



Town Council Meeting
September 1, 2021 @ 7:00 pm
Town Hall & CONFERENCE CALL

7:00 pm Town Council Meeting

- I. Call to Order:
- II. Opening Ceremonies
 - a. Roll Call:
 - b. Pledge of Allegiance:
 - c. Recognition of Visitors:
 - d. Announcements:
- III. Adoption of Agenda.
- IV. Approval / Rejection of Minutes
 - a. Approval/ Rejection of Council Minutes from the August 18th, 2021, Town Council Workshop Meeting.
- V. State Police:
 - a. An update on August 2021 activity.
- VI. A presentation by the Wilmington Area Planning Council (WILMAPCO), based on the Town of Townsend Walkability Workshop conducted in July 2021.
- VII. Mayor's Report:
- VIII. Reports
 - a. Town Attorney Fred Townsend III
 - b. Town Engineer Edwin Van-Otoo
 - 1. **ACTION ITEM:** Discussion and possible vote on the bids to authorize the repair of the sinkhole and catch basin at the intersection of South Street and Ginn Street.
 - 2. **ACTION ITEM:** Discussion and possible vote to proceed with the application for the Surface Water Matching Planning Grant through DNREC.
 - c. Town Manager
 - 1. Status update on the COVID-19 pandemic.
 - 2. A report on Town Administrative activities
 - 3. A status update on the solicitation of applicants to fill the position of Police Chief.
- IX. Committee Reports
 - a. **Finance Committee:** Chair: Mayor Miller, Co-Chair: Councilman Dugan
 - a. Review and possible discussion on the July 2021 Budget vs. Actual Report.
 - b. **Human Resources Committee:** Chair: Mayor Miller
 - c. **Public Works Committee:** Chair: Councilman Dugan, Co-Chair: Councilman Mertz

Town Meetings will be returning to in person format. Residents may choose to attend meetings in person or via electronic means. Townsend Town Hall will be available to the Town Council and those of the public wishing to attend in person. All personnel and visitors entering Town Hall must wear masks and comply with all CDC guidelines, including social distancing guidelines. Those that are sick or who have been exposed to the COVID-19 virus are asked to not enter Town Hall and may attend the meeting virtually. Those wishing to attend virtually may dial **1(301)715-8592**. When directed, provide following meeting ID **827- 6421-7575#** and then the following password 361631# to enter the meeting. If you choose to access the meeting online click the following link:
<https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xjME1HV0ZOcHRxSHZ3OT09>

- d. **Land Use and Development Committee:** Chair: Councilman Lobdell, Co-Chair: Councilman Dugan
 - a. **ACTION ITEM:** Discussion and possible vote on Resolution 2021-012, A Resolution to Accept Dedication of Specified Streets, Open Spaces and Related Improvements within Townsend Village II.
 - b. A status update on the 2020 Comprehensive Plan PLUS review comments.
 - e. **Veterans Committee:** Chair: Councilwoman Clarke, Co-Chair: Mayor Miller
 - f. **Public Safety Committee:** Chair: Councilman Mertz, Co-Chair: Councilwoman Clarke
 - a. A discussion and presentation of a paper on speeding and traffic safety in the Town of Townsend.
 - g. **Community Engagement Committee:** Chair: Councilwoman Clarke, Co-Chair: Councilman Lobdell
 - h. **Parks and Recreation Committee:** Chair: Councilman Lobdell, Co-Chair: Councilman Mertz
 - i. **National Wildlife and Historic Preservation Committee:** Chair: Councilwoman Clarke
 - a. A discussion by **Sylvester “Syl” Woolford, MBA, of the Delaware Historical Commission; DSU alumni and UD guest lecturer and Anthony Johnson, Financial Advisor** of the Middletown Historical Society on historic preservation.
- X.** Citizens Comments & Participation
- XI.** Adjournment.
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Amended on 8/26/21 to reflect the correct names of the organizations associated with guest speakers. AMT
Amended on 8/27/2021 to add two action items under the Town Engineer’s report. AMT