



Town Council Town Council Meeting
April 6th, 2022 @ 6:30 pm
VIA CONFERENCE CALL & Town Hall

6:30 pm Town Council Meeting

- I. Call to Order:
- II. Opening Ceremonies
 - a. Roll Call:
 - b. Pledge of Allegiance:
 - c. Recognition of Visitors:
 - d. Announcements:
- III. Adoption of Agenda.
- IV. Approval / Rejection of Minutes
 - a. Approval/ Rejection of Council Minutes from the March 23rd, 2022, Town Council Meeting.
 - b. Approval/ Rejection of Council Minutes from the March 23rd, 2022, Town Council Executive Session Meeting.
- V. State Police:
 - a. An update on March 2022 activity.
- VI. Town of Townsend Police Chief's Report
- VII. Mayor's Report
- VIII. Reports
 - a. Town Attorney Fred Townsend III
 - b. Town Engineer Edwin Van-Otoo
 - 1. An update on Town Engineering Projects.
 - 2. Discussion regarding the need for a pole barn for Town Public Works Department.
 - c. Town Manager
 - 1. Status update on the COVID-19 pandemic.
 - 2. A report on Town Administrative activities.
 - 3. **ACTION ITEM:** Discussion and possible vote regarding the purchase of a body worn camera for the Town of Townsend Police Department.
 - 4. **ACTION ITEM:** Discussion and possible vote to authorize mulching for the Townsend Municipal Park.
 - 5. **ACTION ITEM:** Discussion and possible vote to authorize purchases for the Townsend Municipal Park.
 - 6. **ACTION ITEM:** Discussion and possible vote regarding the purchase of a radar gun for the Town of Townsend Police Department.

Town Meetings will return to both an in person and a virtual format. Those wishing to attend virtually may dial **1(301)715-8592**. When directed, provide following meeting ID **827- 6421-7575#** and then the following password 361631# to enter the meeting. If you choose to access the meeting online click the following link:
<https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xiME1HV0ZOcHRxSHZ3QT09>

Residents will be able to view documents posted to the meeting tab on the Town website at www.townsend.delaware.gov or by joining the meeting via computer.

IX. Committee Reports

- a. **Finance Committee:** Chair: Mayor Miller, Co-Chair: Councilman Dugan
 - a. Review and possible discussion on the February 2021 Budget vs. Actual Report.
- b. **Human Resources Committee:** Chair: Mayor Miller
 - a. **ACTION ITEM:** Discussion and possible vote to approve Resolution 2022-007 to Authorize Personnel Actions; the Hiring of a Public Works Supervisor.
- c. **Public Works Committee:** Chair: Councilman Dugan, Co-Chair: Councilman Mertz
- d. **Land Use and Development Committee:** Chair: Councilman Lobdell, Co-Chair: Councilman Dugan
 - a. **ACTION ITEM:** Discussion and introduction of Ordinance 2022-002, An Ordinance to Amend Chapter 24 of the Townsend Municipal Code.
- e. **Veterans Committee:** Chair: Councilwoman Clarke, Co-Chair: Mayor Miller
- f. **Public Safety Committee:** Chair: Councilman Mertz, Co-Chair: Councilwoman Clarke
 - a. Discussion regarding stop signs in Townsend.
- g. **Community Engagement Committee:** Chair: Councilwoman Clarke, Co-Chair: Councilman Lobdell
 - a. **ACTION ITEM:** Discussion and possible vote to approve Resolution 2022-008 A Resolution to Authorize the Creation of a Junior Town Council.
- h. **Parks and Recreation Committee:** Chair: Councilman Lobdell, Co-Chair: Councilman Mertz
- i. **National Wildlife and Historic Preservation Committee:** Chair: Councilwoman Clarke

X. Citizens Comments & Participation

XI. Recess Council Meeting to Convene Executive Session

XII. Convene Executive Session: In accordance with 29 Del. C. §10004 (B)(9) the Town Council will be meeting in executive session strategy session relating to personnel matters.

XIII. Close Executive Session & Re-convene Council Meeting.

XIV. Adjournment.
