



**Town Council Meeting
August 4, 2021 @ 7:00 pm
VIA CONFERENCE CALL**

7:00 pm Town Council Meeting

- I. Call to Order:
- II. Opening Ceremonies
 - a. Roll Call:
 - b. Pledge of Allegiance:
 - c. Recognition of Visitors:
 - d. Announcements:
- III. Adoption of Agenda.
- IV. Approval / Rejection of Minutes
 - a. Approval/ Rejection of Council Minutes from the July 21, 2021, Town Council Workshop Meeting.
- V. State Police:
 - a. An update on July 2021 activity.
- VI. Mayor's Report:
 - a. **ACTION ITEM:** Discussion and possible vote on the purchase of sound and electronic equipment to support in person and virtual meetings.
 - b. **ACTION ITEM:** Discussion and possible vote the hire a landscaping company to address the landscaping needs in the Town Park.
- VII. Reports
 - a. Town Attorney Fred Townsend III
 - b. Town Engineer Edwin Van-Otoo
 - c. Town Manager
 - 1. Status update on the COVID-19 pandemic.
 - 2. A report on Town Administrative activities
 - 3. **ACTION ITEM:** Discussion and possible vote to authorize chimney repairs to Town Hall.
 - 4. A status update on the solicitation of applicants to fill the position of Police Chief.
- VIII. Committee Reports
 - a. **Finance Committee:** Chair: Mayor Miller, Co-Chair: Councilman Dugan
 - a. Review and possible discussion on the June 2021 Budget vs. Actual Report.
 - b. **Human Resources Committee:** Chair: Mayor Miller
 - a. **ACTION ITEM:** Discussion and possible vote on Resolution 2021-011 A Resolution to update the title of Ms. Antonina Tantillo.

Per the Governor's request, all scheduled meetings will be held via electronic means. Residents will be able to view documents posted to the meeting tab on the Town website at www.townsend.delaware.gov or by joining the meeting via computer.

Those wishing to attend may dial 1(301)715-8592. When directed, provide following meeting ID 82764217575# and then the following password 361631# to enter the meeting.

If you choose to access the meeting online click the following link:
<https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xjME1HV0ZOcHRxSHZ3QT09>

- c. **Public Works Committee:** Chair: Councilman Dugan, Co-Chair: Councilman Mertz
- d. **Land Use and Development Committee:** Chair: Councilman Lobdell, Co-Chair: Councilman Dugan
 - a. A status update on the 2020 Comprehensive Plan PLUS review comments.
 - b. **ACTION ITEM:** A discussion and possible vote to pursue the annexation of Parcel # 1401600047, 6170 Summit Bridge Road, Townsend, DE, as recommended by the Planning Commission.
 - c. **ACTION ITEM:** A discussion and possible vote to pursue the annexation of Parcel # 1401600002, 113 Money Road, Townsend, DE, as recommended by the Planning Commission.
 - d. **ACTION ITEM:** Discussion, review, and possible vote to determine if the conceptual plan submitted by the developers of Townsend Acres are acceptable.
 - e. Discussion regarding a possible traffic study along Route 71 and Main St.
- e. **Veterans Committee:** Chair: Councilwoman Clarke, Co-Chair: Mayor Miller
- f. **Public Safety Committee:** Chair: Councilman Mertz, Co-Chair: Councilwoman Clarke
 - a. A discussion and presentation of a paper on speeding and traffic safety in the Town of Townsend.
- g. **Community Engagement Committee:** Chair: Councilwoman Clarke, Co-Chair: Councilman Lobdell
- h. **Parks and Recreation Committee:** Chair: Councilman Lobdell, Co-Chair: Councilman Mertz
 - a. A status update on the Town of Townsend Tennis and Pickleball Court.
- i. **National Wildlife and Historic Preservation Committee:** Chair: Councilwoman Clarke

IX. Citizens Comments & Participation

X. Adjournment.
