



TOWN OF TOWNSEND
GENERAL FUND INCOME STATEMENT
October 31, 2023

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Oct 33%	Prior year actual as of 10/31/2022
Impact Fees: Fire House Impact Fees	11,250.00	7,500.00	(3,750.00)	67%	1,500.00
Franchise Fees	22,000.00	4,368.51	(17,631.49)	20%	4,656.63
Interest Income	20,000.00	24,037.93	4,037.93	120%	13,427.74
Miscellaneous - Office Fees	-	13.40	13.40		38.83
Miscellaneous Income	1,500.00	856.13	(643.87)	57%	890.72
Filing Fees	-	300.00	300.00		-
Property Transfer Taxes	250,000.00	57,267.33	(192,732.67)	23%	65,559.32
Real Estate Property Tax	660,000.00	659,728.33	(271.67)	100%	626,043.94
Grass Cutting Fees	1,500.00	-	(1,500.00)	0%	480.00
Misc Violations	-	500.00	500.00		300.00
Rental Registration Fee	1,600.00	720.00	(880.00)	45%	250.00
Total Administrative Revenue	967,850.00	755,291.63	(212,558.37)	78%	713,147.18
Impact Fees	101,250.00	67,500.00	(33,750.00)	67%	13,500.00
Permits and Fees	62,700.00	25,692.50	(37,007.50)	41%	15,252.00
Town Permits	84,100.00	77,558.16	(6,541.84)	92%	25,212.85
Total Permits & Licenses Revenues	248,050.00	170,750.66	(77,299.34)	69%	53,964.85
Park rental	600.00	875.00	275.00	146%	525.00
Total Park & Recreation Revenues	600.00	875.00	275.00	146%	525.00

Grants Revenue	317,400.00	8,006.25	(309,393.75)	3%	4,115.63
Municipal Street Aid Grant	59,600.00	29,581.11	(30,018.89)	50%	29,838.91
Total Grant Revenues	377,000.00	37,587.36	(339,412.64)	10%	33,954.54
Community Events: Donations	1,500.00	1,750.00	250.00	117%	2,207.30
Town Fair Donation	2,000.00	1,062.50	(937.50)	53%	-
Community Events: Town Fair	2,000.00	-	(2,000.00)	0%	-
Total Community Events Revenues	5,500.00	2,812.50	(2,687.50)	51%	2,207.30
General Fund Revenue Total	1,599,000.00	967,317.15	(631,682.85)	60%	803,798.87

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Oct 33%	Prior year actual as of 10/31/2022
Impact Fees: Fire House Impact Fees	11,250.00	-	(11,250.00)	0%	-
Advertising	450.00	362.98	(87.02)	81%	28.53
Accounting Audit	25,000.00	20,000.00	(5,000.00)	80%	7,000.00
PNC Credit Card Fees and Reward Credits	-	(728.48)	(728.48)		(689.04)
Computer Support	13,300.00	2,516.34	(10,783.66)	19%	1,802.64
Software Support	30,000.00	10,407.21	(19,592.79)	35%	9,625.97
DE League of Local Governmts	2,750.00	1,575.00	(1,175.00)	57%	1,616.00
Decorations	500.00	39.92	(460.08)	8%	433.59
Elections Expense	1,000.00	-	(1,000.00)	0%	-
Copier Maintenance Agreement	3,500.00	1,307.97	(2,192.03)	37%	918.68
Town Insurance	25,000.00	11,419.61	(13,580.39)	46%	9,897.00
Maintenance	2,300.00	600.00	(1,700.00)	26%	1,440.39
Membership Fees	400.00	200.00	(200.00)	50%	320.00
General Town Hall Expenses	10,000.00	5,101.76	(4,898.24)	51%	1,016.23
Office Equipment	2,000.00	76.98	(1,923.02)	4%	-
Security System @ 141 Main Street	2,000.00	-	(2,000.00)	0%	742.50
Office Supplies	2,800.00	135.94	(2,664.06)	5%	905.18
Flowers & Gifts	1,000.00	67.99	(932.01)	7%	259.23
Code Red	2,600.00	2,537.50	(62.50)	98%	2,537.50
Postage & Delivery	4,000.00	2,235.08	(1,764.92)	56%	347.01

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Oct 33%	Prior year actual as of 10/31/2022
Town Merchandise/Uniforms	750.00	-	(750.00)	0%	179.96
Professional Fees	120,500.00	59,880.00	(60,620.00)	50%	25,998.75
General Legal	75,000.00	19,866.42	(55,133.58)	26%	19,567.50
Board of Adjustment	5,500.00	4,259.86	(1,240.14)	77%	-
IPA Services	1,000.00	30.00	(970.00)	3%	55.00
Subscription Fee	1,800.00	1,284.46	(515.54)	71%	932.75
Training Classes	2,500.00	610.00	(1,890.00)	24%	990.00
Trash Collection Service	226,400.00	75,191.17	(151,208.83)	33%	71,273.40
Travel & Entertainment	1,500.00	33.00	(1,467.00)	2%	57.00
Utilities - Town Hall	13,300.00	3,562.65	(9,737.35)	27%	3,816.40
Street Lights: 400 Main Street	96,800.00	34,217.73	(62,582.27)	35%	29,816.27
Unrealized Gains/Losses	-	74,466.91	74,466.91		51,509.72
Total Administrative Expenditures	684,900.00	331,258.00	(353,642.00)	48%	242,398.16
Payroll & Benefits	599,700.00	162,014.11	(437,685.89)	27%	137,244.68
Total Payroll Expenditures	599,700.00	162,014.11	(437,685.89)	27%	137,244.68
Professional Fees: Code Enf/Inspections	40,000.00	23,375.00	(16,625.00)	58%	11,973.75
Professional Fees: Lot Grading Reviews	8,000.00	4,950.00	(3,050.00)	62%	-
Charter/Comp Plan Fees	1,000.00	-	(1,000.00)	0%	-
Total Code & Planning Expenditures	49,000.00	28,325.00	(20,675.00)	58%	11,973.75
Town Equipment Fuel	5,000.00	1,228.67	(3,771.33)	25%	1,153.72
Park Maintenance Expense	34,500.00	2,412.86	(32,087.14)	7%	2,580.91
Vehicle/Equipment Maintenance	4,200.00	1,865.60	(2,334.40)	44%	-
Total Park Expenditures	43,700.00	5,507.13	(38,192.87)	13%	3,734.63
Public Works Equipment	3,900.00	88.98	(3,811.02)	2%	-
Public Works Uniforms	1,200.00	-	(1,200.00)	0%	-
Town Landscaping & Beautification	1,500.00	109.95	(1,390.05)	7%	-
Streets	82,600.00	155.32	(82,444.68)	0%	597.91

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Oct 33%	Prior year actual as of 10/31/2022
Total Public Works Expenditures	89,200.00	354.25	(88,845.75)	0%	597.91
Community Relations	1,250.00	-	(1,250.00)	0%	-
Community Events Expense	8,000.00	1,886.91	(6,113.09)	24%	2,294.60
National Wildlife Foundation/Habitats	500.00	10.15	(489.85)	2%	45.43
Total Community Events Expenditures	9,750.00	1,897.06	(7,852.94)	19%	2,340.03
Capital Expenses	16,500.00	-	(16,500.00)	0%	4,729.00
Total Capital Expenditures	16,500.00	-	(16,500.00)	0%	4,729.00
General Fund Expend Total	1,492,750.00	529,355.55	(963,394.45)	35%	403,018.16



**TOWN OF TOWNSEND
POLICE FUND INCOME STATEMENT
October 31, 2023**

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Oct 33%	Prior year actual as of 10/31/2022
Impact Fees: Public Safety	22,500.00	15,000.00	(7,500.00)	67%	3,000.00
Total Impact Fee Revenue	22,500.00	15,000.00	(7,500.00)	67%	3,000.00
Fines - Police	6,000.00	733.00	(5,267.00)	12%	1,765.59
Miscellaneous Income	3,900.00	325.40	(3,574.60)	8%	-
Total Administrative Revenue	9,900.00	1,058.40	(8,841.60)	11%	1,765.59
Transfers In	297,150.00	-	(297,150.00)	0%	-
Total Transfers In	297,150.00	-	(297,150.00)	0%	-
Police Revenue Total	329,550.00	16,058.40	(313,491.60)	5%	4,765.59

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Oct 33%	Prior year actual as of 10/31/2022
Community Relations	1,000.00	672.50	(327.50)	67%	-
Repairs & Maintenance	6,650.00	629.58	(6,020.42)	9%	311.25
PD Bldg Expenses	1,500.00	13.98	(1,486.02)	1%	2,295.31
Security System - 661 South St	2,350.00	-	(2,350.00)	0%	-
Computer/Software Expense	1,500.00	310.19	(1,189.81)	21%	261.36

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Oct 33%	Prior year actual as of 10/31/2022
DSP Extra Duty Patrol	4,000.00	-	(4,000.00)	0%	11,581.44
PD Cleaning	1,200.00	300.00	(900.00)	25%	-
PD Pest Control	500.00	150.00	(350.00)	30%	-
PD Equipment	3,800.00	2,053.56	(1,746.44)	54%	-
Advertising	100.00	-	(100.00)	0%	-
Postage & Delivery	300.00	158.44	(141.56)	53%	118.30
Printing	200.00	-	(200.00)	0%	-
Miscellaneous Expense	300.00	7.50	(292.50)	3%	41.94
Prisoner Meals	100.00	-	(100.00)	0%	-
Training Classes	4,700.00	-	(4,700.00)	0%	-
Office & Cleaning Supplies	2,750.00	15.18	(2,734.82)	1%	1,367.18
DUI Blood Draws	500.00	-	(500.00)	0%	-
Memberships	300.00	-	(300.00)	0%	-
Fuel	11,000.00	1,902.43	(9,097.57)	17%	2,471.29
Insurance - (Gen Liability & Property)	7,100.00	-	(7,100.00)	0%	-
Uniforms: PD	21,900.00	-	(21,900.00)	0%	4,407.83
Legal Services	5,000.00	-	(5,000.00)	0%	900.00
New Hire/Occ Health	-	380.00	380.00		405.00
Utilities - PD	11,850.00	2,259.39	(9,590.61)	19%	2,306.78
Total Administrative Expenditures	88,600.00	8,852.75	(79,747.25)	10%	26,467.68
Payroll & Benefits	316,100.00	62,511.02	(253,588.98)	20%	52,325.56
Total Payroll Expenditures	316,100.00	62,511.02	(253,588.98)	20%	52,325.56
Capital Expense - PD	31,100.00	4,130.58	(26,969.42)	13%	-
Total Capital Expenditures	31,100.00	4,130.58	(26,969.42)	13%	-
Police Expenditure Total	435,800.00	75,494.35	(360,305.65)	17%	78,793.24



**TOWN OF TOWNSEND
POLICE GRANTS INCOME STATEMENT
October 31, 2023**

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Oct 33%	Prior year actual as of 10/31/2022
Police Grants Revenue	19,600.00	19,574.41	(25.59)	100%	8,825.78
Police Grants Fund Revenue Total	19,600.00	19,574.41	(25.59)	100%	8,825.78

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Oct 33%	Prior year actual as of 10/31/2022
Overtime	8,200.00	1,300.00	(6,900.00)	16%	-
Misc Expense	11,400.00	-	(11,400.00)	0%	-
Police Grants Fund Expend Total	19,600.00	1,300.00	(18,300.00)	7%	-



**TOWN OF TOWNSEND
SPECIAL REVENUE FUND INCOME STATEMENT
October 31, 2023**

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Oct 33%	Prior year actual as of 10/31/2022
Grants Revenue	753,100.00	-	(753,100.00)	0%	790,706.26
Special Revenue Fund Revenue Total	753,100.00	-	(753,100.00)		790,706.26

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Oct 33%	Prior year actual as of 10/31/2022
Barnes & Thornburg Legal Fees	-	-	-		3,082.76
Capital Expenses - ARPA	753,100.00	51,115.84	(701,984.16)	7%	-
Special Revenue Fund Expenditure Total	753,100.00	51,115.84	(701,984.16)	7%	3,082.76