
@ & Discussion on recent purchase / report: Purchase of Old Town Hall and Surrounding parcel on February 3, 2020. This is two (2) parcels
  - c. Town Engineer Ed Van-Otoo: @ & Report and Status
  - d. Town Manager Anthony S. Mangeri: @ & Report
    - @ & Commerce Street Sidewalk and Curb Project Status Commerce Street
    - @ & Vacant houses update
    - @ & Resolution 2020-001 to Accept Dedication of Street, Open Space and Related Improvements Along Wiggins Mill Frontage Road. HOA is responsible for maintenance at this time.

Vote on approval of the Dedication: P. Miller-Yea, A. Franco - Yea, T. McDonald-Yea, E. Dugan Yea, S. Lobdell – Yea. Motion passed.
- VII.** Committee Reports
- a. Finance: Chair Mayor Thomas McDonald – Co-Chair CM Anthony Franco – Nothing reported.
  - b. Public Works: Chair CM Edgar Dugan – Co-Chair CM Scott Lobdell –  
@ & Mirror; E. Dugan will give us a different type of pole for mirror
  - c. Land Use & Development: Chair CM Scott Lobdell Co-Chair CM Edgar Dugan –  
@ & Report on Master Plan Report SNCC  
@ & Planning Commission Update

Update about meeting with PLUS Middletown update with A. Mangeri and T. McDonald.

- d. Veterans Committee: Chair CM Patrick Miller – Co-Chair Anthony Franco -  
    @& Marble Statue mentioning branches moved to Executive Session per T. McDonald
- e. Public Safety: Chair CM Patrick Miller - Co-Chair CM Anthony Franco – Nothing to report
- f. Community Relations: Chair CM Patrick Miller - Co-Chair CM Antony Franco  
    @& Location of Little Library moved to Agenda  
    @& Facebook entered by L. Gorman, A. Franco spoke of returning control to the town. A. Mangeri stated a disclaimer should be on FB Messenger rather than any written response.  
    Quarterly Billing has lessened administrative tasking.
- g. Parks & Recreation: Chair CM Anthony Franco Co-Chair CM Patrick Miller

**VIII.** Citizens Comments & Participation - None

**IX.** Motion to Recess for Executive Session:

**X.** Motion to Convene Executive Session

In accordance to 29 Del. C. §10004 (b) (4) the Town Council will be meeting in executive session to discuss legal matters consisting of acquisition of parcels and other matters of potential litigation.

**XI.** Motion to close Executive Session & Re-Convene Council Meeting

**XII.** Adjournment

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Please note that this is a Council Workshop. The main function is to set the agenda and prepare for the next Town Council meeting. Some business may be conducted by Council if required. The agenda items as listed may not be considered in sequence. This agenda is subject to change to include the addition or deletion of items, including executive sessions.

posted 1/15/2020 JDW