



**RESOLUTION**

**2019-04**

**A Resolution to Hire Town Financial Officer**

**WHEREAS**, action is needed to fill vacancies created by the retirement or separation of personnel; and

**WHEREAS**, the following positions were or will be advertised to solicit the best candidates for service to the Town of Townsend; and

**WHEREAS**, Ms. Jennifer Helms has been interviewed and found by the Personnel Committee Chair - CW Gorman and CM Dugan to have the necessary education (BA Accounting and MA Accounting) and financial and accounting experience to serve as the Town of Townsend Financial Officer; and

**WHEREAS**, the Ms. Helms have been recommended by the Council Personnel Chair and the Town Manager after due consideration of candidates; and

**NOW AND THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF TOWNSEND, DE on May 22, 2019, that the following personnel actions are to be carried out by the Town Manager.**

Appointment of Ms. Jennifer Helms to the Full-Time position of Financial Officer in accordance with Article 7 Section 7.6 et al. of the Town of Townsend Charter. Compensation to be at a salaried rate of \$52,000.00 plus benefits as outlined in the Employee Handbook. Ms. Helms will report to the Town Manager for administrative purposes and shall also be accountable to Town Council in accordance with the Town Charter. Employment to begin to occur on or about June 17, 2019 Passed and approved this 5 Day of June 2019.

By:

Rudolph Sutton  
Mayor

Attest:

Ivonne Romero  
Town Clerk

**Vote of Council**

Mayor Sutton	Yea	<input checked="" type="checkbox"/>	Na	<input type="checkbox"/>	Abs	<input type="checkbox"/>
CW Gorman	Yea	<input checked="" type="checkbox"/>	Na	<input type="checkbox"/>	Abs	<input type="checkbox"/>
CM Dugan	Yea	<input checked="" type="checkbox"/>	Na	<input type="checkbox"/>	Abs	<input type="checkbox"/>
CM High	Yea	<input checked="" type="checkbox"/>	Na	<input type="checkbox"/>	Abs	<input type="checkbox"/>
CM Miller	Yea	<input checked="" type="checkbox"/>	Na	<input type="checkbox"/>	Abs	<input type="checkbox"/>