



Town Council Town Council Meeting
March 2, 2022 @ 7:30 pm
VIA CONFERENCE CALL & Town Hall

*** Revised on 2/28/2022 at 3:30 pm- To give notice of the physical location of the meeting at Townsend Town Hall located at 141 Main Street, Townsend, DE 19734, due to the termination of the State of Emergency. The Meeting will also be available virtually via Zoom.

7:30 pm Town Council Meeting

- I. Call to Order:
- II. Opening Ceremonies
 - a. Roll Call:
 - b. Pledge of Allegiance:
 - c. Recognition of Visitors:
 - d. Announcements:
- III. Adoption of Agenda.
- IV. Approval / Rejection of Minutes
 - a. Approval/ Rejection of Council Minutes from the February 16th, 2022, Town Council Meeting.
 - b. Approval/ Rejection of Council Minutes from the February 23rd, 2022, Town Council Meeting.
 - c. Approval/ Rejection of Council Minutes from the February 23rd, 2022, Town Council Executive Session Meeting.
- V. State Police:
 - a. An update on February 2022 activity.
- VI. Town of Townsend Police Chief's Report
- VII. Townsend Wastewater Feasibility Study Presentation, presented by Remington & Vernick Engineers.
- VIII. Mayor's Report
- IX. Reports
 - a. Town Attorney Fred Townsend III
 - b. Town Engineer Edwin Van-Otoo
 - 1. An update on Town Engineering Projects.
 - c. Town Manager
 - 1. Status update on the COVID-19 pandemic.
 - 2. A report on Town Administrative activities.
 - 3. **ACTION ITEM:** Discussion and possible vote to amend the authorization to purchase the VPN for the Townsend Police Department in accordance with DELJIS requirements.

Town Meetings will return to both an in person and a virtual format. Those wishing to attend virtually may dial **1(301)715-8592**. When directed, provide following meeting ID **827- 6421-7575#** and then the following password 361631# to enter the meeting. If you choose to access the meeting online click the following link:
<https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xjME1HV0ZOcHRxSHZ3QT09>

Residents will be able to view documents posted to the meeting tab on the Town website at www.townsend.delaware.gov or by joining the meeting via computer.

4. **ACTION ITEM:** Discussion and possible vote to authorize payment for the additional renovations to the old Town Hall.
5. **ACTION ITEM:** Discussion and possible vote to authorize the purchase of the access system for the old Town Hall.
6. **ACTION ITEM:** Discussion and possible vote to authorize the purchase of the camera system for the old Town Hall.
7. **ACTION ITEM:** Discussion and possible vote to authorize the re-wiring of old Town Hall.
8. **ACTION ITEM:** Discussion and possible vote regarding the purchase of a municipal police vehicle for the Town of Townsend Police Department.
9. **ACTION ITEM:** Discussion and possible vote to change the Town Council Meeting time due to the flexibility allowed by House Bill 269.

X. Committee Reports

- a. **Finance Committee:** Chair: Mayor Miller, Co-Chair: Councilman Dugan
 - a. Review and possible discussion on the January 2021 Budget vs. Actual Report.
- b. **Human Resources Committee:** Chair: Mayor Miller
- c. **Public Works Committee:** Chair: Councilman Dugan, Co-Chair: Councilman Mertz
- d. **Land Use and Development Committee:** Chair: Councilman Lobdell, Co-Chair: Councilman Dugan
- e. **Veterans Committee:** Chair: Councilwoman Clarke, Co-Chair: Mayor Miller
- f. **Public Safety Committee:** Chair: Councilman Mertz, Co-Chair: Councilwoman Clarke
 - a. Discussion regarding stop signs in Townsend.
- g. **Community Engagement Committee:** Chair: Councilwoman Clarke, Co-Chair: Councilman Lobdell
 - a. An update on Community Engagement Committee Activities
- h. **Parks and Recreation Committee:** Chair: Councilman Lobdell, Co-Chair: Councilman Mertz
- i. **National Wildlife and Historic Preservation Committee:** Chair: Councilwoman Clarke

XI. Citizens Comments & Participation

XII. Recess Council Meeting to Convene Executive Session

XIII. Convene Executive Session: In accordance with 29 Del. C. §10004 (B)(9) the Town Council will be meeting in executive session strategy session relating to personnel matters.

XIV. Close Executive Session & Re-convene Council Meeting.

XV. Adjournment.

*** Revised on 2/24/2022 to add "**ACTION ITEM:** Discussion and possible vote regarding the purchase of a municipal police vehicle for the Town of Townsend Police Department."