

David B. Raughley, Mayor  
John D. Hanlin, II, Councilman  
Sandra J. Wyatt, Councilman  
Sherene G. Drake, Councilman  
Karen Jennings, Councilman



Christopher J. Fazio, P.E., Town Engineer  
Fred Townsend, III, Town Attorney  
Michael J. Jester, Code Enforcement Officer  
Tbd—Finance Officer / Town Clerk  
Cathy Beaver, Executive Secretary

**RESOLUTION No. 08-01**

**WHEREAS; the Town of Townsend will enter into a Memorandum of Understanding with the State of Delaware's Office of the State Fire Marshal; and**

**WHEREAS; under this agreement no building permits, certificates of occupancy or preliminary plans shall be issued without the approval of the State Fire Marshal; and**

**WHEREAS; under this agreement the Town of Townsend's Code Enforcement Officer will work with the State Fire Marshal to ensure that all codes and safety measures are met; and**

**WHEREAS; any one or two family dwellings or farm structures used exclusively for agricultural purposes be exempt from this memorandum; and**

**WHEREAS; either party may be released from the Memorandum with written notice to the other party at their discretion; and**

**NOW, THEREFORE, BE IT RESOLVED that the Town of Townsend in conjunction with the State Fire Marshal enter into the Memorandum of Understanding; and**

**RESOLVED, that the two agencies shall work together to enhance the delivery of public services to the citizens of the Town of Townsend.**

Signed by Mayor, David B. Raughley  
January 2, 2008

A handwritten signature in blue ink, appearing to read "David B. Raughley, Mayor", is written over a horizontal line. The signature is cursive and somewhat stylized.