



Town Council Special Workshop Meeting Minutes
May 26, 2021 @ 6:30 pm
VIA CONFERENCE CALL

**6:30 pm Town Council Special
Workshop Meeting**

Per the Governor's request, all scheduled meetings will be held via electronic means. Residents will be able to view documents posted to the meeting tab on the Town website at www.townsend.delaware.gov or by joining the meeting via computer.

Those wishing to attend may dial 1(301)715-8592. When directed, provide following meeting ID 82764217575# and then the following password 361631# to enter the meeting.

**If you choose to access the meeting online click the following link:
<https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xiME1HV0ZOcHRxSHZ3QT09>**

I. Call to Order: The meeting was called to order at 6:30 p.m. by Mayor McDonald.

II. Opening Ceremonies

a. Roll Call:

i. The following Council and Staff were present with electronic access available for guests: Mayor T. McDonald, Councilman P. Miller, Councilman J. Mertz, Councilman E. Dugan, Town Manager A. Mangeri, Town Clerk A. Tantillo, Financial Officer J. Helms, and Town Attorney Fred Townsend.

ii. Council Elect Ms. Eschalla Clarke and Mr. Gerald Dove were also present.

b. Pledge of Allegiance: Skipped due to the electronic nature of the meeting.

c. Announcements: No Announcements

III. Introductions were conducted by Town Council, Town Staff, and Town Council Elect that were present.

IV. Review of the Town of Townsend Town Council Orientation Manual

a. TM Mangeri reviewed the Townsend Town Council Orientation Manual with all present, this included the Town Values as derived from the Comprehensive Plan, Town History, Town Structure, Council Meetings, Council Committees, Public Hearings, Ordinances and Resolutions, the different roles within the Town, including the Town Mayor, Town Administration, and Town Council; Council Relations, and FOIA.

V. Review and discussion of FY 2022 Budget, as approved by Resolution 2021-003

a. TM Mangeri asked all present if there were any questions regarding the approved FY 2022 Budget, as approved by Resolution 2021-003. There were no questions regarding the budget.

VI. Discussion of Town Initiatives and Activities

a. TM Mangeri reviewed ongoing activities and initiatives in Town and answered any questions from Town Council and Town Council Elect.

VII. Adjournment

a. The meeting was adjourned at 8:30 pm.

The agenda items as listed may not be considered in sequence. This agenda is subject to change to include the addition or deletion of items, including executive sessions.