



Townsend Council Workshop Minutes
February 19, 2020 @ 7:00 pm
Townsend Town Hall, 141 Main Street

7:00 pm - Council Meeting

I. Call to Order – 7:01pm

II. Opening Ceremonies

- a. **Roll Call** – M T. McDonald, CM E. Dugan, CM A. Franco, CM P. Miller, CM S. Lobdell, TM A. Mangeri, J. Wright
- b. **Pledge of Allegiance** - Done
- c. **Recognition of Visitors** – Keith Thompson, Dwayne Haines
- d. **Announcements** – Planning Commission meeting 2-20-2020

III. Additions and Deletions to published Agenda – None at this time

IV. Approval of Minutes

- a. Approval/ Rejection of Council Minutes 11/06/2020
- b. Approval/ Rejection of Council Minutes 11/20/2020
- c. Approval/ Rejection of Council Minutes 01/08/2020
- d. Approval/ Rejection of Council Minutes 01/22/2020
- e. Approval/ Rejection of Council Minutes 02/05/2020
Motion on to approve past meeting minutes made by S. Lobdell, 2nd by E. Dugan.
Voted: P. Miller-Yea, A. Franco-Yea, E. Dugan-Yea, S. Lobdell-Yea.
Motion Pass

V. Mayor's Report:

- @&Memo of Understanding for discussion vote at TC Meeting 3/4/2020
- @&Discussion of letter from New Castle County Dept. of Public Works

VI. Reports

- a. State Police:
- b. Town Attorney Fred Townsend III:
 - @& Annexation of Townsend Acres
- c. Town Engineer Edwin Van-Otoo:
 - @& Projects
- d. Town Manager Anthony S. Mangeri:
 - Discussion of annexation of Townsend Acres
Letters went out today to generate services (2/21/2020).
 - Discussion of rental of Town Park by Abundance Life Church
Church request to use entire park as opposed to just the pavilion. They also requested the entire day as opposed to the 3 hours limit that we rent the pavilion. Council denies request due to the time request and number of people.
 - @&Discussion of cost research of Townsend Code Update
Municode packet will be emailed and will be in meeting 3/4/2020
 - @& Discussion of Ordinance to terminate utility fees and transfer cost to municipal taxes.
 - Discussion of hiring a U Del Fellow
300 hours a month for 10 weeks to replace pt worker over the summer.

Motion that we pursue discussion on getting a fellow/intern from U Del made by P. Miller, 2nd by S. Lobdell. Vote to pursue: P. Miller Yea, A. Franco – Yea, S. Lobdell- Yea, E. Dugan-Yea.

- Discussion to explore hiring a part time code official
- Discuss need for fencing on Finley Street

VII. Committee Reports

- a. Finance: Chair Mayor Thomas McDonald – Co-Chair CM Anthony Franco
Nothing at this time
- b. Public Works: Chair CM Edgar Dugan – Co-Chair CM Scott Lobdell
Nothing at this time
- c. Land Use & Development: Chair CM Scott Lobdell Co-Chair CM Edgar Dugan
@& discuss code update to 2018 which is what the county uses
- d. Veterans Committee: Chair CM Patrick Miller – Co-Chair Anthony Franco
Nothing at this time
- e. Public Safety: Chair CM Patrick Miller - Co-Chair CM Anthony Franco
Nothing at this time
- f. Community Relations: Chair CM Patrick Miller - Co-Chair CM Antony Franco
FB reachout from community were directed to phone the office about the fair.
- g. Parks & Recreation: Chair CM Anthony Franco Co-Chair CM Patrick Miller
@& Discuss Pickle Ball Tennis Courts and Safety Plan need to be in place.

VIII. Citizens Comments & Participation

New Window soliciting person was informed there is no solicitation.

IX. Adjournment

*Modified 2/13/2020 to remove Executive Session and add additional minutes