



**Townsend Community Engagement Meeting
April 14th, 2023 @ 6:30 am
VIA Conference Call & Town Hall
141 Main St, Townsend, DE 19734**

6:30 am Community Engagement Committee Meeting

- I. Call to Order: 6:30 am
- II. Opening Ceremonies
 - a. Roll Call: Councilwoman S. Rojas, Councilman J. Mertz, Town Manager A. Tantillo, Police Chief R. Longo, and Town Clerk M. Rivera.
 - b. Pledge of Allegiance: All present recited the Pledge of Allegiance.
 - c. Recognition of Visitors: None.
 - d. Announcements: None.
- III. Citizens Comments & Participation.
- IV. Adoption of Agenda.
 - a. Agenda adopted.
- V. Update regarding budget availability for the Town Fair.
 - a. Discussed items that are in need for the Town Fair.
- VI. Discussion regarding possible scheduling of a band for the Town Fair.
 - a. CW Rojas reached out to the Town Engineer regarding capacity and feasibility for the concert. Will follow up with the band regarding equipment needs to finalize plan setup.
 - b. CW Rojas advised once the band is confirmed, an update will be made to the flyers. Additionally, discussed posting locations for the flyers.
- VII. Discussion regarding next steps for registration and outreach for contests and Fair events.
 - a. CW Rojas advised she will reach out to each contest sponsor to see if they would be able to advertise their contest in the Town Fair.
 - b. TM Tantillo advised GFL would like to partner with the Town for a food drive.
 - c. The Committee discussed the amount of donations received and is awaiting additional donations from others.
 - d. TM Tantillo to reach out to Little Italy Pizza to provide additional food.
- VIII. Recess Community Engagement Committee Meeting to Convene Executive Session.
 - a. Recessed to Executive Session 6:51 am.



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- IX.** Convene Executive Session: The Community Engagement Committee may consider an Executive Session pursuant to 29 Del. C. §§10002(o)(5) providing that “intelligence files compiled for law-enforcement purposes, the disclosure of which could constitute an endangerment to the local, state or national welfare and security”; and §(17) et al providing that the “records, which, if copied or inspected, could jeopardize the security of any structure owned by the State or any of its political subdivisions, or could facilitate the planning of a terrorist attack, or could endanger the life or physical safety of an individual.”
 - X.** Close Executive Session & Re-convene Community Engagement Committee Meeting.

 - a.** Closed 7:34 am.
 - XI.** Adjournment

 - a.** Meeting adjourned at 7:35 am.
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