



RESOLUTION

2022-025

Resolution to Amend the FY 2023 Municipal Budget

A RESOLUTION TO AMEND THE FISCAL YEAR 2023 BUDGET FOR TOWN OF TOWNSEND, DELAWARE, FOR THE TWELVE (12) MONTHS BEGINNING JULY 1, 2022, AND ENDING JUNE 30, 2023, APPROPRIATING MONEY FOR EACH ITEM OF EXPENDITURE THEREIN PROVIDED FOR; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Section 8.2 of the Town of Townsend Charter, the Finance Committee, Town Manager, Financial Officer and Council reviewed the request to amend the 2023 Town Budget to adjust for various items, and

WHEREAS, the Town Council of The Town of Townsend reviewed and approved the budget at the May 18, 2022 meeting of the Town Council, and

WHEREAS, the Town Council of The Town of Townsend reviewed and approved a budget amendment at the June 22, 2022 meeting of the Town Council, and

WHEREAS, Town Council has deemed necessary that a revision be made to decrease FY 2023 Budget for holiday bonus expenditures in the General Budget and the Police Department Budget due to utilizing ARPA funds; and

WHEREAS, Town Council has deemed necessary that a revision be made to FY 2023 Budget as the Town is able to carry over the unused portion of the Community Reinvestment Fund that was provided for the RT 71 improvements that was received in FY 22; and

WHEREAS, Town Council has deemed necessary that a revision be made to FY 2023 Budget as the Town of Townsend has received a Sustainable Communities Grant and a DNREC Surface Water Matching Planning Grant; and

WHEREAS, Town Council has deemed necessary that a revision be made to FY 2023 Budget for salary and benefits to compensate for benefit premium increases: and

WHEREAS, Town Council has deemed necessary that a revision be made to FY 2023 Police Budget as the state has made the Town aware that they will reimburse the Town for Body Worn Cameras; and

WHEREAS, it is the finding and conclusion of the Town of Townsend Finance Committee, Town Manager, Financial Officer and Council that the anticipated expenditures for the calendar year require revision to the FY 2023 budgeted and expenses.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF TOWNSEND COUNCIL, TOWNSEND, DELAWARE:

Section 1. This resolution shall amend the FY 2023 budget for the Town of Townsend for the twelve (12) month period beginning July 1, 2022, and ending June 30, 2023. The attached budget is amended for the following items within the General Budget:

1. Increasing grant revenue by \$24,100 for the receipt of a DNREC Surface Water Matching planning grant and increasing Professional Fees: Studies expense by \$24,100 for the Surface Water Matching Planning Grant.
2. Increasing grant revenue by \$4,000 from the Sustainable Communities Grant and increasing Capital Expenses by \$4,000 for the Sustainable Communities Grant.
3. Increasing revenue by \$6,600 received from the unused portion of the Community Reinvestment Fund that was provided for the RT 71 improvements that was received in FY 22 and increasing capital expenses by \$6,600.
4. Decreasing salary expenses by \$10,200 and increasing health insurance expenses by \$3,500, increasing dental insurance expenses by \$500 and increasing vision insurance expenses by \$200.
5. Decreasing holiday bonus expenses by \$3,500 and increasing community events expenses by \$750 and increasing Professional Services- Legal expenses by \$2,750.

Section 2. This resolution shall amend the FY 2023 budget for the Town of Townsend for the twelve (12) month period beginning July 1, 2022, and ending June 30, 2023. The attached budget is amended for the following items within the Police Department Budget:

1. Increasing miscellaneous income by \$3,900 for the body worn cameras to be reimbursed to the Town by the state and increasing capital expenses by \$3,900 for the purchase of the Body Worn Cameras
2. Decreasing holiday bonus expenses by \$1,700 and increasing building expenses by \$1,700.

Section 2. The respective funds for each item of expenditure proposed in the budget for Fiscal Year 2023 are hereby approved and adopted for the operation of the Town of Townsend by the Town Council on this date and constitute an appropriation of funds which are lawfully applicable to the items contained within the budget. This budget may be altered or revised by action of Town Council and unpledged funds may be subsequently appropriated to another purpose except as prohibited by law.

Section 3. The Town Council hereby amends the FY 2023 Budget as approved and recommended by the Finance Committee of the Town of Townsend. This resolution is effective December 7th, 2022, for Fiscal Year 2023, upon its enactment by the Town of Townsend Council.


Passed and approved this 7th Day of December 2022

By:



Scott Lobdell, Mayor

Attest:



Antonina Tantillo
Town Manager

Vote of Council	Yea	Na	Abs
Mayor Lobdell	-	-	-
CW Clarke	X		
CM Dugan	X		
CM Mertz	X		
CW Rojas	X		

SYNOPSIS: Revision to the 2023 FY Budget to adjust for increased expenditures, in professional fees: studies, capital expenses, legal expenses, community events expenses, and benefits expenses, increase grants and reimbursement revenue, and decrease holiday bonus and salary expenses.