



**TOWN OF TOWNSEND
GENERAL FUND INCOME STATEMENT
September 30, 2023**

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Sept 25%	Prior year actual as of 9/30/2022
Impact Fees: Fire House Impact Fees	11,250.00	1,500.00	(9,750.00)	13%	1,500.00
Donation	-	-	-		2,207.30
Franchise Fees	22,000.00	4,368.51	(17,631.49)	20%	4,656.63
Interest Income	20,000.00	18,503.40	(1,496.60)	93%	10,981.61
Miscellaneous - Office Fees	-	13.40	13.40		6.43
Miscellaneous Income	1,500.00	615.13	(884.87)	41%	770.72
Filing Fees	-	300.00	300.00		-
Property Transfer Taxes	250,000.00	52,407.33	(197,592.67)	21%	48,835.82
Real Estate Property Tax	660,000.00	659,809.97	(190.03)	100%	625,337.66
Grass Cutting Fees	1,500.00	-	(1,500.00)	0%	480.00
Misc Violations	-	300.00	300.00		300.00
Rental Registration Fee	1,600.00	660.00	(940.00)	0%	250.00
Total Administrative Revenue	967,850.00	738,477.74	(229,372.26)	76%	695,326.17
Impact Fees	101,250.00	13,500.00	(87,750.00)	13%	13,500.00
Permits and Fees	62,700.00	15,277.50	(47,422.50)	24%	11,800.00
Town Permits	84,100.00	18,431.96	(65,668.04)	22%	22,658.41
Total Permits & Licenses Revenues	248,050.00	47,209.46	(200,840.54)	19%	47,958.41
Park rental	600.00	875.00	275.00	146%	425.00

Total Park & Recreation Revenues	600.00	875.00	275.00	146%	425.00
Grants Revenue	317,400.00	8,006.25	(309,393.75)	3%	-
Municipal Street Aid Grant	59,600.00	29,581.11	(30,018.89)	50%	29,838.91
Total Grant Revenues	377,000.00	37,587.36	(339,412.64)	10%	29,838.91
Community Events: Donations	1,500.00	1,750.00	250.00	117%	-
Town Fair Donation	2,000.00	1,062.50	(937.50)	53%	-
Community Events: Town Fair	2,000.00	-	(2,000.00)	0%	-
Total Community Events Revenues	5,500.00	2,812.50	(2,687.50)	51%	-
General Fund Revenue Total	1,599,000.00	826,962.06	(772,037.94)	52%	773,548.49

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Sept 25%	Prior year actual as of 9/30/2022
Impact Fees: Fire House Impact Fees	11,250.00	-	(11,250.00)	0%	-
Advertising	450.00	362.98	(87.02)	81%	-
Accounting Audit	25,000.00	-	(25,000.00)	0%	-
PNC Credit Card Fees and Reward Credits	-	(728.48)	(728.48)		-
Computer Support	13,300.00	1,887.56	(11,412.44)	14%	1,179.89
Software Support	30,000.00	9,069.71	(20,930.29)	30%	8,425.97
DE League of Local Governmts	2,750.00	1,575.00	(1,175.00)	57%	1,575.00
Decorations	500.00	-	(500.00)	0%	-
Elections Expense	1,000.00	-	(1,000.00)	0%	-
Copier Maintenance Agreement	3,500.00	1,307.97	(2,192.03)	37%	744.76
Town Insurance (General Liab & Property)	25,000.00	11,419.61	(13,580.39)	46%	9,897.00
Maintenance	2,300.00	450.00	(1,850.00)	20%	1,265.39
Membership Fees	400.00	200.00	(200.00)	50%	200.00
General Town Hall Expenses	10,000.00	504.84	(9,495.16)	5%	913.60
Office Equipment	2,000.00	76.98	(1,923.02)	4%	-
Security System @ 141 Main Street	2,000.00	-	(2,000.00)	0%	-

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Sept 25%	Prior year actual as of 9/30/2022
Office Supplies	2,800.00	135.94	(2,664.06)	5%	209.58
Flowers & Gifts	1,000.00	67.99	(932.01)	7%	165.97
Code Red	2,600.00	2,537.50	(62.50)	98%	2,537.50
Postage & Delivery	4,000.00	2,235.08	(1,764.92)	56%	301.12
Town Merchandise/Uniforms	750.00	-	(750.00)	0%	179.96
Professional Fees	120,500.00	47,388.75	(73,111.25)	39%	20,335.25
General Legal	75,000.00	15,665.22	(59,334.78)	21%	12,051.50
Board of Adjustment	5,500.00	4,259.86	(1,240.14)	77%	-
IPA Services	1,000.00	30.00	(970.00)	3%	-
Subscription Fee	1,800.00	1,284.46	(515.54)	71%	731.63
Training Classes	2,500.00	610.00	(1,890.00)	24%	-
Trash Collection Service	226,400.00	56,301.15	(170,098.85)	25%	52,423.42
Travel & Entertainment	1,500.00	33.00	(1,467.00)	2%	-
Utilities - Town Hall	13,300.00	2,954.64	(10,345.36)	22%	3,034.98
Street Lights	96,800.00	25,433.89	(71,366.11)	26%	22,357.88
Unrealized Gains/Losses	0.00	46,918.71	46,918.71		81,704.85
Total Administrative Expenditures	684,900.00	231,982.36	(452,917.64)	34%	220,235.25
Payroll & Benefits	599,700.00	124,992.11	(474,707.89)	21%	101,382.78
Total Payroll Expenditures	599,700.00	124,992.11	(474,707.89)	21%	101,382.78
Professional Fees: Code Enf/Inspections	40,000.00	16,501.25	(23,498.75)	41%	9,343.75
Professional Fees: Lot Grading Reviews	8,000.00	3,300.00	(4,700.00)	41%	-
Charter/Comp Plan Fees	1,000.00	-	(1,000.00)	0%	-
Total Code & Planning Expenditures	49,000.00	19,801.25	(29,198.75)	40%	9,343.75
Town Equipment Fuel	5,000.00	854.67	(4,145.33)	17%	763.15
Park Maintenance Expense	34,500.00	2,190.85	(32,309.15)	6%	1,490.48
Vehicle/Equipment Maintenance	4,200.00	366.84	(3,833.16)	9%	-
Total Park Expenditures	43,700.00	3,412.36	(40,287.64)	8%	2,253.63

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Sept 25%	Prior year actual as of 9/30/2022
Public Works Equipment	3,900.00	88.98	(3,811.02)	2%	-
Public Works Uniforms	1,200.00	-	(1,200.00)	0%	-
Town Landscaping & Beautification	1,500.00	-	(1,500.00)	0%	-
Street Repairs	82,600.00	155.32	(82,444.68)	0%	460.85
Total Public Works Expenditures	89,200.00	244.30	(88,955.70)	0%	460.85
Community Relations	1,250.00	-	(1,250.00)	0%	-
Community Events Expense	8,000.00	1,817.47	(6,182.53)	23%	2,294.60
National Wildlife Foundation/Habitats	500.00	10.15	(489.85)	2%	45.43
Total Community Events Expenditures	9,750.00	1,827.62	(7,922.38)	19%	2,340.03
Capital Expenses	16,500.00	-	-	0%	115.00
Total Capital Expenditures	16,500.00	-	-	0%	115.00
General Fund Expend Total	1,492,750.00	382,260.00	(1,093,990.00)	26%	336,131.29



**TOWN OF TOWNSEND
POLICE FUND INCOME STATEMENT
September 30, 2023**

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Sept 25%	Prior year actual as of 9/30/2022
Impact Fees: Public Safety	22,500.00	3,000.00	(19,500.00)	13%	3,000.00
Total Impact Fee Revenue	22,500.00	3,000.00	(19,500.00)	13%	3,000.00
Fines - Police	6,000.00	678.00	(5,322.00)	11%	1,059.59
Miscellaneous Income	3,900.00	2,155.70	(1,744.30)	55%	-
Total Administrative Revenue	9,900.00	2,833.70	(7,066.30)	29%	1,059.59
Transfers In	297,150.00	-	(297,150.00)	0%	-
Total Transfers In	297,150.00	-	(297,150.00)	0%	-
Police Revenue Total	329,550.00	5,833.70	(323,716.30)	2%	4,059.59

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Sept 25%	Prior year actual as of 9/30/2022
Community Relations	1,000.00	517.50	(482.50)	52%	-
Repairs & Maintenance	6,650.00	2,947.63	(3,702.37)	44%	45.90
PD Bldg Expenses	1,500.00	13.98	(1,486.02)	1%	1,098.87
Security System - 661 South St	2,350.00	-	(2,350.00)	0%	-

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Sept 25%	Prior year actual as of 9/30/2022
Computer/Software Expense	1,500.00	234.97	(1,265.03)	16%	177.11
DSP Extra Duty Patrol	4,000.00	-	(4,000.00)	0%	9,984.00
PD Cleaning	1,200.00	300.00	(900.00)	25%	-
PD Pest Control	500.00	-	(500.00)	0%	-
PD Equipment	1,650.00	1,230.01	(419.99)	75%	-
PD Office Equipment	2,150.00	543.05	(1,606.95)	25%	-
Advertising	100.00	-	(100.00)	0%	-
Postage & Delivery	300.00	106.28	(193.72)	35%	62.82
Printing	200.00	-	(200.00)	0%	-
Miscellaneous Expense	300.00	7.50	(292.50)	3%	41.94
Prisoner Meals	100.00	-	(100.00)	0%	-
Training Classes	4,700.00	-	(4,700.00)	0%	-
Office Supplies	2,500.00	15.18	(2,484.82)	1%	955.99
Cleaning Supplies	250.00	-	(250.00)	0%	21.86
DUI Blood Draws	500.00	-	(500.00)	0%	-
Memberships	300.00	-	(300.00)	0%	-
Fuel	11,000.00	1,317.23	(9,682.77)	12%	1,522.30
Insurance - (Gen Liability & Property)	7,100.00	-	(7,100.00)	0%	-
Uniforms: PD	21,900.00	-	(21,900.00)	0%	4,114.33
Legal Services	5,000.00	-	(5,000.00)	0%	900.00
New Hire/Occ Health	-	-	-		352.00
Utilities - PD	11,850.00	1,919.79	(9,930.21)	16%	2,343.15
Total Administrative Expenditures	88,600.00	9,153.12	(79,446.88)	10%	21,620.27
Payroll & Benefits	316,100.00	48,237.18	(267,862.82)	15%	38,177.55
Total Payroll Expenditures	316,100.00	48,237.18	(267,862.82)	15%	38,177.55
Capital Expense - PD	31,100.00	325.40	(30,774.60)	1%	-
Total Capital Expenditures	31,100.00	325.40	(30,774.60)	1%	-
Police Expenditure Total	435,800.00	57,715.70	(378,084.30)	13%	59,797.82



TOWN OF TOWNSEND
POLICE GRANTS INCOME STATEMENT
 September 30, 2023

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Sept 25%	Prior year actual as of 09/30/22
Police Grants Revenue	19,600.00	9,360.89	(10,239.11)	48%	8,825.78
Police Grants Fund Revenue Total	19,600.00	9,360.89	(10,239.11)	48%	8,825.78

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Sept 25%	Prior year actual as of 09/30/22
Overtime	8,200.00	1,300.00	(6,900.00)	16%	-
Misc Expense	11,400.00	-	(11,400.00)	0%	-
Police Grants Fund Expend Total	19,600.00	1,300.00	(18,300.00)	7%	-



**TOWN OF TOWNSEND
SPECIAL REVENUE FUND INCOME STATEMENT
September 30, 2023**

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Sept 25%	Prior year actual as of 09/30/22
Grants Revenue	753,100.00	-	(753,100.00)	0%	787,623.50
Special Revenue Fund Revenue Total	753,100.00	-	(753,100.00)	0%	787,623.50

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Sept 25%	Prior year actual as of 09/30/22
Capital Expenses - ARPA	753,100.00	23,365.84	(729,734.16)	3%	-
Special Revenue Fund Expenditure Total	753,100.00	23,365.84	(729,734.16)	3%	-