



**Townsend Town Council Meeting
December 7th, 2022 @ 7:00 pm
VIA CONFERENCE CALL &
Town Hall
141 Main St, Townsend, DE 19734**

7:00 pm Town Council Meeting

- I. Call to Order:
- II. Opening Ceremonies
 - A. Roll Call:
 - B. Pledge of Allegiance:
 - C. Recognition of Visitors:
 - D. Announcements:
- III. Citizens Comments & Participation
- IV. Adoption of Agenda.
- V. Approval / Rejection of Minutes
 - A. **ACTION ITEM:** Approval/ Rejection of Town Council Minutes from the October 5th, 2022, Town Council Meeting.
 - B. **ACTION ITEM:** Approval/ Rejection of Revised Council Minutes from the October 19th, 2022, Town Council Special Meeting.
 - C. **ACTION ITEM:** Approval/ Rejection of Town Council Minutes from the November 2nd, 2022, Town Council Meeting.
 - D. **ACTION ITEM:** Approval/ Rejection of Town Council Minutes from the November 2nd, 2022, Town Council Meeting Executive Session.
 - E. **ACTION ITEM:** Approval/ Rejection of Town Council Minutes from the November 16th, 2022, Town Council Special Meeting.
 - F. **ACTION ITEM:** Approval/ Rejection of Town Council Minutes from the November 16th, 2022, Town Council Special Meeting Executive Session.
- VI. Reports:
 - A. Mayor
 - B. Town of Townsend Police Chief's Report
 - C. Town Solicitor N. Christopher Griffiths
 - D. Town Engineer Edwin Van-Otoo
 - 1. **ACTION ITEM:** Discussion regarding pole barn site plan.
 - E. Town Manager Antonina Tantillo
 - 1. **ACTION ITEM:** Discussion and possible vote regarding quotes for solar radar signs.
 - 2. **ACTION ITEM:** Discussion and possible vote regarding placement of solar radar signs.
 - 3. **ACTION ITEM:** Discussion and possible vote regarding TAP Grant and match.

Town Meetings will return to both an in person and a virtual format.

Those wishing to attend virtually may dial **1(301)715-8592**. When directed, provide following meeting ID **827- 6421-7575#** and then the following password **361631#** to enter the meeting. If you choose to access the meeting online click the following link: <https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xiME1HV0ZOcHRxSHZ3QT09>

Residents will be able to view documents posted to the meeting tab on the Town website at www.townsend.delaware.gov or by joining the meeting via computer.

F. New Castle County Councilman David Carter

VII. Committee Reports

A. **Finance Committee:** Chair: Councilman Dugan, Co-Chair: Mayor Lobdell

1. Review and possible discussion on the October 2022 Budget vs. Actual Reports.
2. **ACTION ITEM:** Discussion and possible vote regarding Resolution 2022-025 A Resolution to Revise the 2023 Fiscal Year Budget

B. **Human Resources Committee:** Chair: Mayor Lobdell, Co-Chair: Councilman Dugan

C. **Public Works Committee:** Chair: Councilman Dugan, Co-Chair: Councilman Mertz

D. **Land Use and Development Committee:** Chair: Councilwoman Rojas, Co-Chair: Mayor Lobdell

1. **ACTION ITEM:** Discussion and possible vote on Resolution 2022-026, A Resolution to Accept Dedication of Specified Streets within Townsend Village I.
2. **ACTION ITEM:** Discussion and possible vote on Resolution 2022-027, A Resolution to Accept Dedication of Specified Streets within Townsend Village II.

E. **Veterans Committee:** Chair: Councilwoman Clarke, Co-Chair: Councilwoman Rojas

1. Debrief regarding Veterans Day Event.

F. **Public Safety Committee:** Chair: Councilman Mertz, Co-Chair: Councilwoman Clarke

1. Update regarding parking concerns as advised by Townsend Fire Department Deputy Fire Chief.

G. **Community Engagement Committee:** Chair: Councilwoman Rojas

1. Discussion regarding an update on future Town Events.

H. **Code Review Committee:** Chair: Mayor Lobdell, Co-Chair: Councilman Mertz

I. **National Wildlife and Historic Preservation Committee:** Chair: Councilwoman Clarke, Co-Chair: Councilman Dugan

VIII. Adjournment.
