



**Townsend Council Workshop Minutes
March 18, 2020 @ 7:00 pm
Townsend Town Hall, 141 Main Street**

7:00 pm - Council Meeting

- I.** Call to Order – at 7:00 pm
- II.** Opening Ceremonies
 - a.** Roll Call – CM Miller – present, CM Franco – present, CM Dugan – present, CM Lobdell – present, M McDonald – present, TM Mangeri – present,
 - b.** Pledge of Allegiance - completed
 - c.** Recognition of Visitors – None – This is an electronic meeting utilizing conference calling due to the COVID-19 parameters. TM Mangeri – all of the agenda items are found on the Town website under tab for meetings which will include documents being discussed.
 - d.** Announcements – none at this time
- III.** Additions and Deletions to published Agenda
 - a.** VI d. TM Mangeri – remove to strike revision of the adoption of the 2018 ICC Codes as the material is not yet available
 - b.** No reports available at this time for
 - VII a. Financial reports
 - VII b. Public works
 - c.** CM Dugan -Motion to delete the above items from the agenda, CM Franco – seconded, Votes – CM Miller aye, CM Franco any, CM Dugan aye, CM Lobdell aye. Motion passed
- IV.** Approval of Minutes

Approval/ Rejection of Council Minutes 03/04/2020. CM Franco - motion to approve Council minutes, CM Miller – second. Votes CM Miller aye, CM Franco aye, CM Dugan, aye, CM Lobdell aye. Motion passed
- V.** Mayor’s Report:
 - a.** Nothing tonight or for April meeting
- VI.** Reports
 - a.** State Police: - report will be at the April meeting
 - b.** Town Attorney Fred Townsend III:
 - Shall have the ordinance for the revision of the adoption of the 2018 ICC Codes available
 - c.** Town Engineer Edwin Van-Otoo:
 - Updates on the ongoing projects within the Town

d. Town Manager Anthony S. Mangeri: 05:40

- The Town Hall has been closed to the public. Everyone may do business with the Town via the drop-box outside of the building, internet, mail, or phone. This meeting is being held by electronic means (conference call). The reason is to be in compliance with the Governor's directive and recommendations of the CDC. This is a problem that is just beyond anything we could imagine. We have checked all staff's capability to log on from home as well so we have contingency plans to continue operations should that be necessary. We do not envision that at this time. 06:30

- Reading of Ordinance 20-01, which is to Abolish Fees Associated with the Disposition of Garbage, Trash and Rubbish and transfer cost to municipal taxes.
CM Miller Motion to approve Ordinance 20-01, CM Franco – seconded, Votes – CM Miller aye, CM Franco any, CM Dugan aye, CM Lobdell aye. Motion passed

- Discussion and possible vote on Ordinance to Abolish Fees Associated with Street Light Utility and transfer cost to municipal taxes.
CM Miller CM Franco – seconded, Votes – CM Miller aye, CM Franco any, CM Dugan aye, CM Lobdell aye. Motion passed

- Possible vote to approve instillation of Fence Along Finley Street. Fence will be Kreative Fence Company. Fence will be 30' wide with a 10' wide swing gate.
CM Miller Motioned and CM Franco – seconded, Votes – CM Miller aye, CM Franco any, CM Dugan aye, CM Lobdell aye. Motion passed

VII. Committee Reports

- a.** Finance Committee: Chair Mayor Thomas McDonald - Co-Chair CM Edgar Dugan
- b.** Land Use & Development: Chair CM Scott Lobdell Co-Chair CM Edgar Dugan
- c.** Veterans Committee: Chair CM Patrick Miller – Co-Chair Anthony Franco
- d.** Public Safety: Chair CM Patrick Miller - Co-Chair CM Anthony Franco
- e.** Community Relations: Chair CM Patrick Miller - Co-Chair CM Antony Franco
- f.** Parks & Recreation: Chair CM Anthony Franco Co-Chair CM Patrick Miller

VIII. Citizens Comments & Participation

- a.** No citizen comment thru conference call at this time

IX. Adjournment.

Please note that this is a Council Workshop. The main function is to set the agenda and prepare for the next Town Council meeting. Some business may be conducted by Council if required. The agenda items as listed may not be considered in sequence. This agenda is subject to change to include the addition or deletion of items, including executive sessions.