



Townsend Planning Commission Meeting Minutes
May 2, 2020 @ 9:00 am
Via Conference Call

Per the Governor's request, all scheduled meetings will be held via conference call. Residents will be able to view documents posted to the meeting tab on the Town website at www.townsend.delaware.gov.

Those wishing to attend may dial (425) 436-6359. When directed, provide the following access code 695201# to enter the meeting.

If you choose to access the meeting online join the online meeting: <https://join.freeconferencecall.com/towncall>

9:00 am - Council Meeting

I. Call to Order – 9:10 by T. Geiger

II. Opening Ceremonies

- a. **Roll Call** : T. Geiger, T. McDonald, J. Reyes, S. Rojas
- b. **Pledge of Allegiance** – dispensed due to electronic meeting
- c. **Visitor Acknowledgement** - none at this time
- d. **Additions/Changes to the Agenda** - none at this time
- e. **Announcements** - none at this time

III. Review of minutes – motion to approve following minutes: S. Rojas , second by T. Geiger, vote to approve : T. Geiger aye, T. McDonald aye, J. Reyes aye, S. Rojas aye. All minutes approved

- a. **04-02-20 meeting** - approved
- b. **04-14-20 meeting** - approved

IV. Comprehensive Plan review of revisions & continue on updating plan

- Shared screen by S. Rojas for data changes
- Started at section 2.1a data numbers Table 1 and corrected ¶¶
- Discussion of Delaware Population Consortium numbers & household size number change
- Section 2.1b ¶¶ & Table 2, method ¶¶ and summary ¶¶ & Table 4 – updated, removal of 2005 data
- Remove columns 2000, 2005 & 2025, add 2040 & 2050 as DPC #s is available
- Still need any wastewater information for data
- Updated Table 4 & associated ¶¶
- Reviewed population growth numbers
- Discussion of housing growth and need of annexation corridors, sewer expansion or building
- Updated Section 2.1c ¶¶s Demographics: Characteristics, Profile, Diversity, Table 5, Table 6, Education (might use data from Census), Table 7, much of data is coming from the ACS report
- Section 2-1d: Housing ¶¶, Table 8, ¶¶ Age of Housing Stock, need to be update, due to reference 2020 land use map
- Discussion of minutes from meeting with county about sewer and how to address further development

- Updated Table 9 & associated ¶
- Updated Table 10 & associated ¶, Housing value, Ownership and Vacancy, Figure 2, Figure 3
- Section 2-1e Economic Profile and associated ¶, Table 11, Unemployment Data,
- Section 2-1f Housing Affordability ¶ update, updates for Table 12, Table 12a,
- Point to restart review at Table 13
- Need Anthony and Tom to review government side and public safety (maybe hazard mitigation plan) for comprehensive plan. Hopefully by May 13 meeting.
- Restart at 2.2, further at page 30
- Discussion about possibility of public hearing for Zoning ordinance.
- Discussion of Zoom as platform

VI. Citizen Comments & Participation – none at this time

VII. Adjourn – motion to adjourn by: T. McDonald, second by S. Rojas: vote to approve: T. Geiger aye, T. McDonald aye, J. Reyes aye, S. Rojas aye. All minutes approved