



**Townsend Planning Commission Meeting Minutes
Agenda January 11th, 2023 @ 7:00 pm
Town Hall and via Conference Call**

7:00 pm – PC Meeting

- I. Call to Order** – Meeting called to order 7:00 pm
- II. Opening Ceremonies**
- III. Roll Call Attendance:**
 - Present: Troy Geiger, Louis Krause, Lisa Brooks,
James Reyes
 - Absent: JJ Asongu

Town Meetings will be returning to in person format. Residents may choose to attend meetings in person or via electronic means. Townsend Town Hall will be available to the Town Council and those of the public wishing to attend in person. All personnel and visitors entering Town Hall must wear masks and comply with all CDC guidelines, including social distancing guidelines. Those that are sick or who have been exposed to the COVID-19 virus are asked to not enter Town Hall and may attend the meeting virtually. Those wishing to attend virtually may dial dial 1(301)715-8592. When directed, provide following meeting ID 407 702 6733# and then the following password 332763# to enter the meeting. If you choose to access the meeting online

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A. Pledge of Allegiance – All present recited the pledge of allegiance.

B. Visitor Acknowledgement – Visitors included Cory Lane and Robin Lane

C. Additions/Changes to the Agenda – No updates for 571 Walnut Street

D. Announcements – None

- IV. Minutes from December 5th Planning Commission meetings to review and approve. PC Member**
Louis Krause moved to approve the December 5th meeting minutes; PC Member Lisa Brooks seconded.
- V. Discussion regarding a request for zoning use change of 571 Walnut Street from residential to mixed use** - No one was present that represented the zoning use change. This item will remain on hold until an update is provided by the property owner requesting.
- VI. Discussion regarding Future Land Use Type of parcels proposed to be added to the Future Land Use & Growth & Annexation Areas map. Visitor Cory Lane** was concerned how far Middletown annexation plans were – if the line was moving closer to Townsend. He was advised that he could view the future annexation plan for Middletown. Co-Chair James Reyes explained that it has to be touching current Town incorporated land and be approved by the landowner.

VII. Discussion regarding light pollution ordinance. Town Engineer Mr. Van-Otoo sent recommendations to the light pollution ordinance. Additional clarification is needed on the recommendations by the Illuminating Engineering Society of North America. Update the penalty for light pollution to include the following: first offense is a warning, additional offenses will be fined according to Administration Fees and Fines under Fees in the Townsend Municipal Code.

VIII. Discussion regarding Chapters 24.12 and 24.16 of the Town's Municipal Code. No changes to Chapter 24.16. PC Member Lisa Brooks to draft a revision to 24.12.030 B. 3 and send it to the Planning Commission to review for the next meeting.

IX. Discussion regarding February meeting date. Next meeting – February 9, 2023, at 7pm.

X. Adjourn

PC Member Louis Krause moved to adjourn the meeting; PC Member Lisa Brooks seconded. Meeting adjourned at 9:11 pm.