



**Townsend Planning Commission Meeting Agenda  
June 24, 2021 @ 7:00 pm  
Via Conference Call**

**7:00 pm – PC Meeting**

**I. Call to Order**

**II. Opening Ceremonies**

**a. Roll Call**

**Troy Geiger, Sheryl Rojas, James Reyes, Patrick Mayor**

**b. Pledge of Allegiance**

**c. Visitor Acknowledgement**

**d. Additions/Changes to the Agenda**

**Add synopsis of the PLUS review comments**

**e. Announcements**

**III. Minutes May 12<sup>th</sup> Planning Commission meetings to review and approve**

**Minutes approved unanimously**

**IV. Review comp plan maps for possible annexation request of parcel #1401600047**

**Review of parcel location off Hwy 71 contiguous to Hidden Acres so it can be annexed into Town. Owner is thinking of commercial and mixed use. Read the description of commercial use. Planning Commission agreed to have owner file the paperwork for annexation and zoning requests. Proper forms must be received for consideration. Sheryl will send a response to Anthony regarding the request.**

**V. PLUS plan summary**

**Very basic comments and suggestions. We should add a Table of Contents, page numbers, and map inserts when referencing within the document. State suggested we mention how pandemic affected our work and public input, they will send updates to their state strategies and suggested we split our recommendations by short, mid-range, long term. DelDot is sending comments and said we should work with Cooper Boyers with Wilmapco. DNREC had concerns about areas north and southeast of the Town for annexation as it contains wetlands and 10yr old forests. DART stated their name is Delaware Area Regional Transportation and suggested we survey residents regarding riding the bus before asking for additional stops.**

**Per the Governor's request, all scheduled meetings will be held via electronic means. Residents will be able to view documents posted to the meeting tab on the Town website at [www.townsend.delaware.gov](http://www.townsend.delaware.gov) or by joining the meeting via computer. Those wishing to attend may dial 1(301)715-8592. When directed, provide following meeting ID 407 702 6733# and then the following password 332763# to enter the meeting. If you choose to access the meeting online**

**If you choose to access the meeting online join the online meeting:**

**<https://us02web.zoom.us/j/4077026733?pwd=TjJ6NmhzMHdOT1dDa3h0Ty8wY0pUQT09>**

**Also, paratransit is for anyone, not someone who is of a certain age or disabled. Delaware Historical loved our work and suggested if we start a Historical Review Board. Mayor Miller has a new committee and Councilwoman working on this development. We will receive a written report within 20 working days for comment. Tricia Arndt offered to help with our final report.**

**PC commissioners discussed with Mayor Miller regarding who are voting members on the Board of Variances. We currently feel that the Town Solicitor and Town Engineer should not hold voting power but be consultants in the meeting. We suggest the Mayor, Land Use committee members, Historical Board member, and maybe the PC Chairman. Mayor Miller will look into this matter.**

**Walkable Community meeting on July 8<sup>th</sup> and believe the group will meet at the park. Councilman Mertz brought up to start the discussion. Mayor Miller is also wanting to make Railroad Road with a walkway bridge when they are discussing work on the crumbling culvert.**

## **V. Public Comments**

## **VI. Adjourn**

**Next meeting July 14<sup>th</sup> 7pm at Town Hall. Mayor Miller will confirm that in person will be available. Agenda will be to review the comments from the PLUS review.**

**Adjourned 8:00 pm**