



**TOWN OF TOWNSEND**  
**GENERAL FUND INCOME STATEMENT**  
**March 31, 2023**

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Mar 75%	Prior year actual as of March 31, 2022
Impact Fees: Fire House Impact Fees	22,500.00	6,000.00	(16,500.00)	27%	3,000.00
Donation	-	2,207.30	2,207.30		-
Franchise Fees	22,000.00	14,937.53	(7,062.47)	68%	16,049.49
Interest Income	18,000.00	35,962.54	17,962.54	200%	15,849.94
Miscellaneous - Office Fees	-	80.48	80.48		4.80
Miscellaneous Income	6,600.00	1,385.85	(5,214.15)	21%	312.93
Filing Fees	-	500.00	500.00		350.00
Property Transfer Taxes	345,000.00	170,670.85	(174,329.15)	49%	109,936.50
Real Estate Property Tax	655,400.00	658,590.13	3,190.13	100%	627,338.87
Grass Cutting Fees	600.00	1,110.00	510.00	185%	850.00
Misc Violations	-	300.00	300.00		-
Rental Registration Fee	1,600.00	1,580.00	(20.00)	99%	1,130.00
<b>Total Administrative Revenues</b>	<b>1,071,700.00</b>	<b>893,324.68</b>	<b>(178,375.32)</b>	<b>83%</b>	<b>774,822.53</b>
Impact Fees	156,000.00	54,000.00	(102,000.00)	35%	20,800.00
Permits and Fees	70,200.00	57,675.24	(12,524.76)	82%	46,574.49
Town Permits	145,600.00	71,382.79	(74,217.21)	49%	38,038.61
<b>Total Permits &amp; Licenses Revenues</b>	<b>371,800.00</b>	<b>183,058.03</b>	<b>(188,741.97)</b>	<b>49%</b>	<b>105,413.10</b>
Park rental	500.00	975.00	475.00	195%	1,050.00
<b>Total Park &amp; Recreation Revenues</b>	<b>500.00</b>	<b>975.00</b>	<b>475.00</b>	<b>195%</b>	<b>1,050.00</b>

Grants Revenue	78,100.00	14,601.88	(63,498.12)	19%	403,718.26
Municipal Street Aid Grant	57,400.00	59,677.82	2,277.82	104%	57,422.96
<b>Total Grant Revenues</b>	<b>135,500.00</b>	<b>74,279.70</b>	<b>(61,220.30)</b>	<b>55%</b>	<b>461,141.22</b>
Town Fair Donation	1,000.00	1,400.00	400.00	140%	-
Community Events: Town Fair	1,000.00	795.00	(205.00)	80%	-
<b>Total Community Events Revenues</b>	<b>2,000.00</b>	<b>2,195.00</b>	<b>195.00</b>	<b>110%</b>	<b>-</b>
<b>General Fund Revenue Total</b>	<b>1,581,500.00</b>	<b>1,153,832.41</b>	<b>(427,667.59)</b>	<b>73%</b>	<b>1,342,426.85</b>

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for	Prior year actual as
				Mar 75%	of March 31, 2022
Impact Fees: Fire House Impact Fees	22,500.00	6,000.00	(16,500.00)	27%	750.00
Advertising	300.00	60.23	(239.77)	20%	22.19
Accounting Audit	25,000.00	25,000.00	-	100%	25,000.00
PNC Credit Card Fees and Reward Credits	-	(1,757.18)	(1,757.18)	#DIV/0!	(1,168.56)
Computer Support	10,000.00	5,805.52	(4,194.48)	58%	17,873.62
Software Support	20,000.00	20,431.59	431.59	102%	19,653.28
DE League of Local Governmts	2,500.00	1,616.00	(884.00)	65%	1,659.28
Decorations	1,000.00	827.94	(172.06)	83%	346.32
Elections Expense	1,000.00	-	(1,000.00)	0%	-
Copier Maintenance Agreement	2,100.00	2,238.81	138.81	107%	1,544.16
Town Insurance (General Liab & Property)	20,000.00	21,316.60	1,316.60	107%	17,880.92
Lawn Service (Town Hall Landscaping)	100.00	99.95	(0.05)	100%	65.00
Maintenance	4,000.00	2,420.86	(1,579.14)	61%	3,999.82
Membership Fees	400.00	320.00	(80.00)	80%	325.00
General Town Hall Expenses	10,000.00	3,128.00	(6,872.00)	31%	3,214.49
Office Equipment	2,000.00	-	(2,000.00)	0%	1,288.56
Security System @ 141 Main Street	400.00	1,264.50	864.50	316%	300.00
Office Supplies	2,800.00	1,334.00	(1,466.00)	48%	1,314.76
Flowers & Gifts	300.00	476.21	176.21	159%	92.50
DSP Extra Duty Patrol	25,000.00	19,568.64	(5,431.36)	78%	49,570.56

Code Red	2,600.00	2,537.50	(62.50)	98%	2,537.50
Postage & Delivery	3,000.00	3,092.56	92.56	103%	1,857.04
Town Merchandise/Uniforms	300.00	179.96	(120.04)	60%	1,591.55
Professional Fees: General Engineering	32,000.00	19,411.00	(12,589.00)	61%	18,335.00
Professional Fees: Studies	74,100.00	42,893.75	(31,206.25)	58%	51,148.00
Professional Fees: General Legal	32,750.00	40,618.42	7,868.42	124%	9,165.00
Professional Fees: New Hire/Urgent Care	500.00	105.00	(395.00)	21%	-
Board of Adjustment	1,500.00	2,549.50	1,049.50	170%	690.00
IPA Services	650.00	500.00	(150.00)	77%	-
Subscription Fee	1,000.00	1,111.75	111.75	111%	-
Training Classes	1,350.00	1,340.00	(10.00)	99%	490.00
Trash Collection Service	212,000.00	142,704.10	(69,295.90)	67%	155,649.96
Travel & Entertainment	1,500.00	329.58	(1,170.42)	22%	140.00
Utilities - Town Hall	13,100.00	8,507.20	(4,592.80)	65%	9,293.74
Street Lights	92,900.00	67,551.04	(25,348.96)	73%	63,965.04
Miscellaneous Expense	-	-	-		6,627.00
Unrealized Gains/Losses	-	(18,142.89)	(18,142.89)		139,587.23
Realized Gains/Losses	-	1,724.83	1,724.83		(23,751.69)
<b>Total Administrative Expenditures</b>	<b>618,650.00</b>	<b>427,164.97</b>	<b>(191,485.03)</b>	<b>69%</b>	<b>581,057.27</b>
Payroll & Benefits	537,100.00	321,851.96	(215,248.04)	60%	319,862.90
<b>Total Payroll Expenditures</b>	<b>537,100.00</b>	<b>321,851.96</b>	<b>(215,248.04)</b>	<b>60%</b>	<b>319,862.90</b>
Professional Fees: Code Enf/Inspections	36,000.00	26,921.25	(9,078.75)	75%	17,760.00
Professional Fees: Lot Grading Reviews	5,000.00	550.00	(4,450.00)	11%	-
Charter/Comp Plan Fees	500.00	-	(500.00)	0%	-
<b>Total Code &amp; Planning Expenditures</b>	<b>41,500.00</b>	<b>27,471.25</b>	<b>(14,028.75)</b>	<b>66%</b>	<b>17,760.00</b>
Town Equipment Fuel	7,200.00	2,147.17	(5,052.83)	30%	-
Park Maintenance Expense	20,000.00	4,306.75	(15,693.25)	22%	2,250.11
Vehicle/Equipment Maintenance	-	49.96	49.96		-
<b>Total Park Expense</b>	<b>27,200.00</b>	<b>6,503.88</b>	<b>(20,696.12)</b>	<b>24%</b>	<b>2,250.11</b>
Street Repairs	76,000.00	1,615.53	(74,384.47)	2%	17,608.86

<b>Total Street Expenses</b>	<b>76,000.00</b>	<b>1,615.53</b>	<b>(74,384.47)</b>	<b>2%</b>	<b>17,608.86</b>
Community Relations	1,000.00	336.73	(663.27)	34%	373.33
Community Events Expense	4,650.00	2,518.69	(2,131.31)	54%	1,107.70
National Wildlife Foundation/Habitats	200.00	45.43	(154.57)	23%	-
<b>Total Community Events Expense</b>	<b>5,850.00</b>	<b>2,900.85</b>	<b>(2,949.15)</b>	<b>50%</b>	<b>1,481.03</b>
Capital Expenses	22,600.00	24,636.50	2,036.50	109%	128,405.63
<b>Total Capital Expense</b>	<b>22,600.00</b>	<b>24,636.50</b>	<b>2,036.50</b>	<b>109%</b>	<b>128,405.63</b>
<b>General Fund Expenditure Total</b>	<b>1,328,900.00</b>	<b>812,144.94</b>	<b>(516,755.06)</b>	<b>61%</b>	<b>1,068,425.80</b>



**TOWN OF TOWNSEND  
POLICE FUND INCOME STATEMENT  
March 31, 2023**

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Mar 75%	Prior year actual as of March 31, 2022
Impact Fees: Public Safety	-	12,000.00	12,000.00		-
Fines - Police	6,000.00	4,706.59	(1,293.41)	78%	4,524.50
Miscellaneous Income	13,100.00	3,805.18	(9,294.82)	29%	-
<b>01 General Fund Revenue Total</b>	<b>19,100.00</b>	<b>20,511.77</b>	<b>1,411.77</b>	<b>107%</b>	<b>4,524.50</b>

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Mar 75%	Prior year actual as of March 31, 2022
Repairs & Maint - Vehicles	4,000.00	1,501.23	(2,498.77)	38%	-
Repairs & Maint - Equipment	2,000.00	1,756.77	(243.23)	88%	-
General Maintenance Bldg Expenses	4,100.00	2,716.48	(1,383.52)	66%	42.74
Security System - 661 South St	600.00	1,143.50	543.50	191%	550.00
Computer/Software Expense	-	861.46	861.46		-
PD Cleaning	-	100.00	100.00		-
PD Pest Control	-	199.00	199.00		-
Postage & Delivery	100.00	239.18	139.18	239%	-
Printing	400.00	-	(400.00)	0%	-
Miscellaneous Expense	200.00	41.94	(158.06)	21%	-
Prisoner Meals	100.00	-	(100.00)	0%	-
Training Classes	4,000.00	-	(4,000.00)	0%	-
Office Supplies	2,100.00	1,592.80	(507.20)	76%	-

Cleaning Supplies	2,400.00	43.35	(2,356.65)	2%	-
DUI Blood Draws	100.00	-	(100.00)	0%	-
Memberships	300.00	150.00	(150.00)	50%	-
Fuel	20,000.00	4,630.49	(15,369.51)	23%	-
Insurance - (Gen Liability & Property)	-	5,572.79	5,572.79		-
Uniforms: PD	7,900.00	7,022.55	(877.45)	89%	-
Professional Fees: Legal Services	-	2,565.00	2,565.00		-
Professional Fees: New Hire/Occ Health	-	405.00	405.00		-
Utilities - PD	7,300.00	6,294.57	(1,005.43)	86%	1,543.98
<b>Total Administrative Expenditures</b>	<b>55,600.00</b>	<b>36,836.11</b>	<b>(18,763.89)</b>	<b>66%</b>	<b>2,136.72</b>
Payroll & Benefits	195,200.00	120,173.69	(75,026.31)	62%	-
<b>Total Payroll Expenditures</b>	<b>195,200.00</b>	<b>120,173.69</b>	<b>(75,026.31)</b>	<b>62%</b>	<b>-</b>
Capital Expense - PD	20,900.00	3,805.18	(17,094.82)	18%	-
<b>Total Capital Expense</b>	<b>20,900.00</b>	<b>3,805.18</b>	<b>(17,094.82)</b>	<b>18%</b>	<b>-</b>
<b>Police Expenditure Total</b>	<b>271,700.00</b>	<b>160,814.98</b>	<b>(110,885.02)</b>	<b>59%</b>	<b>2,136.72</b>



**TOWN OF TOWNSEND**  
**POLICE GRANTS INCOME STATEMENT**  
**March 31, 2023**

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Mar 75%	Prior year actual as of March 31, 2022
Police Grants Revenue	-	15,803.21			-
<b>Police Grants Fund Revenue Total</b>	-	<b>15,803.21</b>	-		-
Overtime	-	4,144.56			-
FICA	-	48.52			-
<b>Police Grants Fund Expenditure Total</b>	-	<b>4,193.08</b>	-		-



**TOWN OF TOWNSEND**  
**SPECIAL REVENUE FUND INCOME STATEMENT**  
**March 31, 2023**

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Mar 75%	Prior year actual as of March 31, 2022
Grants Revenue	790,800.00	790,706.26	(93.74)	100%	395,353.13
<b>Special Revenue Fund Revenue Total</b>	<b>790,800.00</b>	<b>790,706.26</b>	<b>(93.74)</b>	<b>100%</b>	<b>395,353.13</b>
Barnes & Thornburg Legal Fees	3,200.00	3,082.76	(117.24)	96%	-
Payroll: Bonuses	-	14,500.00	14,500.00		-
Capital Expenses - ARPA	787,600.00	20,000.00	(767,600.00)	3%	-
<b>Special Revenue Fund Expenditure Total</b>	<b>790,800.00</b>	<b>37,582.76</b>	<b>(753,217.24)</b>	<b>5%</b>	<b>-</b>