



Townsend Town Council Workshop Agenda
July 21, 2021 @ 7:00 pm
VIA CONFERENCE CALL

7:00 pm Town Council Workshop Meeting

- A. Call to Order:
- B. Roll Call:
- C. Pledge of Allegiance:
- D. Adoption of Agenda
- E. Approval / Rejection of Minutes
 - a. Approval/ Rejection of Council Minutes from the July 7th, 2021, Town Council Meeting.
 - b. Approval/ Rejection of Council Executive Session Minutes from the July 7th, 2021, Town Council Meeting.
- I. Mayor's Report:
 - a. Discussion on acquiring a landscaping company to address the landscaping needs in the Town Park.
 - b. **Action Item:** Discussion and possible vote on Resolution 2021-010 A Resolution to Approve Employee Salary Adjustments for Full-Time Employees of the Town of Townsend.
- II. Reports
 - a. State Police
 - b. Town Attorney Fred Townsend III
 - c. Town Engineer Edwin Van-Otoo
 - d. Town Manager
- III. Committee Reports
 - a. Finance Committee: Chair: Mayor Miller, Co-Chair: Councilman Dugan
 - b. Human Resources Committee: Chair: Mayor Miller
 - c. Public Works Committee: Chair: Councilman Dugan, Co-Chair: Councilman Mertz
 - d. Land Use & Development Committee: Chair: Councilman Lobdell, Co-Chair: Councilman Dugan
 - 1. Discussion regarding a possible traffic study along Route 71 and Main St.
 - e. Veterans Committee: Chair: Councilwoman Clarke, Co-Chair: Mayor Miller
 - f. Public Safety Committee: Chair: Councilman Mertz, Co-Chair: Councilwoman Clarke
 - g. Community Engagement Committee: Chair: Councilwoman Clarke, Co-Chair: Councilman Lobdell
 - h. Parks & Recreation Committee: Chair: Councilman Lobdell, Co-Chair: Councilman Mertz
 - i. National Wildlife and Historic Preservation Committee: Chair: Councilwoman Clarke
- IV. Citizens Comments & Participation
- V. Adjournment.

Per the Governor's request, all scheduled meetings will be held via electronic means. Residents will be able to view documents posted to the meeting tab on the Town website at www.townsend.delaware.gov or by joining the meeting via computer.

Those wishing to attend may dial 1(301)715-8592. When directed, provide following meeting ID 827- 6421-7575# and then the following password 361631# to enter the meeting.

If you choose to access the meeting online click the following link: <https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhtZ0xjME1HV0ZOcHRxSHZ3QT09>

Please note that this is a Council Workshop. The main function is to set the agenda and prepare for the next Town Council meeting. Some business may be conducted by Council if required. The agenda items as listed may not be considered in sequence. This agenda is subject to change to include the addition or deletion of items, including executive sessions.