



**TOWN OF TOWNSEND**  
**GENERAL FUND INCOME STATEMENT**  
**August 31, 2023**

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Aug 17%	Prior year actual as of August 31, 2022
Impact Fees: Fire House Impact Fees	11,250.00	1,500.00	(9,750.00)	13%	12,750.00
Contributions	-	-	-		8,203,368.00
Franchise Fees	22,000.00	4,368.51	(17,631.49)	20%	19,396.50
Interest Income	20,000.00	9,769.88	(10,230.12)	49%	60,313.99
Miscellaneous - Office Fees	-	8.10	8.10		93.83
Miscellaneous Income	1,500.00	191.18	(1,308.82)	13%	1,726.20
Filing Fees	-	300.00	300.00		500.00
Property Transfer Taxes	250,000.00	43,478.65	(206,521.35)	17%	256,874.81
Real Estate Property Tax	660,000.00	629.17	(659,370.83)	0%	629,611.20
Grass Cutting Fees	1,500.00	-	(1,500.00)	0%	1,110.00
Misc Violations	-	300.00	300.00		550.00
Rental Registration Fee	1,600.00	-	(1,600.00)	0%	1,760.00
<b>Total Administrative Revenue</b>	<b>967,850.00</b>	<b>60,545.49</b>	<b>(907,304.51)</b>	<b>6%</b>	<b>9,188,054.53</b>
Impact Fees	101,250.00	13,500.00	(87,750.00)	13%	114,750.00
Permits and Fees	62,700.00	11,225.00	(51,475.00)	18%	92,634.83
Town Permits	84,100.00	15,450.86	(68,649.14)	18%	139,607.77
<b>Total Permits &amp; Licenses Revenues</b>	<b>248,050.00</b>	<b>40,175.86</b>	<b>(207,874.14)</b>	<b>16%</b>	<b>346,992.60</b>
Park rental	600.00	800.00	200.00	133%	1,675.00
<b>Total Park &amp; Recreation Revenues</b>	<b>600.00</b>	<b>800.00</b>	<b>200.00</b>	<b>133%</b>	<b>1,675.00</b>

Grants Revenue	317,400.00	475.00	(316,925.00)	0%	66,728.13
Municipal Street Aid Grant	59,600.00	29,581.11	(30,018.89)	50%	59,677.82
<b>Total Grant Revenues</b>	<b>377,000.00</b>	<b>30,056.11</b>	<b>(346,943.89)</b>	<b>8%</b>	<b>126,405.95</b>
Community Events: Donations	1,500.00	1,750.00	250.00	117%	2,207.30
Town Fair Donation	2,000.00	1,062.50	(937.50)	53%	3,737.50
Community Events: Town Fair	2,000.00	-	(2,000.00)	0%	1,695.00
<b>Total Community Events Revenues</b>	<b>5,500.00</b>	<b>2,812.50</b>	<b>(2,687.50)</b>	<b>51%</b>	<b>7,639.80</b>
<b>General Fund Revenue Total</b>	<b>1,599,000.00</b>	<b>134,389.96</b>	<b>(1,464,610.04)</b>	<b>8%</b>	<b>9,670,767.88</b>

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for	Prior year actual as
				Aug 17%	of August 31, 2022
Impact Fees: Fire House Impact Fees	11,250.00	-	(11,250.00)	0%	6,000.00
Advertising	300.00	63.40	(236.60)	21%	259.94
Advertising - BOA	150.00	299.58	149.58	200%	-
Accounting Audit	25,000.00	-	(25,000.00)	0%	25,000.00
PNC Credit Card Fees and Reward Credits	-	-	-		(2,603.38)
Computer Support	13,300.00	-	(13,300.00)	0%	7,703.30
Software Support	30,000.00	9,325.61	(20,674.39)	31%	20,431.59
DE League of Local Governmts	2,750.00	1,575.00	(1,175.00)	57%	1,616.00
Decorations	500.00	-	(500.00)	0%	827.94
Elections Expense	1,000.00	-	(1,000.00)	0%	-
Copier Maintenance Agreement	3,500.00	347.84	(3,152.16)	10%	3,151.30
Town Insurance (General Liab & Property)	25,000.00	11,419.61	(13,580.39)	46%	21,316.60
Lawn Service (Town Hall Landscaping)	-	-	-		99.95
Maintenance	2,300.00	300.00	(2,000.00)	13%	4,999.64
Membership Fees	400.00	200.00	(200.00)	50%	320.00
General Town Hall Expenses	10,000.00	395.14	(9,604.86)	4%	6,255.44
Office Equipment	2,000.00	76.98	(1,923.02)	4%	1,130.86
Security System @ 141 Main Street	2,000.00	-	(2,000.00)	0%	1,855.00
Office Supplies	2,800.00	135.94	(2,664.06)	5%	2,128.09

Flowers & Gifts	1,000.00	67.99	(932.01)	7%	563.95
Code Red	2,600.00	2,537.50	(62.50)	98%	2,537.50
Postage & Delivery	4,000.00	2,038.10	(1,961.90)	51%	4,506.19
Town Merchandise/Uniforms	750.00	-	(750.00)	0%	1,400.00
Professional Fees	120,500.00	30,476.25	(90,023.75)	25%	83,442.25
General Legal	75,000.00	10,684.12	(64,315.88)	14%	57,585.22
Board of Adjustment	5,500.00	3,764.86	(1,735.14)	68%	2,549.50
IPA Services	1,000.00	30.00	(970.00)	3%	510.00
Subscription Fee	1,800.00	1,271.51	(528.49)	71%	1,239.16
Training Classes	2,500.00	610.00	(1,890.00)	24%	1,360.00
Trash Collection Service	226,400.00	37,438.93	(188,961.07)	17%	214,777.55
Travel & Entertainment	1,500.00	33.00	(1,467.00)	2%	329.58
Utilities - Town Hall	13,300.00	1,960.84	(11,339.16)	15%	10,932.15
Street Lights	96,800.00	16,665.14	(80,134.86)	17%	90,705.75
Unrealized Gains/Losses	-	(6,686.06)	(6,686.06)		(61,938.54)
Realized Gains/Losses	-	-	-		1,733.96
<b>Total Administrative Expenditures</b>	<b>684,900.00</b>	<b>125,031.28</b>	<b>(559,868.72)</b>	<b>18%</b>	<b>512,726.49</b>
Payroll & Benefits	599,700.00	79,660.83	(520,039.17)	13%	441,060.90
<b>Total Payroll Expenditures</b>	<b>599,700.00</b>	<b>79,660.83</b>	<b>(520,039.17)</b>	<b>13%</b>	<b>441,060.90</b>
Professional Fees: Code Enf/Inspections	40,000.00	10,702.50	(29,297.50)	27%	42,963.75
Professional Fees: Lot Grading Reviews	8,000.00	2,200.00	(5,800.00)	28%	4,950.00
Charter/Comp Plan Fees	1,000.00	-	(1,000.00)	0%	-
<b>Total Code &amp; Planning Expenditures</b>	<b>49,000.00</b>	<b>12,902.50</b>	<b>(36,097.50)</b>	<b>26%</b>	<b>47,913.75</b>
Town Equipment Fuel	5,000.00	705.89	(4,294.11)	14%	3,238.04
Park Maintenance Expense	34,500.00	1,947.74	(32,552.26)	6%	10,211.66
Vehicle/Equipment Maintenance	4,200.00	-	(4,200.00)	0%	389.14
Public Works Equipment	3,900.00	88.98	(3,811.02)	2%	0
Public Works Uniforms	1,200.00	-	(1,200.00)	0%	0
Town Landscaping & Beautification	1,500.00	-	(1,500.00)	0%	0
Streets	82,600.00	-	(82,600.00)	0%	2,023.37
<b>Total Public Works Expenditures</b>	<b>132,900.00</b>	<b>2,742.61</b>	<b>(130,157.39)</b>	<b>2%</b>	<b>15,862.21</b>

Community Relations	1,250.00	-	(1,250.00)	0%	449.99
Community Events Expense	8,000.00	1,652.68	(6,347.32)	21%	11,723.80
National Wildlife Foundation/Habitats	500.00	10.15	(489.85)	2%	544.15
<b>Total Community Events Expenditures</b>	<b>9,750.00</b>	<b>1,662.83</b>	<b>(8,087.17)</b>	<b>17%</b>	<b>12,717.94</b>
Capital Expenses	16,500.00	-	(16,500.00)	0%	-
<b>Total Capital Expenditures</b>	<b>16,500.00</b>	<b>-</b>	<b>(16,500.00)</b>	<b>0%</b>	<b>-</b>
<b>General Fund Expend Total</b>	<b>1,492,750.00</b>	<b>222,000.05</b>	<b>(1,270,749.95)</b>	<b>15%</b>	<b>1,030,281.29</b>



**TOWN OF TOWNSEND**  
**POLICE FUND INCOME STATEMENT**  
**August 31, 2023**

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Aug 17%	Prior year actual as of August 31, 2022
Impact Fees: Public Safety	22,500.00	3,000.00	(19,500.00)	13%	25,500.00
Fines - Police	6,000.00	404.00	(5,596.00)	7%	5,274.99
Miscellaneous Income	3,900.00	2,155.70	(1,744.30)	55%	3,805.18
Transfers In	297,150.00	-	(297,150.00)	0%	-
<b>Police Revenue Total</b>	<b>329,550.00</b>	<b>5,559.70</b>	<b>(323,990.30)</b>	<b>2%</b>	<b>34,580.17</b>

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Aug 17%	Prior year actual as of August 31, 2022
Community Relations	1,000.00	517.50	(482.50)	52%	-
Repairs & Maint	6,650.00	476.08	(6,173.92)	7%	4,447.91
General Maintenance Bldg Expenses	1,500.00	13.98	(1,486.02)	1%	1,942.69
Security System - 661 South St	2,350.00	-	(2,350.00)	0%	1,693.50
Computer/Software Expense	1,500.00	-	(1,500.00)	0%	1,072.68
DSP Extra Duty Patrol	4,000.00	-	(4,000.00)	0%	24,261.12
PD Cleaning	1,200.00	200.00	(1,000.00)	17%	500.00
PD Pest Control	500.00	-	(500.00)	0%	1,399.00
PD Equipment	1,650.00	169.01	(1,480.99)	10%	-
PD Office Equipment	2,150.00	288.70	(1,861.30)	13%	-
Advertising	100.00	-	(100.00)	0%	-

Postage & Delivery	300.00	106.28	(193.72)	35%	316.93
Printing	200.00	-	(200.00)	0%	-
Miscellaneous Expense	300.00	7.50	(292.50)	3%	41.94
Prisoner Meals	100.00	-	(100.00)	0%	-
Training Classes	4,700.00	-	(4,700.00)	0%	1,532.00
Office Supplies	2,500.00	15.18	(2,484.82)	1%	1,669.53
Cleaning Supplies	250.00	-	(250.00)	0%	43.35
DUI Blood Draws	500.00	-	(500.00)	0%	-
Memberships	300.00	-	(300.00)	0%	150.00
Fuel	11,000.00	859.42	(10,140.58)	8%	6,003.59
Insurance - (Gen Liability & Property)	7,100.00	-	(7,100.00)	0%	5,572.79
Uniforms: PD	21,900.00	-	(21,900.00)	0%	12,453.01
Professional Fees: Legal Services	5,000.00	-	(5,000.00)	0%	2,565.00
Professional Fees: New Hire/Occ Health	-	-	-		405.00
Utilities - PD	11,850.00	1,241.68	(10,608.32)	10%	8,432.26
<b>Total Administrative Expenditures</b>	<b>88,600.00</b>	<b>3,895.33</b>	<b>(84,704.67)</b>	<b>4%</b>	<b>74,502.30</b>
Payroll & Benefits	316,100.00	33,162.97	(282,937.03)	10%	168,503.62
<b>Total Payroll Expenditures</b>	<b>316,100.00</b>	<b>33,162.97</b>	<b>(282,937.03)</b>	<b>10%</b>	<b>168,503.62</b>
Capital Expense - PD	31,100.00	325.40	(30,774.60)	1%	-
<b>Total Capital Expenditures</b>	<b>31,100.00</b>	<b>325.40</b>	<b>(30,774.60)</b>	<b>1%</b>	<b>-</b>
<b>Police Expenditure Total</b>	<b>435,800.00</b>	<b>37,383.70</b>	<b>(398,416.30)</b>	<b>9%</b>	<b>243,005.92</b>



**TOWN OF TOWNSEND**  
**POLICE GRANTS INCOME STATEMENT**  
**August 31, 2023**

<b>REVENUES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>OVER/(UNDER)</b>	<b>Target % for Aug 17%</b>	<b>Prior year actual as of August 31, 2022</b>
Police Grants Revenue	19,600.00	9,190.13	(10,409.87)	47%	18,241.12
<b>Police Grants Fund Revenue Total</b>	<b>19,600.00</b>	<b>9,190.13</b>	<b>(10,409.87)</b>	<b>47%</b>	<b>18,241.12</b>

<b>EXPENDITURES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>OVER/(UNDER)</b>	<b>Target % for Aug 17%</b>	<b>Prior year actual as of August 31, 2022</b>
Overtime	8,200.00	-	(8,200.00)	0%	6,469.12
FICA	-	-	-		97.00
Misc Expense	11,400.00	-	(11,400.00)	0%	2,900.00
<b>Police Grants Fund Expend Total</b>	<b>19,600.00</b>	<b>-</b>	<b>(19,600.00)</b>	<b>0%</b>	<b>9,466.12</b>



**TOWN OF TOWNSEND**  
**SPECIAL REVENUE FUND INCOME STATEMENT**  
**August 31, 2023**

<b>REVENUES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>OVER/(UNDER)</b>	<b>Target % for Aug 17%</b>	<b>Prior year actual as of August 31, 2022</b>
Grants Revenue	753,100.00	-	(753,100.00)	0%	790,706.26
<b>Grants Revenue Fund Revenue Total</b>	<b>753,100.00</b>	<b>-</b>	<b>(753,100.00)</b>	<b>0%</b>	<b>790,706.26</b>

<b>EXPENDITURES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>OVER/(UNDER)</b>	<b>Target % for Aug 17%</b>	<b>Prior year actual as of August 31, 2022</b>
Barnes & Thornburg Legal Fees	-	-	-		3,082.76
Payroll: Bonuses	-	-	-		14,500.00
Capital Expenses - ARPA	753,100.00	23,365.84	(729,734.16)	3%	0.00
<b>Grants Revenue Fund Expend Total</b>	<b>753,100.00</b>	<b>23,365.84</b>	<b>(729,734.16)</b>	<b>3%</b>	<b>17,582.76</b>