



Townsend Town Council Meeting Agenda
November 1st, 2023 @ 7:00 pm
VIA CONFERENCE CALL &
Town Hall
141 Main St, Townsend, DE 19734

7:00 pm Town Council Meeting

- I. Call to Order:
- II. Opening Ceremonies
 - A. Roll Call:
 - B. Pledge of Allegiance:
 - C. Recognition of Visitors:
 - D. Announcements:
- III. General Citizen Comments
- IV. Review/Adoption of Agenda
- V. Approval / Rejection of Minutes:
 - A. **ACTION ITEM:** Approval/ Rejection of Town Council Minutes from the October 4th, 2023, Town Council Meeting.
 - B. **ACTION ITEM:** Approval/ Rejection of Town Council Minutes from the October 25th, 2023, Town Council Special Meeting.
 - C. **ACTION ITEM:** Approval/ Rejection of Town Council Minutes from the October 25th, 2023, Town Council Special Meeting Executive Session.
- VI. Departmental Reports:
 - A. Mayor Scott Lobdell
 - a. **ACTION ITEM:** Discussion and possible vote on Town goals.
 - b. **ACTION ITEM:** Discussion and possible vote on Resolution 2023-015 A Resolution to recognize November as Lung Cancer Awareness month.
 - B. New Castle County Councilman David Carter
 - C. Town of Townsend Police Chief's Report
 - D. Town Solicitor Lisa Hatfield
 - E. Town Engineer Edwin Van-Otoo
 - F. Town Manager Antonina Tantillo
 - a. **ACTION ITEM:** Discussion and possible vote regarding Town Park electrical upgrades.
 - b. **ACTION ITEM:** Discussion and possible vote regarding Town Park Irrigation system.
- VII. Committee Reports
 - A. **Finance Committee:** Chair: Mayor Lobdell, Co-Chair: Councilman Bangura
 - 1. Review and possible discussion on the September 2023 Budget vs. Actual Reports.
 - B. **Human Resources Committee:** Chair: Councilman Suhr, Co-Chair: Mayor Lobdell

Town Meetings will be held both in person and in a virtual format.

Those wishing to attend virtually may dial **1(301)715-8592**. When directed, provide following meeting ID **827- 6421-7575#** and then the following password **361631#** to enter the meeting. If you choose to access the meeting online click the following link: <https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xiME1HV0ZOcHRxSHZ3QT09>

Residents will be able to view documents posted to the meeting tab on the Town website at <https://townsend.delaware.gov> or by joining the meeting via computer.

C. **Public Works and Land Use Development Committee:** Chair: Councilman Bangura, Co-Chair: Councilman Chapman

1. Discussion regarding Community Center Options.

D. **Public Safety Committee:** Chair: Councilman Suhr, Co-Chair: Councilman Mertz

E. **Community Engagement Committee:** Chair: Councilman Mertz

1. Update on Community Events.

F. **Code Review Committee:** Chair: Mayor Lobdell, Co-Chair: Councilman Mertz

G. **Social Services Committee:** Chair: Councilman Chapman, Co-Chair: Councilman Suhr

VIII. Discussion of future agenda items.

IX. **Convene Executive Session:** Pursuant to 29 Del. C. §§10004(b)(2) and (4), the Town Council will consider a motion to meet in executive session for a strategy session, which will include legal advice or opinions from an attorney-at-law, with respect to potential litigation, as well as discussions that may have an adverse effect on the bargaining or litigation position of the Town, and 29 Del. C. §10004 (B)(9), the Town Council will consider a motion to meet in executive session for a strategy session, to address personnel matters.

X. **ACTION ITEM:** Possible vote of Council.

XI. **ACTION ITEM:** Possible vote of Council regarding possible holiday bonus.

XII. Adjournment.
