



Townsend Town Council Meeting Agenda
September 6th, 2023 @ 7:00 pm
VIA CONFERENCE CALL &
Town Hall
141 Main St, Townsend, DE 19734

7:00 pm Town Council Meeting

- I. Call to Order:
- II. Opening Ceremonies
 - A. Roll Call:
 - B. Pledge of Allegiance:
 - C. Recognition of Visitors:
 - D. Announcements:
- III. General Citizen Comments
- IV. Review/Adoption of Agenda
- V. Approval / Rejection of Minutes:
 - A. **ACTION ITEM:** Approval/ Rejection of Town Council Minutes from the July 12th, 2023, Town Council Meeting Executive Session.
 - B. **ACTION ITEM:** Approval/ Rejection of Town Council Minutes from the August 9th, 2023, Town Council Special Meeting.
 - C. **ACTION ITEM:** Approval/ Rejection of Town Council Minutes from the August 9th, 2023, Town Council Meeting Executive Session.
 - D. **ACTION ITEM:** Approval/ Rejection of Town Council Minutes from the August 23rd, 2023, Town Council Special Meeting.
 - E. **ACTION ITEM:** Approval/ Rejection of Town Council Minutes from the August 23rd, 2023, Town Council Special Meeting Executive Session.
- VI. Departmental Reports:
 - A. Mayor Scott Lobdell
 - a. Discussion of major priorities for enforcement actions.
 - B. New Castle County Councilman David Carter
 - C. Town of Townsend Police Chief's Report
 - D. Town Solicitor Lisa Hatfield
 - E. Town Engineer Edwin Van-Otoo
 - F. Town Manager Antonina Tantillo
- VII. Committee Reports
 - A. **Finance Committee:** Chair: Mayor Lobdell, Co-Chair: Councilman Bangura
 - 1. Review and possible discussion on the July 2023 Budget vs. Actual Reports.
 - B. **Human Resources Committee:** Chair: Councilman Suhr, Co-Chair: Mayor Lobdell

Town Meetings will be held both in person and in a virtual format.

Those wishing to attend virtually may dial **1(301)715-8592**. When directed, provide following meeting ID **827- 6421-7575#** and then the following password **361631#** to enter the meeting. If you choose to access the meeting online click the following link: <https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xiME1HV0ZOcHRxSHZ3QT09>

Residents will be able to view documents posted to the meeting tab on the Town website at <https://townsend.delaware.gov> or by joining the meeting via computer.

- C. **Public Works and Land Use Development Committee:** Chair: Councilman Bangura, Co-Chair: Councilman Chapman
 - 1. ***ACTION ITEM:** Discussion, second reading, and possible vote of Ordinance 2023-001 an Ordinance to Provide for the Quality of Outdoor Night Lighting to Conserve Energy, Reduce Light Pollution, and Improve Safety by Light Direction.
 - 2. ***ACTION ITEM:** Discussion and possible vote regarding Minor Subdivision Plan Application for 613 Taylor Street.
- D. **Public Safety Committee:** Chair: Councilman Suhr, Co-Chair: Councilman Mertz
- E. **Community Engagement Committee:** Chair: Councilman Mertz
- F. **Code Review Committee:** Chair: Mayor Lobdell, Co-Chair: Councilman Mertz
- G. **Social Services Committee:** Chair: Councilman Chapman, Co-Chair: Councilman Suhr

VIII. Recess Council Meeting to Convene Executive Session.

IX. **Convene Executive Session:** Pursuant to 29 Del. C. §10004 (B)(1), the Town Council will consider a motion to meet in executive session to discuss qualifications for personnel job training as a police officer; Pursuant to 29 Del. C. §10004 (B)(9), the Town Council will consider a motion to meet in executive session for a strategy session, to address personnel matters; and pursuant to 29 Del. C. §§10004(b)(2) and (4), the Town Council will consider a motion to meet in executive session for a strategy session, which will include legal advice or opinions from an attorney-at-law, with respect to potential litigation, as well as discussions that may have an adverse effect on the bargaining or litigation position of the Town.

X. Close Executive Session & Re-convene Council Meeting.

XI. ***ACTION ITEM:** Possible vote of Council.

XII. Adjournment.
