

TOWN OF TOWNSEND

FY24 GENERAL FUND BUDGET

Account ID	Account Description	FY24 Proposed	
General Fund Revenues:			
01-000-5000-000	Impact Fees: Fire House Impact Fees	11,250.00	15 houses
01-000-5070-000	Franchise Fees	22,000.00	Verizon and Atlantic Broadband - Cable television franchise
01-000-5110-000	Interest Income	20,000.00	Investment interest net of fees
01-000-5121-000	Miscellaneous Income	1,500.00	Property info requests
01-000-5150-000	Property Transfer Taxes	250,000.00	Transfer taxes received when houses sell
01-000-5160-000	Real Estate Property Tax	660,000.00	Current Rate .008
01-000-5200-010	Grass Cutting Fees	1,500.00	Fees for grass violations
01-000-5200-020	Rental Registration Fee	1,600.00	24 rentals
	Total Administrative Revenues	967,850.00	
01-010-5100-010	Impact Fees: General Impact Fees	52,500.00	15 houses
01-010-5100-020	Impact Fees: Roadway Impact Fees	41,250.00	15 houses
01-010-5100-030	Impact Fees: Sidewalk Impact Fee	7,500.00	15 houses
01-010-5140-005	Permits and Fees: Certificate of Occupan	5,000.00	
01-010-5140-010	Permits and Fees: Administrative Fees	9,500.00	
01-010-5140-015	Permits and Fees: Inspections Fees	750.00	
01-010-5140-020	Permits and Fees: Contractors Licenses	19,200.00	
01-010-5140-040	Permits and Fees: Business Licenses	20,000.00	
01-010-5140-045	Permits and Fees: Review Lines & Grades	8,250.00	15 houses
01-010-5190-005	Town Permits: Plumbing	2,000.00	
01-010-5190-010	Town Permits: Sheds Permit	300.00	
01-010-5190-015	Town Permits: HVAC	2,200.00	
01-010-5190-020	Town Permits: Fence Permit	1,500.00	12 fences
01-010-5190-025	Town Permits: Driveways/Sidewalk permit	200.00	
01-010-5190-030	Town Permits: Deck Permit	800.00	
01-010-5190-035	Town Permits: Patio permit	600.00	
01-010-5190-045	Town Permits: Finished Basement	750.00	
01-010-5190-050	Town Permits: New Home Permit	60,000.00	15 houses
01-010-5190-070	Town Permits: Remodel Permit	2,000.00	
01-010-5190-080	Town Permits: Pools & Spas Permit	2,000.00	
01-010-5190-090	Town Permits: Misc. Permit	1,000.00	
01-010-5190-091	Town Permits: Solar	10,000.00	
	Total Permits & Licenses Revenues	247,300.00	

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01-000-5090-030	Grants Revenue	317,400.00	ORPT - \$240,000, TAP - \$40,000, Surface Water - \$37,400
01-040-5090-031	Municipal Street Aid Grant	59,600.00	
	Total Grant Revenues	377,000.00	
01-030-5300-000	Park rental	600.00	
01-050-5050-010	Community Events: Donations	1,500.00	
01-050-5050-015	Town Fair Donation	2,000.00	
01-050-5600-022	Community Events: Town Fair	2,000.00	
	Total Park & Recreation Revenues	6,100.00	
01 General Fund Revenue Total		1,598,250.00	

General Fund Expenditures:		FY24 Proposed	
01-000-2130-000	Impact Fees: Fire House Impact Fees	11,250.00	Based on 15 lots sold at Hidden Creek
01-000-6000-000	Advertising	300.00	
01-000-6010-000	Accounting Audit	25,000.00	Under contract through FY24 audit
01-000-6050-000	Computer Support	13,300.00	\$14200 Sourcepass; \$600 Council sharepoint access less \$1500 for PD portion
01-000-6050-005	Software Support	25,000.00	Edmunds \$18,300; Municode \$1,200; Microsoft Lic \$2k
01-000-6070-000	DE League of Local Governmts	2,750.00	Membership \$1,575 plus league dinners
01-000-6080-000	Decorations	500.00	
01-000-6110-000	Elections Expense	1,000.00	
01-000-6120-020	Copier Maintenance Agreement	2,500.00	lease for TH copier
01-000-6160-000	Town Insurance (General Liab & Property)	25,000.00	
01-000-6180-030	Maintenance:Town Hall Cleaning/Pest Ctrl	2,000.00	cleaning \$1,500; pest control \$500
01-000-6190-000	Membership Fees	400.00	Middletown COC, notary renewal (4 years)
01-000-6190-020	General Town Hall Expenses	10,000.00	
01-000-6220-010	Office Equipment	2,000.00	
01-000-6220-040	Security System @ 141 Main Street	1,000.00	
01-000-6230-000	Office Supplies	2,800.00	
01-000-6240-000	Flowers & Gifts	1,000.00	
01-000-6250-020	DSP Extra Duty Patrol	20,000.00	reduced by \$5k. Could possibly reduce more?
01-000-6250-100	Code Red	2,600.00	
01-000-6260-010	Postage & Delivery	3,500.00	
01-000-6275-000	Town Merchandise/Uniforms	750.00	
01-000-6280-040	Board of Adjusment	3,000.00	
01-000-6290-020	IPA Services	1,000.00	
01-000-6280-020	Professional Fees: General Legal	100,000.00	
01-000-6280-030	Professional Fees: New Hire/Urgent Care	500.00	
01-000-6330-000	Subscription Fee	1,800.00	adobe \$1200, canva \$120; amazon \$180, zoom \$130

Account ID	Account Description	FY24 Proposed	
01-000-6370-000	Training Classes	1,500.00	
01-000-6380-000	Trash Collection Service - exp	226,400.00	based on 853 units then rounded up
01-000-6390-000	Travel & Entertainment	1,000.00	
01-000-6390-010	Travel & Entertainment: Meals	500.00	
01-000-6400-020	Utilities - Town Hall: Internet	1,900.00	
01-000-6400-025	Utilities - Town Hall: Electric	2,500.00	
01-000-6400-030	Utilities - Town Hall: Heating Fuel	1,900.00	
01-000-6400-040	Utilities - Town Hall: Sewer fee	200.00	
01-000-6400-050	Utilities - Town Hall: Telephones	3,400.00	\$275/month
01-000-6400-053	Utilities - Town Hall: Cell Phones	2,500.00	no bill since nov \$913 thru dec
01-000-6400-060	Utilities - Town Hall: Water	900.00	
Hidden Creek			
01-000-6600-010	Street Lights: 400 Main Street	300.00	
01-000-6600-020	Street Lights: Townsend Village I	20,000.00	
01-000-6600-030	Street Lights: TVII East (Karins Blvd)	42,000.00	
01-000-6600-040	Street Lights: TVII West (W Founds St)	3,000.00	
01-000-6600-050	Street Lights: Old Town	14,000.00	
01-000-6600-060	Street Lights: Townsend Stn(BrookBramble)	12,500.00	
	Total Administrative Expenditures	593,450.00	
Current staff - \$339,400; Code Off - \$46,800; Council - \$3,600; PT Admin - \$33,000; PW Summer Help - \$9,600; 5% Increase for Current Staff except George H - \$15,000. Add			
01-000-6560-010	Payroll: Salaries & Hourly	461,400.00	\$14k increase for George H.
01-000-6560-015	Payroll: FICA/Medicare - Company match	35,300.00	7.65%
01-000-6560-020	Payroll: Group Health Insurance	67,500.00	
01-000-6560-030	Payroll: Dental Insurance	5,400.00	
01-000-6560-040	Payroll: Simple IRA	7,400.00	2%
01-000-6560-050	Payroll: Companion Life Insurance	7,000.00	
01-000-6560-060	Payroll: Workers Compensation Insurance	3,000.00	
01-000-6560-070	Payroll: Vision	1,350.00	
01-000-6560-090	Payroll: Salaries & Hourly - Christmas B	4,600.00	1.25%
01-000-6560-600	Payroll: Unemployment Insurance Tax	8,300.00	1.80%
01-000-6560-650	Payroll: Payroll/Check Processing	2,700.00	
01-000-6560-700	Payroll: Mileage Reimbursement	300.00	
	Total Salary Expenditures	604,250.00	
01-000-6280-010	Professional Fees: General Engineering	45,000.00	fees are going up \$10 per hour
01-000-6280-011	Professional Fees: Studies	75,000.00	look to see what is left of surface water grant
01-010-6280-013	Professional Fees: Code Enf/Inspections	40,000.00	avg 2915/month; will increase \$10 per hour
01-010-6280-017	Professional Fees: Lot Grading Reviews	8,000.00	to include 15 houses Hidden Creek
01-010-6280-070	Charter/Comp Plan Fees	1,000.00	

Account ID	Account Description	FY24 Proposed	
	Total Code & Planning Expenditures	169,000.00	
01-030-6180-020	Town Equipment Fuel	5,000.00	avg \$335 per month for 3 vehicles
01-030-6180-060	Park Maintenance Expense	33,500.00	\$4,800 potty, \$400 elec, \$20k mulch, \$2k mower fuel, \$4k trash can
01-030-6180-061	Vehicle/Equipment Maintenance	4,200.00	bags/lids/encasements, \$1k seeding & grubbing, \$900 weed killer
			\$3k vehicle exp; \$1,200 John Deere exp
01-030-6180-062	Public Works Equipment	3,900.00	Tools/pack out boxes for each truck \$1,900, Misc supplies \$300, extension
01-030-6180-063	Public Works Uniforms	1,200.00	cords/holders \$110, shop vac \$133, tool combo kits for each truck \$1,430
			\$500 weed killer, \$400 seeding/grubbing, \$400 mulch/topsoil, \$200 irrigation
01-030-6180-064	Town Landscaping & Beautification	1,500.00	winterization
	Total Public Works Expenditures	49,300.00	
01-040-6320-010	Street Repairs: Maintenance	59,600.00	MSA funding
01-040-6320-020	Street Repairs: Snow Removal	20,000.00	
01-040-6320-030	Street Repairs: Street Signs	3,000.00	
	Total Street Expenditures	82,600.00	
01-050-6080-020	Community Relations	600.00	
01-050-6080-021	Public Works	50.00	
01-050-6080-022	Public Safety	100.00	
01-050-6080-023	Veterans Committee	500.00	
01-050-6090-017	National Wildlife Foundation/Habitats	500.00	
01-050-6090-010	Community Events Expense	2,500.00	
01-050-6090-015	Community Events: Town Fair	5,000.00	
01-050-6090-016	Community Events: Christmas	500.00	
	Total Community Events Expenditures	9,750.00	
01-999-7005-030	Capital Expenses	16,500.00	PW - Generator - \$15k
	Total Capital Expenditures	16,500.00	
01 General Fund Expend Total		1,524,850.00	

73,400.00