



**TOWN OF TOWNSEND**  
**GENERAL FUND INCOME STATEMENT**  
**July 31, 2023**

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for July 8%	Prior year actual as of July 31, 2022
Impact Fees: Fire House Impact Fees	11,250.00	750.00	(10,500.00)	7%	12,750.00
Contributions	-	-	-		8,203,368.00
Franchise Fees	22,000.00	-	(22,000.00)	0%	19,396.50
Interest Income	20,000.00	5,174.02	(14,825.98)	26%	60,313.99
Miscellaneous - Office Fees	-	-	-		93.83
Miscellaneous Income	1,500.00	149.99	(1,350.01)	10%	1,726.20
Filing Fees	-	-	-		500.00
Property Transfer Taxes	250,000.00	18,713.65	(231,286.35)	7%	256,874.81
Real Estate Property Tax	660,000.00	367.74	(659,632.26)	0%	629,611.20
Grass Cutting Fees	1,500.00	-	(1,500.00)	0%	1,110.00
Misc Violations	-	-	-		550.00
Rental Registration Fee	1,600.00	-	(1,600.00)	0%	1,760.00
<b>Total Administrative Revenue</b>	<b>967,850.00</b>	<b>25,155.40</b>	<b>(942,694.60)</b>	<b>3%</b>	<b>9,188,054.53</b>
Impact Fees	101,250.00	6,750.00	(94,500.00)	7%	114,750.00
Permits and Fees	62,700.00	4,675.00	(58,025.00)	7%	92,634.83
Town Permits	84,100.00	8,239.91	(75,860.09)	10%	139,607.77
<b>Total Permits &amp; Licenses Revenues</b>	<b>248,050.00</b>	<b>19,664.91</b>	<b>(228,385.09)</b>	<b>8%</b>	<b>346,992.60</b>
Park rental	600.00	925.00	325.00	154%	1,675.00
<b>Total Park &amp; Recreation Revenues</b>	<b>600.00</b>	<b>925.00</b>	<b>325.00</b>	<b>154%</b>	<b>1,675.00</b>

Grants Revenue	317,400.00	-	(317,400.00)	0%	66,728.13
Municipal Street Aid Grant	59,600.00	-	(59,600.00)	0%	59,677.82
<b>Total Grant Revenues</b>	<b>377,000.00</b>	-	<b>(377,000.00)</b>	<b>0%</b>	<b>126,405.95</b>
Community Events: Donations	1,500.00	-	(1,500.00)	0%	2,207.30
Town Fair Donation	2,000.00	-	(2,000.00)	0%	3,737.50
Community Events: Town Fair	2,000.00	-	(2,000.00)	0%	1,695.00
<b>Total Community Events Revenues</b>	<b>5,500.00</b>	-	<b>(5,500.00)</b>	<b>0%</b>	<b>7,639.80</b>
<b>General Fund Revenue Total</b>	<b>1,599,000.00</b>	<b>45,745.31</b>	<b>(1,553,254.69)</b>	<b>3%</b>	<b>9,670,767.88</b>

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for July 8%	Prior year actual as of July 31, 2022
Impact Fees: Fire House Impact Fees	11,250.00	-	(11,250.00)	0%	6,000.00
Advertising	450.00	199.72	(250.28)	44%	259.94
Accounting Audit	25,000.00	-	(25,000.00)	0%	25,000.00
PNC Credit Card Fees and Reward Credits	-	-	-		(2,603.38)
Computer Support	13,300.00	-	(13,300.00)	0%	7,703.30
Software Support	30,000.00	9,325.61	(20,674.39)	31%	20,431.59
DE League of Local Governmts	2,750.00	1,575.00	(1,175.00)	57%	1,616.00
Decorations	500.00	-	(500.00)	0%	827.94
Elections Expense	1,000.00	-	(1,000.00)	0%	-
Copier Maintenance Agreement	3,500.00	173.92	(3,326.08)	5%	2,760.57
Town Insurance (General Liab & Property)	25,000.00	11,419.61	(13,580.39)	46%	21,316.60
Lawn Service (Town Hall Landscaping)	-	-	-		99.95
Maintenance	2,300.00	150.00	(2,150.00)	7%	4,999.64
Membership Fees	400.00	200.00	(200.00)	50%	320.00
General Town Hall Expenses	10,000.00	-	(10,000.00)	0%	6,255.44
Office Equipment	2,000.00	76.98	(1,923.02)	4%	1,130.86
Security System @ 141 Main Street	2,000.00	-	(2,000.00)	0%	1,855.00
Office Supplies	2,800.00	135.94	(2,664.06)	5%	2,128.09

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for July 8%	Prior year actual as of July 31, 2022
Flowers & Gifts	1,000.00	-	(1,000.00)	0%	563.95
Code Red	2,600.00	2,537.50	(62.50)	98%	2,537.50
Postage & Delivery	4,000.00	23.10	(3,976.90)	1%	4,506.19
Town Merchandise/Uniforms	750.00	-	(750.00)	0%	1,400.00
Professional Fees	120,500.00	12,230.00	(108,270.00)	10%	83,442.25
General Legal	75,000.00	-	(75,000.00)	0%	57,585.22
Board of Adjustment	5,500.00	-	(5,500.00)	0%	2,549.50
IPA Services	1,000.00	-	(1,000.00)	0%	510.00
Subscription Fee	1,800.00	1,271.51	(528.49)	71%	1,239.16
Training Classes	2,500.00	-	(2,500.00)	0%	1,360.00
Trash Collection Service	226,400.00	18,601.21	(207,798.79)	8%	214,777.55
Travel & Entertainment	1,500.00	-	(1,500.00)	0%	329.58
Utilities - Town Hall	13,300.00	960.11	(12,339.89)	7%	10,932.15
Street Lights	96,800.00	7,898.35	(88,901.65)	8%	90,705.75
Gain/Loss on Asset Disposal	-	-	-		4,016.56
Unrealized Gains/Losses	-	(22,966.29)	(22,966.29)		(61,938.54)
Realized Gains/Losses	-	-	-		1,733.96
<b>Total Administrative Expenditures</b>	<b>684,900.00</b>	<b>43,812.27</b>	<b>(641,087.73)</b>	<b>6%</b>	<b>516,352.32</b>
Payroll & Benefits	599,700.00	24,219.48	(575,480.52)	4%	441,060.90
<b>Total Payroll Expenditures</b>	<b>599,700.00</b>	<b>24,219.48</b>	<b>(575,480.52)</b>	<b>4%</b>	<b>441,060.90</b>
Professional Fees: Code Enf/Inspections	40,000.00	6,131.25	(33,868.75)	15%	42,963.75
Professional Fees: Lot Grading Reviews	8,000.00	1,100.00	(6,900.00)	14%	4,950.00
Charter/Comp Plan Fees	1,000.00	-	(1,000.00)	0%	-
<b>Total Code &amp; Planning Expenditures</b>	<b>49,000.00</b>	<b>7,231.25</b>	<b>(41,768.75)</b>	<b>15%</b>	<b>47,913.75</b>
Town Equipment Fuel	5,000.00	215.04	(4,784.96)	4%	3,238.04
Park Maintenance Expense	34,500.00	91.24	(34,408.76)	0%	10,211.66
Vehicle/Equipment Maintenance	4,200.00	-	(4,200.00)	0%	389.14
<b>Total Park Expenditures</b>	<b>43,700.00</b>	<b>306.28</b>	<b>(43,393.72)</b>	<b>1%</b>	<b>13,838.84</b>

<b>EXPENDITURES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>OVER/(UNDER)</b>	<b>Target % for July 8%</b>	<b>Prior year actual as of July 31, 2022</b>
Public Works Equipment	3,900.00	281.02	(3,618.98)	7%	-
Public Works Uniforms	1,200.00	-	(1,200.00)	0%	-
Town Landscaping & Beautification	1,500.00	-	(1,500.00)	0%	-
Street Repairs	82,600.00	-	(82,600.00)	0%	2,023.37
<b>Total Public Works Expenditures</b>	<b>89,200.00</b>	<b>281.02</b>	<b>(88,918.98)</b>	<b>0%</b>	<b>2,023.37</b>
Community Relations	1,250.00	-	(1,250.00)	0%	449.99
Community Events Expense	8,000.00	-	(8,000.00)	0%	11,723.80
National Wildlife Foundation/Habitats	500.00	10.15	(489.85)	2%	544.15
<b>Total Community Events Expenditures</b>	<b>9,750.00</b>	<b>10.15</b>	<b>(9,739.85)</b>	<b>0%</b>	<b>12,717.94</b>
Capital Expenses	16,500.00	-	(16,500.00)	0%	-
	<b>16,500.00</b>	<b>-</b>	<b>(16,500.00)</b>	<b>0%</b>	<b>-</b>
<b>General Fund Expend Total</b>	<b>1,492,750.00</b>	<b>75,860.45</b>	<b>(1,416,889.55)</b>	<b>5%</b>	<b>1,033,907.12</b>



**TOWN OF TOWNSEND**  
**POLICE FUND INCOME STATEMENT**  
**July 31, 2023**

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for July 8%	Prior year actual as of July 31, 2022
Impact Fees: Public Safety	22,500.00	1,500.00	(21,000.00)	7%	25,500.00
Fines - Police	6,000.00	295.00	(5,705.00)	5%	5,274.99
Miscellaneous Income	3,900.00	-	(3,900.00)	0%	3,805.18
Transfers In	297,150.00	-	(297,150.00)	0%	-
<b>Police Revenue Total</b>	<b>329,550.00</b>	<b>1,795.00</b>	<b>(327,755.00)</b>	<b>1%</b>	<b>34,580.17</b>

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for July 8%	Prior year actual as of July 31, 2022
Community Relations	1,000.00	-	(1,000.00)	0%	-
Repairs & Maintenance	6,650.00	476.08	(6,173.92)		4,447.91
General Maintenance Bldg Expenses	1,500.00	-	(1,500.00)	0%	1,942.69
Security System - 661 South St	2,350.00	-	(2,350.00)	0%	1,693.50
Computer/Software Expense	1,500.00	-	(1,500.00)	0%	1,072.68
DSP Extra Duty Patrol	4,000.00	-	(4,000.00)	0%	24,261.12
PD Cleaning	1,200.00	100.00	(1,100.00)	8%	500.00
PD Pest Control	500.00	-	(500.00)	0%	1,399.00
PD Equipment	1,650.00	51.96	(1,598.04)	3%	-
PD Office Equipment	2,150.00	144.35	(2,005.65)	7%	-
Advertising	100.00	-	(100.00)	0%	-

Postage & Delivery	300.00	-	(300.00)	0%	316.93
Printing	200.00	-	(200.00)	0%	-
Miscellaneous Expense	300.00	7.50	(292.50)	3%	41.94
Prisoner Meals	100.00	-	(100.00)	0%	-
Training Classes	4,700.00	-	(4,700.00)	0%	1,532.00
Office Supplies	2,500.00	15.18	(2,484.82)	1%	1,669.53
Cleaning Supplies	250.00	-	(250.00)	0%	43.35
DUI Blood Draws	500.00	-	(500.00)	0%	-
Memberships	300.00	-	(300.00)	0%	150.00
Fuel	11,000.00	450.44	(10,549.56)	4%	6,003.59
Insurance - (Gen Liability & Property)	7,100.00	-	(7,100.00)	0%	5,572.79
Uniforms: PD	21,900.00	-	(21,900.00)	0%	12,453.01
Professional Fees: Legal Services	5,000.00	-	(5,000.00)	0%	2,565.00
Professional Fees: New Hire/Occ Health	-	-	-		405.00
Utilities - PD	11,850.00	635.08	(11,214.92)	5%	8,432.26
<b>Total Administrative Expenditures</b>	<b>88,600.00</b>	<b>1,880.59</b>	<b>(86,719.41)</b>	<b>2%</b>	<b>74,502.30</b>
Payroll & Benefits	316,100.00	10,194.12	(305,905.88)	3%	168,893.62
<b>Total Payroll Expenditures</b>	<b>316,100.00</b>	<b>10,194.12</b>	<b>(305,905.88)</b>	<b>3%</b>	<b>168,893.62</b>
Capital Expense - PD	31,100.00	325.40	(30,774.60)	1%	-
<b>Total Capital Expenditures</b>	<b>31,100.00</b>	<b>325.40</b>	<b>(30,774.60)</b>	<b>1%</b>	<b>-</b>
<b>Police Expenditure Total</b>	<b>435,800.00</b>	<b>12,400.11</b>	<b>(423,399.89)</b>	<b>3%</b>	<b>243,395.92</b>



**TOWN OF TOWNSEND  
POLICE GRANTS INCOME STATEMENT  
July 31, 2023**

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for July 8%	Prior year actual as of July 31, 2022
Police Grants Revenue	19,600.00	-	(19,600.00)	0%	22,386.25
<b>Police Grants Fund Revenue Total</b>	<b>19,600.00</b>	<b>-</b>	<b>(19,600.00)</b>	<b>0%</b>	<b>22,386.25</b>

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for July 8%	Prior year actual as of July 31, 2022
Overtime	8,200.00	-	(8,200.00)	0%	6,079.12
FICA	-	-	-		97.00
Misc Expense	11,400.00	-	(11,400.00)	0%	11,545.00
<b>Police Grants Fund Expend Total</b>	<b>19,600.00</b>	<b>-</b>	<b>(19,600.00)</b>	<b>0%</b>	<b>17,721.12</b>



**TOWN OF TOWNSEND**  
**SPECIAL REVENUE FUND INCOME STATEMENT**  
**July 31, 2023**

<b>REVENUES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>OVER/(UNDER)</b>	<b>Target % for July 8%</b>	<b>Prior year actual as of July 31, 2022</b>
Grants Revenue	753,100.00	-	(753,100.00)	0%	790,706.26
<b>Special Revenue Fund Revenue Total</b>	<b>753,100.00</b>	<b>-</b>	<b>(753,100.00)</b>	<b>0%</b>	<b>790,706.26</b>

<b>EXPENDITURES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>OVER/(UNDER)</b>	<b>Target % for July 8%</b>	<b>Prior year actual as of July 31, 2022</b>
Barnes & Thornburg Legal Fees	-	-	-		3,082.76
Payroll: Bonuses	-	-	-		14,500.00
Capital Expenses - ARPA	753,100.00	-	(753,100.00)	0%	-
<b>Special Revenue Fund Expenditure Total</b>	<b>753,100.00</b>	<b>-</b>	<b>(753,100.00)</b>	<b>0%</b>	<b>17,582.76</b>