

DRAFT

TOWN OF TOWNSEND FY24 BUDGET

Account Description	General Fund	Police 4 Phased	Police Grants	ARPA	Total
	FY24 Proposed	FY24 Proposed	FY24 Proposed	FY24 Proposed	
Total Administrative Revenues	967,850.00	32,400.00	-	-	
Total Permits & Licenses Revenues	248,050.00				
Total Grant Revenues	377,500.00		43,800.00	753,100.00	
Total Park & Recreation Revenues	7,200.00				
Transfer from Fund Balance		297,150.00			
01 General Fund Revenue Total	1,600,600.00	329,550.00	43,800.00	753,100.00	2,727,050.00
	General Fund	Police 4 Phased	Police Grants	ARPA	
General Fund Expenditures:	FY24 Proposed	FY24 Proposed	FY24 Proposed	FY24 Proposed	
Total Administrative Expenditures	564,900.00	92,800.00	31,800.00	-	
Total Salary Expenditures	599,700.00	311,900.00	12,000.00		
Total Code & Planning Expenditures	169,000.00				
Total Public Works Expenditures	50,300.00				
Total Street Expenditures	82,600.00				
Total Community Events Expenditures	10,850.00				
Total Capital Expenditures	17,000.00	31,100.00	-	753,100.00	
01 General Fund Expend Total	1,494,350.00	435,800.00	43,800.00	753,100.00	2,727,050.00

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TOWN OF TOWNSEND

FY24 GENERAL FUND BUDGET

Account Description	FY24 Proposed	First Amendment	FY24 Amended Budget
General Fund Revenues:			
Impact Fees: Fire House Impact Fees	11,250.00		11,250.00
Franchise Fees	22,000.00		22,000.00
Interest Income	20,000.00		20,000.00
Miscellaneous Income	1,500.00		1,500.00
Property Transfer Taxes	250,000.00		250,000.00
Real Estate Property Tax	660,000.00		660,000.00
Grass Cutting Fees	1,500.00		1,500.00
Rental Registration Fee	1,600.00		1,600.00
Total Administrative Revenues	967,850.00	-	967,850.00
Impact Fees: General Impact Fees	52,500.00		52,500.00
Impact Fees: Roadway Impact Fees	41,250.00		41,250.00
Impact Fees: Sidewalk Impact Fee	7,500.00		7,500.00
Permits and Fees: Certificate of Occupancy	5,000.00		5,000.00
Permits and Fees: Administrative Fees	9,500.00		9,500.00
Permits and Fees: Inspections Fees	750.00		750.00
Permits and Fees: Contractors Licenses	19,200.00		19,200.00
Permits and Fees: Business Licenses	20,000.00		20,000.00
Permits and Fees: Review Lines & Grades	8,250.00		8,250.00
Town Permits: Plumbing	2,000.00		2,000.00
Town Permits: Sheds Permit	1,050.00		1,050.00
Town Permits: HVAC	2,200.00		2,200.00
Town Permits: Fence Permit	1,500.00		1,500.00

Account Description	FY24 Proposed	First Amendment	FY24 Amended Budget
Town Permits: Driveways/Sidewalk permit	200.00		200.00
Town Permits: Deck Permit	800.00		800.00
Town Permits: Patio permit	600.00		600.00
Town Permits: Finished Basement	750.00		750.00
Town Permits: New Home Permit	60,000.00		60,000.00
Town Permits: Remodel Permit	2,000.00		2,000.00
Town Permits: Pools & Spas Permit	2,000.00		2,000.00
Town Permits: Misc. Permit	1,000.00		1,000.00
Town Permits: Solar	10,000.00		10,000.00
Total Permits & Licenses Revenues	248,050.00	-	248,050.00
Grants Revenue	317,400.00	500.00	317,900.00
Municipal Street Aid Grant	59,600.00		59,600.00
Total Grant Revenues	377,000.00	500.00	377,500.00
Park rental	600.00		600.00
Community Events: Donations	1,500.00		1,500.00
Town Fair Donation	2,000.00	1,100.00	3,100.00
Community Events: Town Fair	2,000.00		2,000.00
Total Park & Recreation Revenues	6,100.00	1,100.00	7,200.00
01 General Fund Revenue Total	1,599,000.00	1,600.00	1,600,600.00

General Fund Expenditures:	FY24 Proposed	First Amendment	FY24 Amended Budget
Impact Fees: Fire House Impact Fees	11,250.00		11,250.00
Advertising	300.00		300.00
Advertising - Board of Adjustment	150.00		150.00
Accounting Audit	25,000.00		25,000.00
Computer Support	13,300.00		13,300.00
Software Support	30,000.00		30,000.00

Account Description	FY24 Proposed	First Amendment	FY24 Amended Budget
DE League of Local Governmts	2,750.00		2,750.00
Decorations	500.00		500.00
Elections Expense	1,000.00		1,000.00
Copier Maintenance Agreement	3,500.00		3,500.00
Town Insurance (General Liab & Property)	25,000.00		25,000.00
Maintenance:Town Hall Cleaning/Pest Ctrl	2,300.00		2,300.00
Membership Fees	400.00		400.00
General Town Hall Expenses	10,000.00		10,000.00
Office Equipment	2,000.00		2,000.00
Security System @ 141 Main Street	2,000.00		2,000.00
Office Supplies	2,800.00		2,800.00
Flowers & Gifts	1,000.00		1,000.00
Code Red	2,600.00		2,600.00
Postage & Delivery	3,700.00		3,700.00
Postage & Delivery - BOA	300.00		300.00
Town Merchandise/Uniforms	750.00		750.00
Board of Adjustment	5,500.00		5,500.00
IPA Services	1,000.00		1,000.00
Professional Fees: General Legal	75,000.00		75,000.00
Professional Fees: New Hire/Urgent Care	500.00		500.00
Subscription Fee	1,800.00		1,800.00
Training Classes	2,500.00		2,500.00
Trash Collection Service - exp	226,400.00		226,400.00
Travel & Entertainment	1,000.00		1,000.00
Travel & Entertainment: Meals	500.00		500.00
Utilities - Town Hall: Internet	1,900.00		1,900.00
Utilities - Town Hall: Electric	2,500.00		2,500.00
Utilities - Town Hall: Heating Fuel	1,900.00		1,900.00
Utilities - Town Hall: Sewer fee	200.00		200.00
Utilities - Town Hall: Telephones	3,400.00		3,400.00
Utilities - Town Hall: Cell Phones	2,500.00		2,500.00
Utilities - Town Hall: Water	900.00		900.00

Account Description	FY24 Proposed	First Amendment	FY24 Amended Budget
Street Lights: Hidden Creek	5,000.00		5,000.00
Street Lights: 400 Main Street	300.00		300.00
Street Lights: Townsend Village I	20,000.00		20,000.00
Street Lights: TVII East (Karins Blvd)	42,000.00		42,000.00
Street Lights: TVII West (W Founds St)	3,000.00		3,000.00
Street Lights: Old Town	14,000.00		14,000.00
Street Lights: Townsend Stn (Brook Ramble)	12,500.00		12,500.00
Total Administrative Expenditures	564,900.00	-	564,900.00
Payroll: Salaries & Hourly	452,800.00		452,800.00
Payroll: FICA/Medicare - Company match	34,700.00		34,700.00
Payroll: Group Health Insurance	73,400.00		73,400.00
Payroll: Dental Insurance	3,900.00		3,900.00
Payroll: Simple IRA	10,900.00		10,900.00
Payroll: Companion Life Insurance	7,000.00		7,000.00
Payroll: Workers Compensation Insurance	3,000.00		3,000.00
Payroll: Vision	1,000.00		1,000.00
Payroll: Salaries & Hourly - Christmas B	4,500.00		4,500.00
Payroll: Unemployment Insurance Tax	5,500.00		5,500.00
Payroll: Payroll/Check Processing	2,700.00		2,700.00
Payroll: Mileage Reimbursement	300.00		300.00
Total Salary Expenditures	599,700.00	-	599,700.00
Professional Fees: General Engineering	45,000.00		45,000.00
Professional Fees: Studies	75,000.00		75,000.00
Professional Fees: Code Enf/Inspections	40,000.00		40,000.00
Professional Fees: Lot Grading Reviews	8,000.00		8,000.00
Charter/Comp Plan Fees	1,000.00		1,000.00
Total Code & Planning Expenditures	169,000.00	-	169,000.00

Account Description	FY24 Proposed	First Amendment	FY24 Amended Budget
Town Equipment Fuel	5,000.00		5,000.00
Park Maintenance Expense	34,500.00		34,500.00
Vehicle/Equipment Maintenance	4,200.00		4,200.00
Public Works Equipment	3,900.00		3,900.00
Public Works Uniforms	1,200.00		1,200.00
Town Landscaping & Beautification	1,500.00		1,500.00
Total Public Works Expenditures	50,300.00	-	50,300.00
Street Repairs: Maintenance	59,600.00		59,600.00
Street Repairs: Snow Removal	20,000.00		20,000.00
Street Repairs: Street Signs	3,000.00		3,000.00
Total Street Expenditures	82,600.00	-	82,600.00
Community Relations	600.00		600.00
Public Works	50.00		50.00
Public Safety	100.00		100.00
Veterans Committee	500.00		500.00
National Wildlife Foundation/Habitats	500.00		500.00
Community Events Expense	2,500.00		2,500.00
Community Events: Town Fair	5,000.00	1,100.00	6,100.00
Community Events: Christmas	500.00		500.00
Total Committee/Community Events Expenditures	9,750.00	1,100.00	10,850.00
Capital Expenses	16,500.00	500.00	17,000.00
Total Capital Expenditures	16,500.00	500.00	17,000.00
01 General Fund Expend Total	1,492,750.00	1,600.00	1,494,350.00

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TOWN OF TOWNSEND FY24 POLICE BUDGET

Account Description	FY24 Proposed	First Amendment	FY24 Amended Budget
Revenues:			
Impact Fees: Public Safety	22,500.00		22,500.00
Fines - Police	6,000.00		6,000.00
Miscellaneous Income	3,900.00		3,900.00
			-
Transfer from Fund Balance	297,150.00		297,150.00
Total Police Revenues	329,550.00	-	329,550.00
Expenditures:			
Community Relations	1,000.00		1,000.00
Repairs & Maint - Vehicles	5,000.00		5,000.00
Repairs & Maint - Equipment	1,650.00		1,650.00
General Maintenance Bldg Expenses	1,500.00		1,500.00
Security System - 661 South St	2,350.00		2,350.00
Computer/Software Expense	1,500.00		1,500.00
DSP Extra Duty Patrol	4,000.00		4,000.00
PD Cleaning	1,200.00		1,200.00
Pest Control	500.00		500.00

Account Description	FY24 Proposed	First Amendment	FY24 Amended Budget
PD Equipment	1,650.00		1,650.00
Office Equipment	2,150.00		2,150.00
Advertising	100.00		100.00
Postage & Delivery	300.00		300.00
Printing	200.00		200.00
Miscellaneous Expense	300.00		300.00
Prisoner Meals	100.00		100.00
Training Classes	4,700.00	1,800.00	6,500.00
Office Supplies	2,500.00		2,500.00
Cleaning Supplies	250.00		250.00
DUI Blood Draws	500.00		500.00
Memberships	300.00		300.00
Fuel	11,000.00		11,000.00
Insurance - (Gen Liability & Property)	7,100.00		7,100.00
Uniforms: PD	21,900.00		21,900.00
Professional Fees: Legal Services	5,000.00		5,000.00
Professional Fees: New Hire/Occ Health	-	2,400.00	2,400.00
Utilities - PD: Cell Phones	3,700.00		3,700.00
Utilities - PD: Heating Fuel	2,800.00		2,800.00
Utilities - PD: Sewer	200.00		200.00
Utilities - PD: Water	250.00		250.00
Utilities - PD: Electric	1,900.00		1,900.00
Utilities - PD: Phone/Internet	3,000.00		3,000.00
Total Administrative Expenditures	88,600.00	4,200.00	92,800.00

Account Description	FY24 Proposed	First Amendment	FY24 Amended Budget
Payroll: Gross Pay	213,350.00	(4,200.00)	209,150.00
Payroll: Overtime	10,000.00		10,000.00
Payroll: Police Pension	23,900.00		23,900.00
Payroll: FICA	16,350.00		16,350.00
Payroll: Group Health Insurance	32,150.00		32,150.00
Payroll: Dental	1,850.00		1,850.00
Payroll: Companion Life Insurance	4,700.00		4,700.00
Payroll: Workers Compensation Insurance	7,350.00		7,350.00
Payroll: Vision	450.00		450.00
Payroll: Holiday Bonus/Luncheon	2,700.00		2,700.00
Payroll: Unemployment Insurance Tax	2,600.00		2,600.00
Payroll: PMA Processing Fee	700.00		700.00
Total Salary Expenditures	316,100.00	(4,200.00)	311,900.00
Capital Expense - PD	31,100.00		31,100.00
Total Capital Expenditures	31,100.00	-	31,100.00
Total Police Expenditures	435,800.00	-	435,800.00

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TOWN OF TOWNSEND

FY24 POLICE GRANTS BUDGET

Account Description	FY24 Proposed	First Amendment	FY24 Amended Budget
Revenues:			
Balance tranferred from prior year	-	9,200.00	9,200.00
Police Grants Revenue	19,600.00	15,000.00	34,600.00
04 Police Grants Fund Revenue Total	19,600.00	24,200.00	43,800.00
Expenditures:			
Overtime	8,200.00	3,800.00	12,000.00
Police Equipment	11,400.00	20,400.00	31,800.00
04 Police Grants Fund Expend Total	19,600.00	24,200.00	43,800.00

TOWN OF TOWNSEND

FY24 SPECIAL REVENUE FUND BUDGET

Account Description	FY24 Proposed
Revenues:	
Grants Revenue	753,100.00
03 Grants Revenue Fund Revenue Total	753,100.00
Expenditures:	
Barnes & Thornburg Legal Fees	
Payroll: Bonuses	
Capital Expenses - Unassigned	293,600.00
Capital Expenses - Pole Barn	200,000.00
Capital Expenses - Land	110,000.00
Capital Expenses - Pole Barn - Engineering	53,900.00
Capital Expenses - Irrigation for Park	37,600.00
Capital Expenses - 4 Mobile Vehicle Recording Systems	34,600.00
Capital Expenses - 4 PD Vehicle Radios	23,400.00
03 Grants Revenue Fund Expend Total	753,100.00