



Townsend Town Council Meeting Agenda
February 7, 2024 @ 7:00 pm
VIA CONFERENCE CALL &
Town Hall
141 Main St, Townsend, DE 19734

7:00 pm Town Council Meeting

- I. Call to Order:
- II. Opening Ceremonies
 - A. Roll Call:
 - B. Pledge of Allegiance:
 - C. Recognition of Visitors:
 - D. Announcements:
- III. General Citizen Comments
- IV. Review/Adoption of Agenda
- V. Approval / Rejection of Minutes:
 - A. **ACTION ITEM:** Approval/ Rejection of Town Council Minutes from the January 10th, 2024, Town Council Meeting.
- VI. Departmental Reports:
 - A. Mayor Scott Lobdell
 1. **ACTION ITEM:** A discussion and reading of the Mayor's Proclamation to proclaim Wednesday, February 7th, 2024, as "Mayor's Monarch Pledge Day" in the Town of Townsend.
 - B. New Castle County Councilman David Carter
 - C. Town of Townsend Police Chief's Report
 - D. Town Solicitor Lisa Hatfield
 - E. Town Engineer Edwin Van-Otoo
 - F. Town Manager Antonina Tantillo
 1. **ACTION ITEM:** Discussion and possible vote on appointment of one Board of Elections Member.
 2. **ACTION ITEM:** Possible swearing in of new Board of Elections member.
 3. **ACTION ITEM:** Discussion and possible vote regarding Major Subdivision with possible rezoning request at Parcel #: 25-008.00-002, 100 Karins Blvd.
- VII. Committee Reports
 - A. **Finance Committee:** Chair: Mayor Lobdell, Co-Chair: Councilman Bangura
 1. Review and possible discussion on the December 2023 Budget vs. Actual Reports.
 - B. **Human Resources Committee:** Chair: Councilman Suhr, Co-Chair: Mayor Lobdell
 - C. **Public Works and Land Use Development Committee:** Chair: Councilman Bangura, Co-Chair: Councilman Chapman

Town Meetings will be held both in person and in a virtual format.

Those wishing to attend virtually may dial **1(301)715-8592**. When directed, provide following meeting ID **827- 6421-7575#** and then the following password **361631#** to enter the meeting. If you choose to access the meeting online click the following link: <https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xiME1HV0ZOcHRxSHZ3QT09>

Residents will be able to view documents posted to the meeting tab on the Town website at <https://townsend.delaware.gov> or by joining the meeting via computer.

1. Discussion regarding Community Center Options.
2. Discussion regarding Annexation Handout.

D. **Public Safety Committee:** Chair: Councilman Suhr, Co-Chair: Councilman Mertz

E. **Community Engagement Committee:** Chair: Councilman Mertz

1. Update on the 2024 Town Fair and discussion on upcoming events.
2. **ACTION ITEM:** Discussion and possible vote on Resolution 2024-002 A Resolution to Recognize Black History Month

F. **Code Review Committee:** Chair: Mayor Lobdell, Co-Chair: Councilman Mertz

G. **Social Services Committee:** Chair: Councilman Chapman, Co-Chair: Councilman Suhr

VIII. Recess Council Meeting to Convene Executive Session.

IX. **Convene Executive Session:** Pursuant to 29 Del. C. §§10004(b)(2) and (4), the Town Council will consider a motion to meet in executive session for a strategy session, which will include legal advice or opinions from an attorney-at-law, with respect to potential litigation, as well as discussions that may have an adverse effect on the bargaining or litigation position of the Town, and 29 Del. C. §10004 (B)(9), the Town Council will consider a motion to meet in executive session for a strategy session, to address personnel matters.

X. **Close Executive Session & Re-convene Council Meeting.**

XI. **ACTION ITEM:** Possible vote of Council.

XII. Discussion of future agenda items.

XIII. Adjournment.
