



Townsend Planning Commission Minutes
June 22nd, 2023 @ 7:00 pm
Town Hall and via Conference Call

7:00 pm – PC Meeting

I. Call to Order – Called to order at

7:20 pm

II. Opening Ceremonies

III. Roll Call –

Present: James Reyes, JJ Asongu, Lisa Brooks

Absent: Troy Geiger

A. Pledge of Allegiance

B. Visitor Acknowledgement – No visitors in attendance

C. Additions/Changes to the Agenda – Remove VI. Life House Church Plans

D. Announcements

IV. Minutes from April 12th Planning Commission meetings to review and approve. Lisa moved to approve April 12th minutes, James seconded – all approved.

V. Discussion regarding the 2023 Annual Comp Plan Report. The PC updated the Annual Report due on Monday July 3rd. Antonina will send out to the PC team for one more review before sending to the Mayor for signature.

~~**VI. Discussion and possible vote regarding LifeHouse Church Plans.**~~

VII. Discussion and possible vote regarding Ordinance 2023-001 regarding light pollution – A public hearing is needed for this.

VIII. Discussion regarding Chapter 24.12 of the Town’s Municipal Code. Lisa to send out a copy of Section 6.1 before the next meeting. Everyone to review the Smyrna code on home occupations before the July meeting (Section 19).

Town Meetings will be returning to in person format. Residents may choose to attend meetings in person or via electronic means. Townsend Town Hall will be available to the Town Council and those of the public wishing to attend in person. All personnel and visitors entering Town Hall must wear masks and comply with all CDC guidelines, including social distancing guidelines. Those that are sick or who have been exposed to the COVID-19 virus are asked to not enter Town Hall and may attend the meeting virtually. Those wishing to attend virtually may dial 1(301)715-8592. When directed, provide following meeting ID 407 702 6733# and then the following password 332763# to enter the meeting. If you choose to access the meeting online

If you choose to access the meeting online join the online meeting: <https://us02web.zoom.us/j/4077026733?pwd=TjJ6NmhzMHdOT1dDa3h0Ty8wY0pUQT09>

- IX. **Discussion regarding Chapter 24.36.160 of the Town's Municipal Code.** Requesting Edwin to attend the next meeting to provide more information.
- X. **Discussion regarding Chapter 24 – Appendix B of the Town's Municipal Code. – T24 – Appendix B Developmental Flowchart -** Troy is updating the file. James will send a text to Troy.
- XI. **Discussion regarding July meeting date.** The next meeting is Wednesday July 19th at 6:30 pm for the Public Meeting and 7:00 pm meeting.
- XII. **Adjourn** – James moved to adjourn the meeting, Lisa seconded. All approved.