



Townsend Town Council Meeting Agenda
August 9th, 2023 @ 7:00 pm
VIA CONFERENCE CALL &
Town Hall
141 Main St, Townsend, DE 19734

7:00 pm Town Council Meeting

- I. Call to Order:
- I. Opening Ceremonies
 - A. Roll Call:
 - B. Pledge of Allegiance:
 - C. Recognition of Visitors:
 - D. Announcements:
- II. General Citizen Comments
- III. Review/Adoption of Agenda
- IV. Approval / Rejection of Minutes:
 - A. **ACTION ITEM:** Approval/ Rejection of Town Council Minutes from the July 12th, 2023, Town Council Meeting.
 - B. **ACTION ITEM:** Approval/ Rejection of Town Council Minutes from the July 12th, 2023, Town Council Special Meeting.
 - C. **ACTION ITEM:** Approval/ Rejection of Town Council Minutes from the July 12th, 2023, Town Council Special Meeting Executive Session.
- V. Presentations:
 - A. Presentation from Girl Scout Troop 1220 regarding a potential Silver Award project in the Town of Townsend.
 - B. **ACTION ITEM:** Discussion and possible vote to authorize Girl Scout Troop 1220 Silver Award project.
 - C. Presentation regarding the HELP Initiative, Inc.
- VI. Departmental Reports:
 - A. Mayor Scott Lobdell
 - 1. **ACTION ITEM:** Discussion and possible vote for Planning Commission appointments.
 - 2. **ACTION ITEM:** Discussion and possible vote for Board of Adjustment appointments.
 - 3. **ACTION ITEM:** Possible swearing in of new Planning Commission member.
 - 4. **ACTION ITEM:** Possible swearing in of new Board of Adjustment members.
 - B. New Castle County Councilman David Carter
 - C. Town of Townsend Police Chief's Report
 - D. Town Solicitor Lisa Hatfield
 - E. Town Engineer Edwin Van-Otoo
 - F. Town Manager Antonina Tantillo
 - 1. **ACTION ITEM:** Discussion and possible vote on Resolution 2023-011 A Resolution to Recognize Councilwoman Eschalla Clarke.

Town Meetings will return to both an in person and a virtual format.

Those wishing to attend virtually may dial **1(301)715-8592**. When directed, provide following meeting ID **827- 6421-7575#** and then the following password **361631#** to enter the meeting. If you choose to access the meeting online click the following link: <https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xiME1HV0ZOcHRxSHZ3QT09>

Residents will be able to view documents posted to the meeting tab on the Town website at <https://townsend.delaware.gov> or by joining the meeting via computer.

2. **ACTION ITEM:** Discussion and possible vote on Resolution 2023-012 A Resolution to Recognize Councilwoman Sheryl Rojas.
3. ***ACTION ITEM:** Discussion and possible vote to authorize the repairs/ replacement of the Town Park gazebo façade.

VII. Committee Reports

A. **Finance Committee:** Chair: Mayor Lobdell, Co-Chair: Councilman Bangura

1. Review and possible discussion on the June 2023 Budget vs. Actual Reports.
2. **ACTION ITEM:** Discussion and possible vote to establish Police Chief spending limit.

B. **Human Resources Committee:** Chair: Councilman Suhr, Co-Chair: Mayor Lobdell

C. **Public Works and Land Use Development Committee:** Chair: Councilman Bangura, Co-Chair: Councilman Chapman

1. **ACTION ITEM:** Discussion and introduction of Ordinance 2023-001 an Ordinance to Provide for the Quality of Outdoor Night Lighting to Conserve Energy, Reduce Light Pollution, and Improve Safety by Light Direction.

D. **Public Safety Committee:** Chair: Councilman Suhr, Co-Chair: Councilman Mertz

E. **Community Engagement Committee:** Chair: Councilman Mertz

F. **Code Review Committee:** Chair: Mayor Lobdell, Co-Chair: Councilman Mertz

G. **Social Services Committee:** Chair: Councilman Chapman, Co-Chair: Councilman Suhr

VIII. Recess Council Meeting to Convene Executive Session.

IX. Convene Executive Session: Pursuant to 29 Del. C. §10004 (B)(1), the Town Council will consider a motion to meet in executive session to discuss qualifications for personnel job training as a police officer; Pursuant to 29 Del. C. §10004 (B)(9), the Town Council will consider a motion to meet in executive session for a strategy session, to address personnel matters; pursuant to 29 Del. C. §§10004(b)(2) and (4), the Town Council will consider a motion to meet in executive session for a strategy session, which will include legal advice or opinions from an attorney-at-law, with respect to potential litigation, as well as discussions that may have an adverse effect on the bargaining or litigation position of the Town; and pursuant to 29 Del. C. §§10002(o)§(17) et al providing that the “records, which, if copied or inspected, could jeopardize the security of any structure owned by the State or any of its political subdivisions, or could facilitate the planning of a terrorist attack, or could endanger the life or physical safety of an individual.”

X. Close Executive Session & Re-convene Council Meeting.

XI. *ACTION ITEM: Discussion and possible vote on doors and security enhancements for the police station.

XII. *ACTION ITEM: Possible vote of Council.

XIII. Adjournment.
