



**Townsend Council Workshop Agenda  
May 20, 2020 @ 7:00 pm  
VIA CONFERENCE CALL**

REVISED 5/20/2020  
10:30AM ASM

**I. Call to Order**

**II. Opening Ceremonies**

- A. *Roll Call*
- B. *Pledge of Allegiance*
- C. *Recognition of Visitors*
- D. *Announcements*

**III. Additions and Deletions to published Agenda**

**IV. Approval of Minutes**

- a. Approval/ Rejection of Council Minutes 05/06/2020

**V. Mayor's Report:**

**VI. Reports**

- A. *State Police:*
- B. *Town Attorney Fred Townsend III:*
- C. *Town Engineer Edwin Van-Otoo:*
- D. *Town Manager Anthony S. Mangeri:*
  - 1. Discussion regarding Election for Town Council positions
  - 2. Discussion and possible vote to purchase a new laptop computer and docking block for Town Clerk.  
  
(Due to the Governor's State of Emergency and Stay at Home Order, this purchase has been added to maintain municipal continuity of operations.)
  - 3. Review and recommendation regarding received bids for Auditing Services
  - 4. Possible vote for approval of contract for Auditing Services
  - 5. Discussion and possible vote on Ordinance 2020-003 To Amend the Code of Ordinances of The Town of Townsend Relating to Adoption of the 2018 Editions International Code Council Building and Safety Codes.

**VII. Committee Reports**

- A. Finance: Chair Mayor Thomas McDonald - Co-Chair CM Edgar
- B. Human Resources: Chair CM Patrick Miller
- C. Public Works: Chair CM Edgar Dugan - Co-Chair CM Scott Lobdell
- D. Land Use & Development: Chair CM Scott Lobdell - Co-Chair CM Edgar Dugan
  - 1. Update from the Planning Commission on the Zoning Ordinance and Comp Plan revision.
- E. Veterans Committee: Chair CM Patrick Miller – Co-Chair Anthony Franco
- F. Public Safety: Chair CM Patrick Miller - Co-Chair CM Anthony Franco
- G. Community Relations: Chair CM Scott Lobdell - Co-Chair CM Antony Franco
- H. Parks & Recreation: Chair CM Scott Lobdell - Co-Chair CM Patrick Miller

**VIII. Citizens Comments & Participation**

**IX. Adjournment**

Please note that this is a Council Workshop. The main function is to set the agenda and prepare for the next Town Council meeting. Some business may be conducted by Council if required. The agenda items as listed may not be considered in sequence. This agenda is subject to change to include the addition or deletion of items, including executive sessions.

Per the Governor's request, all scheduled meetings will be held via electronic means. Residents will be able to view documents posted to the meeting tab on the Town website at [www.townsend.delaware.gov](http://www.townsend.delaware.gov) or by joining the meeting via computer.

Those wishing to attend may dial 1(301)715-8592. When directed, provide following meeting ID 82764217575# and then the following password 361631# to enter the meeting.

If you choose to access the meeting online Join the online meeting:  
<https://us02web.zoom.us/j/82764217575?pwd=aHl4RDhtZ0xjME1HV0Z0cHRxSHZ3QT09>