



**TOWN OF TOWNSEND**  
**GENERAL FUND INCOME STATEMENT**  
**April 30, 2023**

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Apr 83%	Prior year actual as of April 30, 2022
Impact Fees: Fire House Impact Fees	22,500.00	6,750.00	(15,750.00)	30%	3,000.00
Donation	-	2,207.30	2,207.30		-
Franchise Fees	22,000.00	14,937.53	(7,062.47)	68%	16,049.49
Interest Income	18,000.00	39,319.85	21,319.85	218%	12,332.07
Miscellaneous - Office Fees	-	82.48	82.48		11.80
Miscellaneous Income	6,600.00	1,485.85	(5,114.15)	23%	312.93
Filing Fees	-	500.00	500.00		350.00
Property Transfer Taxes	345,000.00	178,778.79	(166,221.21)	52%	125,649.00
Real Estate Property Tax	655,400.00	628,886.16	(26,513.84)	96%	627,685.72
Grass Cutting Fees	600.00	1,110.00	510.00	185%	1,590.00
Misc Violations	-	450.00	450.00		-
Rental Registration Fee	1,600.00	1,580.00	(20.00)	99%	1,180.00
<b>Total Administrative Revenues</b>	<b>1,071,700.00</b>	<b>876,087.96</b>	<b>(195,612.04)</b>	<b>82%</b>	<b>788,161.01</b>
Impact Fees	156,000.00	60,750.00	(95,250.00)	39%	20,800.00
Permits and Fees	70,200.00	68,201.98	(1,998.02)	97%	48,924.49
Town Permits	145,600.00	78,377.58	(67,222.42)	54%	40,892.52
<b>Total Permits &amp; Licenses Revenues</b>	<b>371,800.00</b>	<b>207,329.56</b>	<b>(164,470.44)</b>	<b>56%</b>	<b>110,617.01</b>
Park rental	500.00	1,600.00	1,100.00	320%	1,400.00
<b>Total Park &amp; Recreation Revenues</b>	<b>500.00</b>	<b>1,600.00</b>	<b>1,100.00</b>	<b>320%</b>	<b>1,400.00</b>
Grants Revenue	78,100.00	22,544.38	(55,555.62)	29%	403,718.26
Municipal Street Aid Grant	57,400.00	59,677.82	2,277.82	104%	57,422.96
<b>Total Grant Revenues</b>	<b>135,500.00</b>	<b>82,222.20</b>	<b>(53,277.80)</b>	<b>61%</b>	<b>461,141.22</b>
Town Fair Donation	1,000.00	3,800.00	2,800.00	380%	-
Community Events: Town Fair	1,000.00	1,200.00	200.00	120%	-
<b>Total Community Events Revenues</b>	<b>2,000.00</b>	<b>5,000.00</b>	<b>3,000.00</b>	<b>250%</b>	<b>-</b>
<b>General Fund Revenue Total</b>	<b>1,581,500.00</b>	<b>1,172,239.72</b>	<b>(409,260.28)</b>	<b>74%</b>	<b>1,361,319.24</b>

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Apr 83%	Prior year actual as of April 30, 2022
Impact Fees: Fire House Impact Fees	22,500.00	6,000.00	(16,500.00)	27%	750.00
Advertising	300.00	158.50	(141.50)	53%	120.46
Accounting Audit	25,000.00	25,000.00	-	100%	25,000.00
PNC Credit Card Fees and Reward Credits	-	(1,757.18)	(1,757.18)		(1,329.17)
Computer Support	10,000.00	6,434.30	(3,565.70)	64%	18,523.62
Software Support	20,000.00	20,431.59	431.59	102%	20,521.63
DE League of Local Governmts	2,500.00	1,616.00	(884.00)	65%	1,702.92
Decorations	1,000.00	827.94	(172.06)	83%	346.32
Elections Expense	1,000.00	-	(1,000.00)	0%	-
Copier Maintenance Agreement	2,100.00	2,412.73	312.73	115%	1,829.59

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Apr 83%	Prior year actual as of April 30, 2022
Town Insurance (General Liab & Property)	20,000.00	21,316.60	1,316.60	107%	17,880.92
Lawn Service (Town Hall Landscaping)	100.00	99.95	(0.05)	100%	74.96
Maintenance	4,000.00	2,570.86	(1,429.14)	64%	4,915.06
Membership Fees	400.00	320.00	(80.00)	80%	325.00
General Town Hall Expenses	10,000.00	3,603.14	(6,396.86)	36%	5,058.66
Office Equipment	2,000.00	-	(2,000.00)	0%	1,333.38
Security System @ 141 Main Street	400.00	1,264.50	864.50	316%	300.00
Office Supplies	2,800.00	1,693.17	(1,106.83)	60%	1,409.31
Flowers & Gifts	300.00	563.95	263.95	188%	263.47
DSP Extra Duty Patrol	25,000.00	21,166.08	(3,833.92)	85%	52,765.44
Code Red	2,600.00	2,537.50	(62.50)	98%	2,537.50
Postage & Delivery	3,000.00	3,157.56	157.56	105%	2,002.22
Town Merchandise/Uniforms	300.00	179.96	(120.04)	60%	1,737.05
Professional Fees	106,600.00	69,947.25	(36,652.75)	66%	72,065.00
General Legal	32,750.00	45,487.42	12,737.42	139%	10,318.33
Board of Adjustment	1,500.00	2,549.50	1,049.50	170%	690.00
IPA Services	650.00	500.00	(150.00)	77%	-
Subscription Fee	1,000.00	1,239.16	239.16	124%	-
Training Classes	1,350.00	1,360.00	10.00	101%	590.00
Trash Collection Service	212,000.00	178,698.94	(33,301.06)	84%	172,943.12
Travel & Entertainment	1,400.00	329.58	(1,070.42)	24%	140.00
Utilities - Town Hall	13,100.00	8,941.74	(4,158.26)	68%	10,213.15
Street Lights	92,900.00	67,551.04	(25,348.96)	73%	71,361.89
Miscellaneous Expense	-	-	-		10,688.87
Unrealized Gains/Losses	-	(26,994.30)	(26,994.30)		220,491.09
Realized Gains/Losses	-	1,733.96	1,733.96		(23,899.49)
<b>Total Administrative Expenditures</b>	<b>618,550.00</b>	<b>470,941.44</b>	<b>(147,608.56)</b>	<b>76%</b>	<b>703,670.30</b>
Payroll & Benefits	537,100.00	364,719.58	(172,380.42)	68%	353,413.54
<b>Total Payroll Expenditures</b>	<b>537,100.00</b>	<b>364,719.58</b>	<b>(172,380.42)</b>	<b>68%</b>	<b>353,413.54</b>
Professional Fees: Code Enf/Inspections	36,000.00	30,656.25	(5,343.75)	85%	20,730.00
Professional Fees: Lot Grading Reviews	5,000.00	1,100.00	(3,900.00)	22%	-
Charter/Comp Plan Fees	500.00	-	(500.00)	0%	-
<b>Total Code &amp; Planning Expenditures</b>	<b>41,500.00</b>	<b>31,756.25</b>	<b>(9,743.75)</b>	<b>77%</b>	<b>20,730.00</b>
Town Equipment Fuel	7,200.00	2,499.44	(4,700.56)	35%	-
Park Maintenance Expense	20,000.00	8,313.37	(11,686.63)	42%	3,692.72
Vehicle/Equipment Maintenance	-	389.14	389.14		-
<b>Total Park Expense</b>	<b>27,200.00</b>	<b>11,201.95</b>	<b>(15,998.05)</b>	<b>41%</b>	<b>3,692.72</b>
Street Repairs	76,000.00	2,021.39	(73,978.61)	3%	17,650.76
<b>Total Street Expenses</b>	<b>76,000.00</b>	<b>2,021.39</b>	<b>(73,978.61)</b>	<b>3%</b>	<b>17,650.76</b>
Community Relations	1,000.00	336.73	(663.27)	34%	591.19
Community Events Expense	4,750.00	2,719.29	(2,030.71)	57%	1,107.70
National Wildlife Foundation/Habitats	200.00	45.43	(154.57)	23%	-
<b>Total Community Events Expense</b>	<b>5,950.00</b>	<b>3,101.45</b>	<b>(2,848.55)</b>	<b>52%</b>	<b>1,698.89</b>
Capital Expense	22,600.00	28,136.50	5,536.50	124%	59,493.77
<b>Total Capital Expense</b>	<b>22,600.00</b>	<b>28,136.50</b>	<b>5,536.50</b>	<b>124%</b>	<b>59,493.77</b>
<b>01 General Fund Expend Total</b>	<b>1,328,900.00</b>	<b>911,878.56</b>	<b>(417,021.44)</b>	<b>69%</b>	<b>1,160,349.98</b>



**TOWN OF TOWNSEND**  
**POLICE FUND INCOME STATEMENT**  
**April 30, 2023**

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Apr 83%	Prior year actual as of April 30, 2022
Impact Fees: Public Safety	-	13,500.00	13,500.00		-
Fines - Police	6,000.00	4,931.99	(1,068.01)	82%	4,997.50
Miscellaneous Income	13,100.00	3,805.18	(9,294.82)	29%	-
<b>Police Revenue Total</b>	<b>19,100.00</b>	<b>22,237.17</b>	<b>3,137.17</b>	<b>116%</b>	<b>4,997.50</b>

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Apr 83%	Prior year actual as of April 30, 2022
Repairs & Maint - Vehicles	4,000.00	1,725.60	(2,274.40)	43%	-
Repairs & Maint - Equipment	2,000.00	1,850.52	(149.48)	93%	-
General Maintenance Bldg Expenses	4,100.00	2,716.48	(1,383.52)	66%	257.79
Security System - 661 South St	600.00	1,143.50	543.50	191%	550.00
Computer/Software Expense	-	936.68	936.68		-
PD Cleaning	-	200.00	200.00		-
PD Pest Control	-	1,249.00	1,249.00		-
Postage & Delivery	100.00	239.18	139.18	239%	-
Printing	400.00	-	(400.00)	0%	-
Miscellaneous Expense	200.00	41.94	(158.06)	21%	-
Prisoner Meals	100.00	-	(100.00)	0%	-
Training Classes	4,000.00	717.00	(3,283.00)	18%	-
Office Supplies	2,100.00	1,592.80	(507.20)	76%	-
Cleaning Supplies	2,400.00	43.35	(2,356.65)	2%	-
DUI Blood Draws	100.00	-	(100.00)	0%	-
Memberships	300.00	150.00	(150.00)	50%	-
Fuel	20,000.00	5,076.39	(14,923.61)	25%	-
Insurance - (Gen Liability & Property)	-	5,572.79	5,572.79		-
Uniforms: PD	7,900.00	7,022.55	(877.45)	89%	-
Professional Fees: Legal Services	-	2,565.00	2,565.00		-
Professional Fees: New Hire/Occ Health	-	405.00	405.00		-
Utilities - PD	7,300.00	6,936.26	(363.74)	95%	1,624.70
<b>Total Administrative Expenditures</b>	<b>55,600.00</b>	<b>40,184.04</b>	<b>(15,415.96)</b>	<b>72%</b>	<b>2,432.49</b>
Payroll & Benefits	195,200.00	136,993.69	(58,206.31)	70%	-
<b>Total Payroll Expenditures</b>	<b>195,200.00</b>	<b>136,993.69</b>	<b>(58,206.31)</b>	<b>70%</b>	<b>-</b>
Capital Expense - PD	20,900.00	3,805.18	(17,094.82)	18%	-
<b>Total Capital Expense</b>	<b>20,900.00</b>	<b>3,805.18</b>	<b>(17,094.82)</b>	<b>18%</b>	<b>-</b>
<b>Police Expenditure Total</b>	<b>271,700.00</b>	<b>180,982.91</b>	<b>(90,717.09)</b>	<b>67%</b>	<b>2,432.49</b>



**TOWN OF TOWNSEND**  
**POLICE GRANTS INCOME STATEMENT**  
 April 30, 2023

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Apr 83%	Prior year actual as of April 30, 2022
Police Grants Revenue	-	18,803.21	18,803.21		-
<b>Police Grants Fund Revenue Total</b>	-	<b>18,803.21</b>	<b>18,803.21</b>		-

  

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Apr 83%	Prior year actual as of April 30, 2022
Overtime	-	4,144.56	4,144.56		-
FICA	-	48.52	48.52		-
<b>Police Grants Fund Expenditure Total</b>	-	<b>4,193.08</b>	<b>4,193.08</b>		-



**TOWN OF TOWNSEND**  
**SPECIAL REVENUE FUND INCOME STATEMENT**  
 April 30, 2023

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Apr 83%	Prior year actual as of April 30, 2022
Grants Revenue	790,800.00	790,706.26	(93.74)	100%	395,353.13
<b>Special Revenue Fund Revenue Total</b>	<b>790,800.00</b>	<b>790,706.26</b>	<b>(93.74)</b>	<b>100%</b>	<b>395,353.13</b>

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Apr 83%	Prior year actual as of April 30, 2022
Barnes & Thornburg Legal Fees	3,200.00	3,082.76	(117.24)	96%	-
Payroll: Bonuses	-	14,500.00	14,500.00		-
Capital Expenses - ARPA	787,600.00	24,121.27	(763,478.73)	3%	-
<b>Special Revenue Fund Expenditure Total</b>	<b>790,800.00</b>	<b>41,704.03</b>	<b>(749,095.97)</b>	<b>5%</b>	<b>-</b>