



**TOWN OF TOWNSEND**  
**GENERAL FUND INCOME STATEMENT**  
**February 28, 2023**

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Feb 67%	Prior year actual as of February 28, 2022
Impact Fees: Fire House Impact Fees	22,500.00	6,000.00	(16,500.00)	27%	750.00
Donation	-	2,207.30	2,207.30		-
Franchise Fees	22,000.00	14,937.53	(7,062.47)	68%	14,955.49
Interest Income	18,000.00	35,962.54	17,962.54	200%	10,608.17
Miscellaneous - Office Fees	-	76.08	76.08		4.80
Miscellaneous Income	6,600.00	1,325.85	(5,274.15)	20%	312.93
Filing Fees	-	500.00	500.00		350.00
Property Transfer Taxes	345,000.00	155,370.85	(189,629.15)	45%	109,936.50
Real Estate Property Tax	655,400.00	658,212.15	2,812.15	100%	626,977.00
Grass Cutting Fees	600.00	1,110.00	510.00	185%	850.00
Misc Violations	-	300.00	300.00		-
Rental Registration Fee	1,600.00	1,580.00	(20.00)	99%	1,130.00
<b>Total Administrative Revenues</b>	<b>1,071,700.00</b>	<b>877,582.30</b>	<b>(194,117.70)</b>	<b>82%</b>	<b>765,874.89</b>
Impact Fees	156,000.00	54,000.00	(102,000.00)	35%	5,200.00
Permits and Fees	70,200.00	54,050.24	(16,149.76)	77%	39,539.49
Town Permits	145,600.00	68,174.90	(77,425.10)	47%	18,783.89
<b>Total Permits &amp; Licenses Revenues</b>	<b>371,800.00</b>	<b>176,225.14</b>	<b>(195,574.86)</b>	<b>47%</b>	<b>63,523.38</b>
Park rental	500.00	425.00	(75.00)	85%	300.00
<b>Total Park &amp; Recreation Revenues</b>	<b>500.00</b>	<b>425.00</b>	<b>(75.00)</b>	<b>85%</b>	<b>300.00</b>

Grants Revenue	78,100.00	12,101.88	(65,998.12)	15%	347,460.21
Municipal Street Aid Grant	57,400.00	59,677.82	2,277.82	104%	57,422.96
<b>Total Grant Revenues</b>	<b>135,500.00</b>	<b>71,779.70</b>	<b>(63,720.30)</b>	<b>53%</b>	<b>404,883.17</b>
Town Fair Donation	1,000.00	900.00	(100.00)	90%	-
Community Events: Town Fair	1,000.00	675.00	(325.00)	68%	-
<b>Total Community Events Revenues</b>	<b>2,000.00</b>	<b>1,575.00</b>	<b>(425.00)</b>	<b>79%</b>	<b>-</b>
<b>General Fund Revenue Total</b>	<b>1,581,500.00</b>	<b>1,127,587.14</b>	<b>(453,912.86)</b>	<b>71%</b>	<b>1,234,581.44</b>

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for	Prior year actual as
				Feb 67%	of February 28, 2022
Impact Fees: Fire House Impact Fees	22,500.00	6,000.00	(16,500.00)	27%	750.00
Advertising	300.00	28.53	(271.47)	10%	-
Accounting Audit	25,000.00	25,000.00	-	100%	25,000.00
PNC Credit Card Fees and Reward Credits	-	(1,158.68)	(1,158.68)		(1,168.56)
Computer Support	10,000.00	5,176.74	(4,823.26)	52%	14,598.22
Software Support	20,000.00	20,431.59	431.59	102%	19,653.28
DE League of Local Governmts	2,500.00	1,616.00	(884.00)	65%	1,659.28
Decorations	1,000.00	827.94	(172.06)	83%	346.32
Elections Expense	1,000.00	-	(1,000.00)	0%	-
Copier Maintenance Agreement	2,100.00	1,843.21	(256.79)	88%	1,374.63
Town Insurance (General Liab & Property)	20,000.00	21,316.60	1,316.60	107%	17,880.92
Lawn Service (Town Hall Landscaping)	100.00	99.95	(0.05)	100%	65.00
Maintenance	4,000.00	2,071.86	(1,928.14)	52%	3,749.82
Membership Fees	400.00	320.00	(80.00)	80%	325.00
General Town Hall Expenses	10,000.00	2,624.56	(7,375.44)	26%	2,638.64
Office Equipment: Miscellaneous	2,000.00	-	(2,000.00)	0%	1,288.56
Security System @ 141 Main Street	400.00	944.50	544.50	236%	-
Office Supplies	2,800.00	1,320.04	(1,479.96)	47%	1,166.92
Flowers & Gifts	300.00	476.21	176.21	159%	92.50
DSP Extra Duty Patrol	25,000.00	17,971.20	(7,028.80)	72%	45,576.96

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for	Prior year actual as
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Code Red	2,600.00	2,537.50	(62.50)	98%	2,537.50
Postage & Delivery	3,000.00	1,779.30	(1,220.70)	59%	1,040.66
Town Merchandise/Uniforms	300.00	179.96	(120.04)	60%	1,419.05
Professional Fees: General Engineering	32,000.00	17,791.00	(14,209.00)	56%	17,875.00
Professional Fees: Studies	74,100.00	34,783.75	(39,316.25)	47%	50,335.50
Professional Fees: General Legal	32,750.00	40,618.42	7,868.42	124%	9,165.00
Professional Fees: New Hire/Urgent Care	500.00	105.00	(395.00)	21%	-
Board of Adjustment	1,500.00	2,549.50	1,049.50	170%	690.00
IPA Services	1,000.00	445.00	(555.00)	45%	-
Subscription Fee	1,000.00	1,111.75	111.75	111%	-
Training Classes	1,000.00	990.00	(10.00)	99%	490.00
Trash Collection Service	212,000.00	142,704.10	(69,295.90)	67%	138,346.80
Travel & Entertainment	1,500.00	329.58	(1,170.42)	22%	-
Utilities - Town Hall	13,100.00	7,608.90	(5,491.10)	58%	8,253.94
Street Lights	92,900.00	59,944.69	(32,955.31)	65%	56,584.26
Miscellaneous Expense	-	-	-		5,479.00
Unrealized Gains/Losses	-	(18,142.89)	(18,142.89)		110,425.78
Realized Gains/Losses	-	1,724.83	1,724.83		(23,751.69)
<b>Total Administrative Expenditures</b>	<b>618,650.00</b>	<b>403,970.64</b>	<b>(214,679.36)</b>	<b>65%</b>	<b>513,888.29</b>
Payroll & Benefits	537,100.00	272,023.39	(265,076.61)	51%	270,518.79
<b>Total Payroll Expenditures</b>	<b>537,100.00</b>	<b>272,023.39</b>	<b>(265,076.61)</b>	<b>51%</b>	<b>270,518.79</b>
Professional Fees: Code Enf/Inspections	36,000.00	23,043.75	(12,956.25)	64%	16,422.50
Professional Fees: Lot Grading Reviews	5,000.00	550.00	(4,450.00)	11%	-
Charter/Comp Plan Fees	500.00	-	(500.00)	0%	-
<b>Total Code &amp; Planning Expenditures</b>	<b>41,500.00</b>	<b>23,593.75</b>	<b>(17,906.25)</b>	<b>57%</b>	<b>16,422.50</b>
Town Equipment Fuel	7,200.00	1,915.59	(5,284.41)	27%	-
Vehicle/Equipment Maintenance	-	49.96			-
Park Maintenance Expense	20,000.00	4,118.81	(15,881.19)	21%	2,138.63

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Feb 67%	Prior year actual as of February 28, 2022
<b>Total Park Expense</b>	<b>27,200.00</b>	<b>6,084.36</b>	<b>(21,165.60)</b>	<b>22%</b>	<b>2,138.63</b>
Street Repairs	76,000.00	1,571.53	(74,428.47)	2%	17,589.36
<b>Total Street Expenses</b>	<b>76,000.00</b>	<b>1,571.53</b>	<b>(74,428.47)</b>	<b>2%</b>	<b>17,589.36</b>
Community Relations	1,000.00	29.94	(970.06)	3%	373.33
Community Events Expense	4,650.00	2,518.69	(2,131.31)	54%	939.90
National Wildlife Foundation/Habitats	200.00	45.43	(154.57)	23%	-
<b>Total Community Events Expense</b>	<b>5,850.00</b>	<b>2,594.06</b>	<b>(3,255.94)</b>	<b>44%</b>	<b>1,313.23</b>
Capital Expenses	22,600.00	4,729.00	(17,871.00)	21%	114,136.88
<b>Total Capital Expense</b>	<b>22,600.00</b>	<b>4,729.00</b>	<b>(17,871.00)</b>	<b>21%</b>	<b>114,136.88</b>
<b>General Fund Expenditure Total</b>	<b>1,328,900.00</b>	<b>714,566.73</b>	<b>(614,383.23)</b>	<b>54%</b>	<b>936,007.68</b>