

Townsend Town Council Meeting Agenda
February 7, 2024 @ 7:00 pm
VIA CONFERENCE CALL &
Town Hall
141 Main St, Townsend, DE 19734

7:00 pm Town Council Meeting

- I. Call to Order:
- II. Opening Ceremonies
 - A. Roll Call:
 - B. Pledge of Allegiance:
 - C. Recognition of Visitors:
 - D. Announcements:
- III. General Citizen Comments
- IV. Review/Adoption of Agenda
- V. Approval / Rejection of Minutes:
 - A. **ACTION ITEM:** Approval/ Rejection of Town Council Minutes from the January 10th, 2024, Town Council Meeting.
- VI. Departmental Reports:
 - A. Mayor Scott Lobdell
 - 1. **ACTION ITEM:** A discussion and reading of the Mayor’s Proclamation to proclaim Wednesday, February 7th, 2024, as “Mayor’s Monarch Pledge Day” in the Town of Townsend.
 - B. New Castle County Councilman David Carter
 - C. Town of Townsend Police Chief’s Report
 - D. Town Solicitor Lisa Hatfield
 - E. Town Engineer Edwin Van-Otoo
 - F. Town Manager Antonina Tantillo
 - 1. **ACTION ITEM:** Discussion and possible vote on appointment of one Board of Elections Member.
 - 2. **ACTION ITEM:** Possible swearing in of new Board of Elections member.
 - 3. **ACTION ITEM:** Discussion and possible vote regarding Major Subdivision with possible rezoning request at Parcel #: 25-008.00-002, 100 Karins Blvd.
- VII. Committee Reports
 - A. **Finance Committee:** Chair: Mayor Lobdell, Co-Chair: Councilman Bangura
 - 1. Review and possible discussion on the December 2023 Budget vs. Actual Reports.
 - B. **Human Resources Committee:** Chair: Councilman Suhr, Co-Chair: Mayor Lobdell
 - C. **Public Works and Land Use Development Committee:** Chair: Councilman Bangura, Co-Chair: Councilman Chapman

Town Meetings will be held both in person and in a virtual format.

Those wishing to attend virtually may dial **1(301)715-8592**. When directed, provide following meeting ID **827- 6421-7575#** and then the following password **361631#** to enter the meeting. If you choose to access the meeting online click the following link: <https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xiME1HV0ZOcHRxSHZ3QT09>

Residents will be able to view documents posted to the meeting tab on the Town website at <https://townsend.delaware.gov> or by joining the meeting via computer.

1. Discussion regarding Community Center Options.
2. Discussion regarding Annexation Handout.

D. **Public Safety Committee:** Chair: Councilman Suhr, Co-Chair: Councilman Mertz

E. **Community Engagement Committee:** Chair: Councilman Mertz

1. Update on the 2024 Town Fair and discussion on upcoming events.
2. **ACTION ITEM:** Discussion and possible vote on Resolution 2024-002 A Resolution to Recognize Black History Month

F. **Code Review Committee:** Chair: Mayor Lobdell, Co-Chair: Councilman Mertz

G. **Social Services Committee:** Chair: Councilman Chapman, Co-Chair: Councilman Suhr

VIII. Recess Council Meeting to Convene Executive Session.

IX. **Convene Executive Session:** Pursuant to 29 Del. C. §§10004(b)(2) and (4), the Town Council will consider a motion to meet in executive session for a strategy session, which will include legal advice or opinions from an attorney-at-law, with respect to potential litigation, as well as discussions that may have an adverse effect on the bargaining or litigation position of the Town, and 29 Del. C. §10004 (B)(9), the Town Council will consider a motion to meet in executive session for a strategy session, to address personnel matters.

X. **Close Executive Session & Re-convene Council Meeting.**

XI. **ACTION ITEM:** Possible vote of Council.

XII. Discussion of future agenda items.

XIII. Adjournment.



WHEREAS, the monarch butterfly is an iconic North American species whose multigenerational migration and metamorphosis from caterpillar to butterfly has captured the imagination of millions of Americans; and

WHEREAS, less than one percent of the western monarch populations remains, while the eastern population has fallen by as much as ninety percent; and

WHEREAS, cities, towns, counties and communities have a critical role to play to help save the monarch butterfly; and

WHEREAS, every citizen of Townsend can make a difference for the monarch by planting native milkweed and nectar plants to provide habitat for the monarch and pollinators in locations where people live, work, learn, play and worship; and

WHEREAS, on behalf of the people of Townsend who have already joined me in creating healthy habitat for these magnificent butterflies, I am honored to lead the way by signing the 2024 National Wildlife Federation's Mayors' Monarch Pledge; and

WHEREAS, I encourage other city officials across our great nation to take a stand with me so that the monarch butterfly will once again flourish across the content.

Now, therefore, I, Scott Lobdell, Mayor of the Town of Townsend, do hereby proclaim February 7th, 2024, as: "**MAYORS' MONARCH PLEDGE DAY**" in the Town of Townsend.

In Witness Whereof, I have here unto set my hand and caused the Great seal of the Town of Townsend to be affixed this 7th day of February, A.D. 2024.

Adopted February 7, 2024

Scott Lobdell, Mayor
Town of Townsend, Delaware





TOWNSEND POLICE DEPARTMENT

141 Main Street, PO Box 223, Townsend, DE 19734
302-378-8082 Office
302-378-7099 Fax



FEBRUARY 2024 Town Council Report

The information provided herein is from January 1, 2024 – January 31, 2024

1. 21 total calls handled.
 - 1 AOA
 - 1 Disabled Vehicle
 - 1 Disorderly Person
 - 1 Harassment
 - 1 Offensive Touching
 - 1 Noise Complaint
 - 1 Property Damage
 - 1 Public Assist
 - 1 Property Check
 - 2 Alarms
 - 2 Welfare Checks
 - 2 Fraud Investigations
 - 2 Medical Emergencies
 - 4 Suspicious Activity

1. Conducted 11 School Traffic Details

2. First draft FY-25 police budget prepared will be re-submitted once finalized.

3. 2024 Townsend Police Department Strategic Plan has been completed.

4. Park surveillance cameras are being installed; some adjustments are being made to ensure maximum coverage.

5. Cadet Hart started with PD he is assisting in administrative matters, learning policy while preparing for the Police Academy.

6. New grant funded vehicles have been selected awaiting outfitting.

7. Our total savings to date remains \$105,966.68 as of 6/29/2023.

8. Grants funding to date is \$328,656.39 as of 11/27/2023.

Sincerely,

Robert J. Longo, Chief of Police

TOWN OF TOWNSEND - MONTHLY ENGINEERING REPORT | FEBRUARY 2024

TO: Antonina Tantillo, MPA, Town Manager
FROM: Edwin Van-Otoo, PE
RE: Town of Townsend | Monthly Engineering Report
DATE: February 7, 2024

Remington & Vernick Engineers (RVE) is pleased to provide this status update about various capital and planning projects in the Town.

Should you have any questions please contact me at (302) 266-0212, extension 1908.

CAPITAL PROJECTS

1. Wetland Delineation – Finley Street (DNTET104)

- USACE to issue Preliminary Jurisdictional Determination letter by the end of February 2024.
- Project scope to be finalized February 2024.
- On December 20, 2023, USACE requested a more detailed concept plan showing the proposed development on the site (i.e. access road, parking). A detailed concept plan will be submitted to the USACE by January 31, 2024.
- Final submission of USACE Nationwide Permit on November 27, 2023. Review to be completed by January 26, 2024.
- Received environmental review by DNREC on September 29, 2023.

2. Townsend Municipal Park Irrigation (DNTET105)

- A review of the existing electrical plans and specifications required before the project is submitted for bidding.
- Rebid irrigation system for multi-purpose and baseball fields and electrical work by March 2024.
- Conducted site visit with Delmarva Power on November 16, 2023, to investigate whether an electric meter can be placed next to Well #2 to supply power to the existing well pump.
- Delmarva can only provide a transformer and concrete base pad; all other related infrastructure must be installed by contractor.
- A contractor will be needed to install electrical infrastructure to service Well #2 as originally planned.
- Temporary electrical connection | Lifetime conducted well pump testing on November 8, 2023. Well #1 & 2 tested positive and are in good working order.
- Project to be re-bid in the first quarter of 2024.
- October 25, 2023 | Initial public bid for irrigation system on the multi-purpose and baseball fields.

3. Surface Water Matching Planning Grant Program (DNTET101)

- Cannery Lane drainage design with plans and specifications to be completed by March 2024.
- Stormwater report with hydraulic study and analysis for the stormwater system in Townsend Proper will be finalized in February 2024.
- RVE presented report summary and recommendations on December 6, 2023, at Council meeting.

4. 2023 - 2024 Townsend General Engineering (DNTET107)

- 2024 Road Program | Working with Town Manager to select roads to be considered for mill and overlay based on Municipal Street Aid budget.

PLANNING PROJECTS

1. Townsend Village I (DNTEP013)

- The Developer completed the restoration of the existing stormwater basins located behind 231 Edgar Road & behind Marilyn Court. The work included re-grading existing slopes, stabilizing slopes with erosion control matting, and replacing deteriorated outfall pipes. Vegetation growth to be assessed in spring of 2024.

2. The Woods at Hidden Creek (DNTEP082)

- Review of Phase 5 construction estimate to determine the amount financial security and inspection escrow required.
- Construction of residential lots in Phase 2 is ongoing on the following roads: Leatherwood Road, Zinnia Circle and Nightshade Way.
- The listed lots are currently under construction:
Lot 8, 9, 13, 20, 26, 29, 31, & 32.
- Lines and Grades plan review completed for Lot 34.
- Approximately (20) houses have been built in the development to date.



Town of Townsend
Town Manager's Report
For the February 6th, 2024, Town Council Meeting

February 2nd, 2024

Dear Mayor and Council,

The followings are items of significance to serve as the basis for discussion at the Council meeting and to inform Town Council of the activities of the Town administration. This is not a comprehensive list of activities over the last month however, it is intended to provide a briefing on activities.

Public Works/ Public Works Building/ Pole Barn/ Additional Town Properties

RVE has completed the wetlands delineation at the Finley Street Town parcel and is coordinating with the Army Corp of Engineers and New Castle County please refer to the Engineers report for more details. A letter is expected by the end of February 2024 at which time the project scope is expected to continue to be prepared for bid.

The new Town property has been purchased at 201 Main St. utilizing ARPA funds. The use of the property is to be determined. I have had concept plans drawn for the location which were presented at the 9/20/23 Town Council Special Meeting. The Public Works & Land Use Committee has continued to work on potential building designs and discussions will continue at the 2/2/24 Town Council Meeting. Discussions are ongoing to determine what to place in this location.

The Little Library has been replaced on West Founds Street as it was previously damaged.

The solar powered light for the flagpoles at Town Hall will be installed during the first week of February with the assistance of the Town of Middletown.

Work is underway to prepare the Town for projects to beautify the Town in the spring including planning for lawn care, mulching, etc. and Town curb painting refreshing.

Snow Events

During the month of January, there were two Snow Emergencies activated- the first from January 15th, 2024 through January 16th, 2024 and the second from January 18th, 2024 through January 22nd, 2024. Both Snow Emergencies were declared with notifications and updates provided via Code Red Emergency Alerts, the Town website, and the Town's Facebook page. Residents are encouraged to register for Code Red Emergency Alerts at <https://townsend.delaware.gov/>, as it is important that everyone remains informed and safe. The link to registration is at the bottom of the webpage.

Snow plowing and street salting were activated during both emergencies. Thank you to residents who cooperated with removing motor vehicles parked on the even numbered addressed side of the roads within the corporate limits of Townsend and for shoveling sidewalks. Please continue to shovel your sidewalks and move your vehicles to the correct side of the road during snow emergencies to allow for the plows to safely pass through streets and to allow for pedestrians to have safe routes of travel on Town sidewalks in accordance with the Townsend Municipal Code.

Human Resources

The Town is looking to hire both a part-time Administrative Assistant and a part-time Code Official. Application details have been posted to the Town website and Indeed. Interviews are underway for a Part-time Administrative Assistant.

2024 Townsend Municipal Election

The Townsend Municipal Election will be held on May 4th, 2024. A Board of Elections meeting was held on 2/2/24 to confirm the need for a 2024 Election, in accordance with the Town of Townsend Charter, two (2) seats are up for election. Notices for solicitation will be posted in the month of February and packets will be made available on March 5th and must be returned by April 5th. Updates and details for the election can be found at <https://townsend.delaware.gov/>. All questions regarding the 2024 Townsend Municipal election shall be directed to Townsend Town Clerk Mrs. Rivera: mriviera@townsend.delaware.gov

Candidate qualifications, in accordance with Delaware Code Title 15 § 7555. Candidates; Eligibility; Declaration of Candidacy:

- (a) Candidate eligibility shall be established in the town charter.
- (b) The procedure for declaration of candidacy shall be established in the town charter or by ordinance.
- (c) Unless otherwise specified in the town charter:
 - (1) A candidate for municipal government shall not have been convicted of a felony;
 - (2) A candidate for the chief executive of a municipality shall have been a qualified elector of the municipality for at least 1 year prior to the date of the election and shall be at least 21 years of age on or before the date of the election; and
 - (3) A candidate for a municipality's legislative body and all other elective offices shall have been a qualified elector of the municipality for at least 1 year prior to the date of the election and shall be at least 21 years of age on or before the date of the election.

The Town of Townsend Charter under §5.3 Qualifications for Office states:

5.3.1. No person shall be eligible to hold office as Mayor or Councilperson except a person who at the time of filing as a candidate is a citizen of the United States, has attained the age of eighteen years, and has maintained legal residency within the Town boundaries for a minimum of twelve (12) consecutive months immediately preceding the filing of candidacy.

A solicitation notice for a seat on the Board of Elections has been posted and a resident has expressed interest. An item has been placed on the 2/6/24 agenda for a possible appointment to the Board.

Solar Speed Limit Signs

The Town has received the CTF agreement from Representative Spiegelman to proceed with the solar speed limit signs. The Town has eight signs from Radarsign and the agreement has been approved for signs in the following locations:

- i. Northbound on Brook Ramble Lane in the Townsend Station Development
- ii. Northbound on Edgar Rd. in the Townsend Village Development- **INSTALLED**
- iii. Southbound on South St. in the Townsend Village II Development- **INSTALLED**
- iv. Northbound on South St. in the Townsend Village II Development- **INSTALLED**
- v. Westbound on Main Street- near the Fire Department traveling into the heart of Town.
- vi. East Bound on Main Street- near the Kaitlyn entrance to TVI traveling into the heart of Town.
- vii. Southbound on Wiggins Mill Rd- traveling towards the heart of Town. - **INSTALLED**
- viii. Northbound on Commerce St- traveling into the heart of Town.

The signs are continuing to be installed and will assist with traffic control and speeding concerns in Town.

Surface Water Matching Planning Grant

TE Van-Otoo and his team are continuing to work on this project. As previously discussed, and approved, the Town received a second grant for this project in the amount of \$24,900, which assisted in decreasing the Town's match for this project. A report and presentation on this project were presented at the December 2023 Council Meeting. Additional work for plans for improvements along Cannery Lane is expected to be completed by the end of the month.

Traffic and DeIDOT

DeIDOT is working on a bicycle/ pedestrian improvement study for the towns of Townsend and Odessa. A public workshop was held on January 4th, 2023, at Town Hall and a survey regarding bicycle/ pedestrian improvement is available to contribute to on the Town website. We are awaiting DeIDOT's next steps on this project.

The 2022-2023 TAP Grant application was approved by DeIDOT and the project kick-off meeting has been held with DeIDOT. The engineering group they contracted- Rossi- are working to begin the data collection and research portion of their project. Public Workshops related to this project will be held in the new year once the data collection phase is completed. A field visit with Rossi was held in November to evaluate the locations the project is targeting:

- Improving pedestrian accessibility and connections on and around Main Street
- South Street as far as streetscape improvement options
- A gateway sign when entering the Town on the west side.

Discussions were held on the concerns in the area and possible recommendations for improving safety and the flow of traffic in the area. Recommendations are forthcoming after the next public workshop.

Discussions regarding improving traffic flows at Route 71 and Main Street are continuing with DeIDOT and additional details are forthcoming. I have requested a presentation from DeIDOT with their recommendations and they have advised that they will be available for the March 2024 meeting to present their recommendations.

Annexation/Development

I continue to work on the annexation of properties into Town. I have been notified that New Castle County voted to proceed with the authorization of annexation of Parcel # 14-016.00-047, 6170 Summit Bridge Road. We will continue to prepare this annexation for PLUS and a Town Council vote.

I continue to be contacted by those interested in annexing into Town. Both residential and commercial interests have been expressed and I am contacted often each month.

The Planning Commission has finalized the recommendations for parcels to add to the Future Land Use & Growth & Annexation Areas Map. Prior to finalizing the map for PLUS application, a representative from the Office of State Planning made some recommendations on the map which are being prepared. Discussions will also be held with NCC to review the map recommendations. The map will be added to a future PLUS agenda.

American Rescue Plan

Regarding the American Rescue Plan, we have already authorized the expense of engineering for the Pole Barn, Bonuses, and for the following items for the Townsend Police Department- new vehicles, inspections, and the lettering of the vehicles; contingent on the vehicle inspections; new Police radios, and mobile police vehicle recording systems, the purchase of property, cameras at the Town Park and Police Department Security Enhancements.

Additional research and conversations have begun and are ongoing for additional projects.

Here is the current ARPA breakdown:
Total ARPA Awarded= \$790,706.26

Townsend General-

- Barnes & Thornburg Legal Services for ARPA= \$3,082.76
- Bonuses= \$13,000.00
- OPRT Irrigation Project Match= \$37,600.00
- Real Estate Purchase = \$96,364.29
- Total General= \$150,047.05

Townsend Public Works

- Professional Engineering Design Services for Townsend Pole Barn Building- \$53,900
- Town Park Gazebo= \$27,750.00
- Assigned in FY 2024 Budget- Capital Expenses - Pole Barn- \$200,000.00
- Total PW= \$281,650.00

Townsend Police Department-

- New vehicles, inspections and the lettering of the vehicles; contingent on the vehicle inspections- Not to exceed \$24,121.27.
- New Police radios- \$23,365.84
- Mobile police vehicle recording systems- \$34,560.00.
- Bonuses= \$1,500.00
- Park Cameras & 2-year contract= \$35,176.00
- Police Department Door Repairs= \$14,490.00
- Police Department Security Enhancements= \$17,070.00
- TOTAL PD= \$150,283.11

Overall Total Obligated= \$581,980.16

Total Remainder= \$208,726.1

Town Events

During the month of January, we have extended the non-perishable food drive to an ongoing for the Town Food Pantry Box to aid our residents in need. Donations can be made to Town Hall and are encouraged. Please help spread the word. Thank you to those who have contributed!

The 2024 Town Fair and Parade has been scheduled for Saturday, June 1, 2024. We are now accepting commercial vendor, nonprofit/information vendor, and parade participant registration. Please encourage your partners in the community to register to make this event a success. Additional details are forthcoming as we approach the event date.

Grants

We have been working on numerous grant applications and we are currently awaiting notifications of award or denial. The grants include:

1. DE Nature Society & Delmarva Power Sustainable Communities Grant- to address resiliency related to solar installation. We have received this grant in the amount of **\$3,975**. The last step is for Advanced Solar to complete the paperwork for Delmarva Power to allow us to receive credit for the electricity we are receiving from the panels- they have advised they are completing this and myself and the Town Engineer have met with Delmarva Power to get this completed.
2. A second DNREC Surface Water Matching Planning Grant Application has been received in the amount of **\$24,900** for additional grant funding to the Townsend Stormwater Management Study.

3. DNREC ORPT grant match in the amount of **\$37,600** for an irrigation system for the Town Municipal Park's Multipurpose and Baseball fields has been awarded to the Town. Town Council has committed to matching this with ARPA funds. Please refer to the Engineer's report for the status on this project. I have reached out to the Town's Representative and Senator to request additional funding as the scope of this project has expanded.
4. The DelDOT TAP Grant application has been approved to "The TAP project intends to focus on improving pedestrian accessibility and connections on and around Main Street as indicated in your application. Pending your sponsor participation, the TAP award for this project will continue into Professional Engineering design and construction phases with selected or prioritized items based on available funding. We will also investigate South Street as far as streetscape improvement options." Representative Spiegelman and Senator Hoffner have graciously agreed to provide the grant match in the amount of \$60,000. The project has begun as noted above.
5. A 2023 Cycling Infrastructure Innovation Application has been submitted on 8/30/23 to the Delaware Bicycle Council for a feasibility study and engineering design project for new bike paths to be constructed through open space areas to connect TVI and TVII west and provide safer access to the Townsend Municipal Park. A site meeting with the Innovation Grant Working Group was held on 10/24/23 and the Working Group will be deciding on their grant awards at their 12/6/23 meeting. The Town has been notified that we have been awarded **\$30,000** for this project.
6. An ORPT grant application was submitted on 9/15/23 to fund the acquisition of property and a planning study for development of future additional recreational areas throughout Town. The DNREC Parks and Recreation Council recommended the Town's application for approval in the amount of **\$125,000** and we have recently received a formal noticed of award.
7. An application to address pedestrian and bicycle safe access along Wiggins Mill Road has been submitted on 9/22 through the Delaware Bicycle and Pedestrian Funding Pool program. We are awaiting an update on this application.

Administrative Matters * As of 1/31/24**

January Licenses Issued:	Contractors Licenses Issued: 15 Business Licenses Issued: 1 (11 renewals for 2024) Rental Licenses Issued: 4 (19 renewals for 2024)
January Permits:	14 permits issued. 7 permits closed and issued a Certificate of Occupancy 15 permits closed with a Final Approval Letter 27 Inspections Completed
January Violations Issued:	3 violation notices issued for the following: <ul style="list-style-type: none"> - Failure to obtain a license. - Unsanitary condition

Should you have any questions or concerns regarding the details of this report or other Town matters, please contact me directly at Town Hall 302-378-8082 or via email at atantillo@townsend.delaware.gov.

Sincerely,

Antonina Tantillo

Antonina Tantillo, MPA

Town Manager, Town of Townsend

Planning Commission of the Town of Townsend

141 Main Street, PO Box 223, Townsend, DE 19734
Phone (302) 378-8082 Fax (302) 378-7099



February 1, 2024

Mayor & Council of the Town of Townsend
141 Main St., P.O. Box 223
Townsend, DE 19734

Chair
Mr. Troy Geiger

RE: Major Subdivision, Parcel #: 25-008.00-002, 100 Karins Blvd

Co- Chair
Mr. James Reyes

To the Mayor and Town Council,

Ms. Lisa Brooks

This letter transmits the Townsend Planning Commission's recommendations with regards to the request for a proposal for Major Subdivision at Parcel No. 25-008.00-002 at 100 Karins Blvd .

Mr. Januarius
Asongu

Ms. Eschalla
Clarke

First State Engineering presented a concept review to the planning commission on January 18th, 2024. After hearing there plan we had a couple of minor comments. This included that more off street parking would have to be added based our what is called out in the zoning. They would need approximately 7 more spots to satisfy the minimum requirements. Secondly, we had concerns with the road width and the ability of first responders get into the development. However, with the off-street parking addressed and the lay out of the driveways we feel this will ultimately not be an issue. Lastly, the plot of land will need to be rezoned from commercial to R3 to move forward.

Please let us know if you have any questions or concerns.

Best Regards,
Commissioner Troy Geiger

A Council – Manager Municipality
Located on the Web at townsend.delaware.gov

Town of Townsend Public Works & Land Use and Development Committee

141 Main Street, PO Box 223, Townsend, DE 19734
Phone (302) 378-8082 Fax (302) 378-7099



February 6, 2024

Mayor & Council of the Town of Townsend
141 Main St., P.O. Box 223
Townsend, DE 19734

**Chair:
Councilman
Joseph Bangura**

RE: Major Subdivision, Parcel #: 25-008.00-002, 100 Karins Blvd

To the Mayor and Town Council,

**Co-Chair
Councilman
Matthew Chapman**

This letter is to advise Townsend Town Council that the Public Works and Land Use and Development Committee reviewed the concept plan for the proposal for Major Subdivision at Parcel No. 25-008.00-002 at 100 Karins Blvd.

First State Engineering presented a concept plan to the Public Works and Land Use and Development Committee on February 5th, 2024. After hearing the plan and reviewing the letter dated February 1st, 2024, from the Townsend Planning Commission, the Public Works and Land Use and Development Committee concurs with the comments and recommendations made by the Planning Commission. Including:
“...more off street parking would have to be added based our what is called out in the zoning. They would need approximately 7 more spots to satisfy the minimum requirements. Secondly, we had concerns with the road width and the ability of first responders get into the development. However, with the off-street parking addressed and the lay out of the driveways we feel this will ultimately not be an issue. Lastly, the plot of land will need to be rezoned from commercial to R3 to move forward.”

The Public Works and Land Use and Development Committee also discussed additional observations and comments with First State Engineering such as concerns with a traffic light at the entrance/ exit to the development and when Lifehouse Church is in use, the number of trips generated by the proposed development, and potential needs for expansion of the school district. Additionally, they expressed concerns of the proximity of the retention pond to the street and related drainage of the pond. The question was raised if electric vehicle chargers could be added for green credits in the future. Please let us know if you have any questions or concerns.

Best Regards,
Councilman Joseph Bangura, Committee Chair
Councilman Matthew Chapman, Committee Co-Chair

**A Council – Manager Municipality
Located on the Web at townsend.delaware.gov**



GENERAL NOTES

- ZONING:
 EXISTING: C (COMMERCIAL)
 PROPOSED: R-3 (RESIDENTIAL)
- SITE AREA (PROPOSED):
 AREA IN PROPOSED LOTS (54 LOTS) 163,982.61 SF / 3.76 Ac.±
 AREA IN PROPOSED R.O.W.: 55,404.15 SF / 1.27 Ac.±
 AREA IN OPEN SPACE: 288,958.44 SF / 6.64 Ac.±
 WOODS 209,384.25 SF / 4.81 Ac.±
 TOTAL GROSS ACREAGE: 508,345.20 SF / 11.67 Ac.±
- AREA REGULATIONS: R-3 (RESIDENTIAL)

	REQ'D	PROVIDED
MINIMUM LOT AREA:	2,200 SF	2,200 SF
MINIMUM LOT WIDTH:	20 FT	22 FT
MINIMUM LOT DEPTH:	110 FT	110 FT
MAXIMUM HEIGHT:	40 FT	<40 FT
FRONT YARD SETBACK:	20 FT	20 FT
SIDE YARD SETBACK:	12 FT (20 FT CORNER)	12/20 FT
REAR YARD SETBACK:	20 FT	20 FT
MAXIMUM UNITS PER BUILDING:	7	7
- UTILITIES:
 WATER SUPPLY: ARTESIAN WATER, SUBJECT TO THE APPROVAL OF THE DELAWARE STATE DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL AND THE DELAWARE STATE DIVISION OF PUBLIC HEALTH.
 SANITARY SEWER: NEW CASTLE COUNTY, SUBJECT TO THE APPROVAL OF THE DELAWARE STATE DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL AND THE DELAWARE STATE DIVISION OF PUBLIC HEALTH AND NEW CASTLE COUNTY.
 STORM DRAINAGE: TOWN OF TOWNSEND. ALL DRAINAGE FACILITIES SHALL BE IN ACCORDANCE WITH THE NEW CASTLE COUNTY DRAINAGE CODE AND THE DELAWARE SEDIMENT AND STORMWATER MANAGEMENT REGULATIONS DATED FEBRUARY 2019 OR AS LATER AMENDED.
 ELECTRIC: DELMARVA POWER, SUBJECT TO THE TOWN'S APPROVAL.

Site Data:

SITE ADDRESS: PARCEL NO. 250080002
 100 KARINS BOULEVARD
 TOWNSEND, DE 19734

OWNER OF RECORD: LIFEHOUSE CHURCH
 858 GREEN GIANT ROAD
 TOWNSEND, DE 19734

ENGINEER/SURVEYOR: FIRST STATE ENGINEERING
 630 CHURCHMANS ROAD, SUITE 105
 NEWARK, DE 19702
 (302) 368-3184

TOWNSEND CROSSINGS
TOWN OF TOWNSEND



GENERAL NOTES

- ZONING:
 EXISTING: C (COMMERCIAL)
 PROPOSED: R-3 (RESIDENTIAL)
- SITE AREA (PROPOSED):
 AREA IN PROPOSED LOTS (54 LOTS) 163,982.61 SF / 3.76 Ac.±
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SIDE YARD SETBACK:	12 FT (20 FT CORNER)	12/20 FT
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- UTILITIES:
 WATER SUPPLY: ARTESIAN WATER, SUBJECT TO THE APPROVAL OF THE DELAWARE STATE DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL AND THE DELAWARE STATE DIVISION OF PUBLIC HEALTH.
 SANITARY SEWER: NEW CASTLE COUNTY, SUBJECT TO THE APPROVAL OF THE DELAWARE STATE DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL AND THE DELAWARE STATE DIVISION OF PUBLIC HEALTH AND NEW CASTLE COUNTY.
 STORM DRAINAGE: TOWN OF TOWNSEND. ALL DRAINAGE FACILITIES SHALL BE IN ACCORDANCE WITH THE NEW CASTLE COUNTY DRAINAGE CODE AND THE DELAWARE SEDIMENT AND STORMWATER MANAGEMENT REGULATIONS DATED FEBRUARY 2019 OR AS LATER AMENDED.
 ELECTRIC: DELMARVA POWER, SUBJECT TO THE TOWN'S APPROVAL.

Site Data:

SITE ADDRESS: PARCEL NO. 250080002
 100 KARINS BOULEVARD
 TOWNSEND, DE 19734

OWNER OF RECORD: LIFEHOUSE CHURCH
 858 GREEN GIANT ROAD
 TOWNSEND, DE 19734

ENGINEER/SURVEYOR: FIRST STATE ENGINEERING
 630 CHURCHMANS ROAD, SUITE 105
 NEWARK, DE 19702
 (302) 368-3184

TOWNSEND CROSSINGS
 TOWN OF TOWNSEND



chapel village of townsend

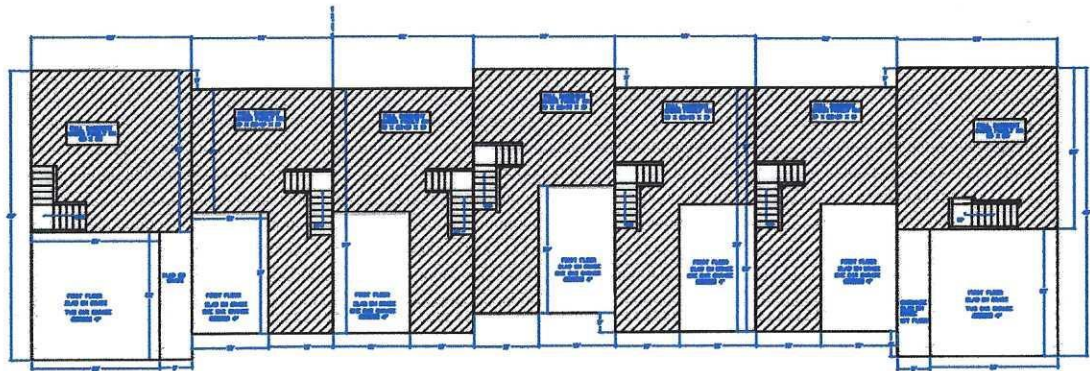
A Carriage community by Venture Associates

Sketches with Traditional, Craftsmen and Modern Barn Architecture

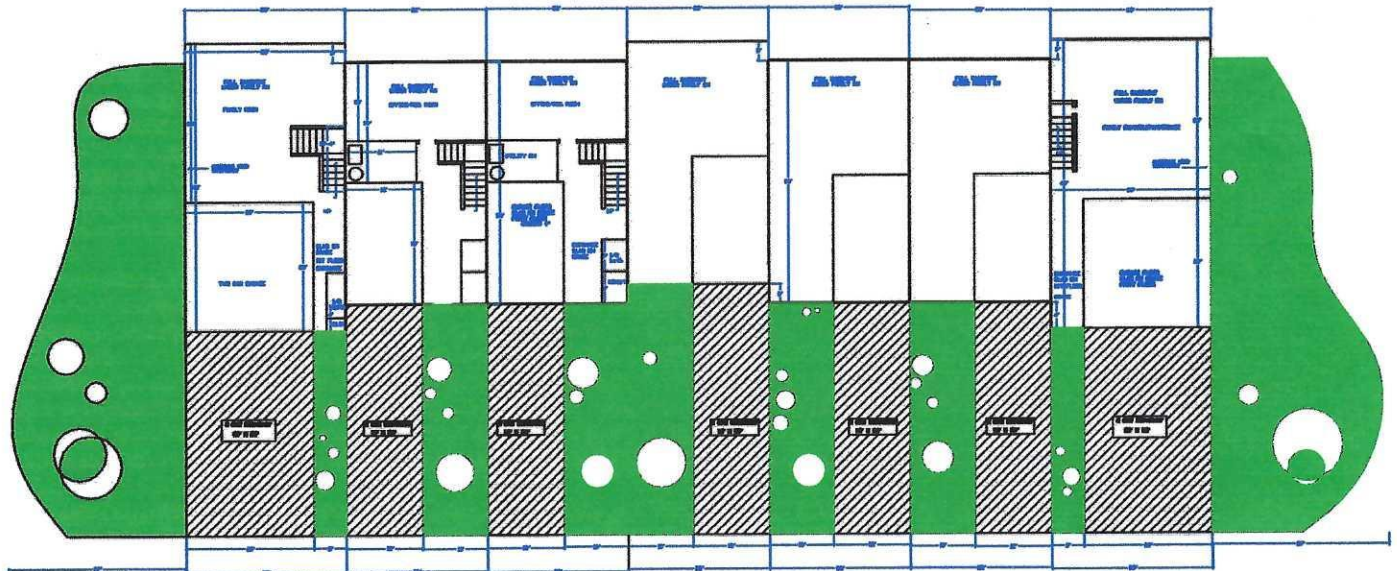
(C) Randy Becker 2004



BASEMENT LEVEL FLOORPLAN



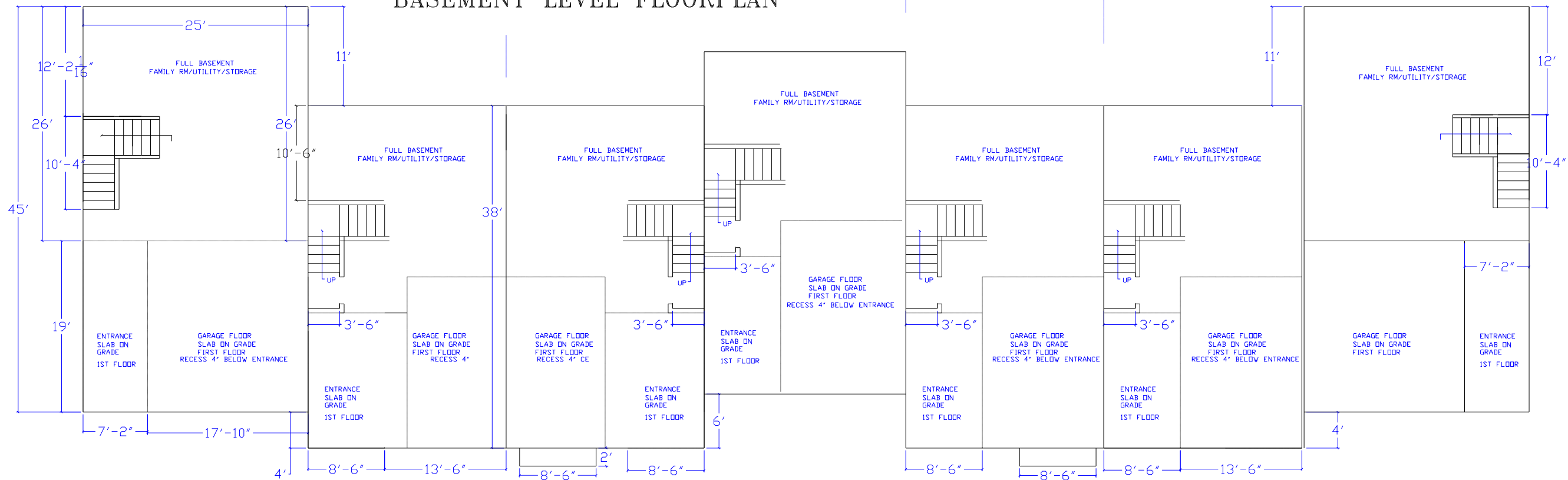
1ST LEVEL FLOORPLAN



ALL DIMENSIONS ARE IN FEET AND INCHES UNLESS OTHERWISE NOTED
 FINISHES AND MATERIALS TO BE DETERMINED BY THE ARCHITECT
 ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE
 INTERNATIONAL BUILDING CODES AND ALL APPLICABLE LOCAL, STATE AND FEDERAL
 REGULATIONS AND ORDINANCES.
 PREPARED BY: RANDBY BECKER ARCHITECTS
 1000 W. 10TH AVENUE, SUITE 100, DENVER, CO 80202
 TEL: 303.733.1111 FAX: 303.733.1112
 WWW.RANDBYBECKER.COM



BASEMENT LEVEL FLOORPLAN





TOWN OF TOWNSEND
GENERAL FUND INCOME STATEMENT
December 31, 2023

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Dec 50%	Prior year actual as of 12/31/2022
Impact Fees: Fire House Impact Fees	11,250.00	9,000.00	(2,250.00)	80%	2,250.00
Franchise Fees	22,000.00	8,693.84	(13,306.16)	40%	8,905.21
Interest Income	20,000.00	43,853.55	23,853.55	219%	26,672.01
Miscellaneous - Office Fees	-	32.50	32.50		46.88
Miscellaneous Income	1,500.00	1,116.13	(383.87)	74%	1,155.72
Filing Fees	-	300.00	300.00		-
Property Transfer Taxes	250,000.00	104,972.20	(145,027.80)	42%	88,651.82
Real Estate Property Tax	660,000.00	660,583.24	583.24	100%	627,162.05
Grass Cutting Fees	1,500.00	455.00	(1,045.00)	30%	1,110.00
Misc Violations	-	500.00	500.00		300.00
Rental Registration Fee	1,600.00	1,870.00	270.00	117%	370.00
Total Administrative Revenue	967,850.00	831,376.46	(136,473.54)	86%	756,623.69
Impact Fees	101,250.00	81,000.00	(20,250.00)	80%	20,250.00
Permits and Fees	62,700.00	34,686.31	(28,013.69)	55%	22,840.00
Town Permits	84,100.00	98,045.65	13,945.65	117%	32,725.85
Total Permits & Licenses Revenues	248,050.00	213,731.96	(34,318.04)	86%	75,815.85
Park rental	600.00	775.00	175.00	129%	425.00
Total Park & Recreation Revenues	600.00	775.00	175.00	129%	425.00

Municipal Street Aid Grant	59,600.00	29,581.11	(30,018.89)	50%	29,838.91
Grants Revenue	317,400.00	16,409.38	(300,990.62)	5%	8,090.63
Total Grant Revenues	377,000.00	45,990.49	(331,009.51)	12%	37,929.54
Community Events: Donations	1,500.00	1,750.00	250.00	117%	2,207.30
Town Fair Donation	2,000.00	1,062.50	(937.50)	53%	-
Community Events: Town Fair	2,000.00	-	(2,000.00)	0%	-
Total Community Events Revenues	5,500.00	2,812.50	(2,687.50)	51%	2,207.30
General Fund Revenue Total	1,599,000.00	1,094,686.41	(504,313.59)	68%	873,001.38

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Dec 50%	Prior year actual as of 12/31/2022
Impact Fees: Fire House Impact Fees	11,250.00	-	(11,250.00)	0%	-
Advertising	450.00	362.98	(87.02)	81%	28.53
Accounting Audit	25,000.00	27,600.00	2,600.00	110%	22,000.00
PNC Credit Card Fees and Reward Credits	-	(1,385.85)	(1,385.85)		(1,158.68)
Computer Support	13,300.00	3,747.72	(9,552.28)	28%	3,084.20
Software Support	30,000.00	11,630.13	(18,369.87)	39%	20,431.59
DE League of Local Governmts	2,750.00	1,575.00	(1,175.00)	57%	1,616.00
Decorations	500.00	139.92	(360.08)	28%	827.94
Elections Expense	1,000.00	-	(1,000.00)	0%	-
Copier Maintenance Agreement	3,500.00	1,665.29	(1,834.71)	48%	1,266.52
Town Insurance (General Liab & Property)	25,000.00	11,419.61	(13,580.39)	46%	21,316.60
Maintenance	2,300.00	900.00	(1,400.00)	39%	1,807.87
Membership Fees	400.00	200.00	(200.00)	50%	320.00
General Town Hall Expenses	10,000.00	5,677.64	(4,322.36)	57%	1,965.35
Office Equipment	2,000.00	76.98	(1,923.02)	4%	-
Security System @ 141 Main Street	2,000.00	-	(2,000.00)	0%	742.50
Office Supplies	2,800.00	135.94	(2,664.06)	5%	1,160.97
Flowers & Gifts	1,000.00	67.99	(932.01)	7%	259.23
Code Red	2,600.00	2,537.50	(62.50)	98%	2,537.50
Postage & Delivery	4,000.00	2,235.08	(1,764.92)	56%	1,671.81

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Dec 50%	Prior year actual as of 12/31/2022
Town Merchandise/Uniforms	750.00	-	(750.00)	0%	179.96
Professional Fees	120,500.00	66,881.25	(53,618.75)	56%	38,353.75
General Legal	75,000.00	21,914.37	(53,085.63)	29%	25,854.97
Board of Adjustment	5,500.00	4,259.86	(1,240.14)	77%	2,549.50
IPA Services	1,000.00	50.00	(950.00)	5%	75.00
Subscription Fee	1,800.00	1,284.46	(515.54)	71%	1,111.75
Training Classes	2,500.00	610.00	(1,890.00)	24%	990.00
Trash Collection Service	226,400.00	113,109.82	(113,290.18)	50%	106,947.46
Travel & Entertainment	1,500.00	33.00	(1,467.00)	2%	115.96
Utilities - Town Hall	13,300.00	5,728.58	(7,571.42)	43%	5,728.90
Street Lights: 400 Main Street	96,800.00	51,770.54	(45,029.46)	53%	44,737.27
Unrealized Gains/Losses	-	(70,241.03)	(70,241.03)		15,275.69
Realized Gains/Losses	-	(3,068.33)	(3,068.33)		1,724.83
Total Administrative Expenditures	684,900.00	260,918.45	(423,981.55)	38%	323,522.97
Payroll & Benefits	599,700.00	242,495.39	(357,204.61)	40%	206,313.53
Total Payroll Expenditures	599,700.00	242,495.39	(357,204.61)	40%	206,313.53
Professional Fees: Code Enf/Inspections	40,000.00	28,557.30	(11,442.70)	71%	17,488.75
Professional Fees: Lot Grading Reviews	8,000.00	5,500.00	(2,500.00)	69%	-
Charter/Comp Plan Fees	1,000.00	-	(1,000.00)	0%	-
Total Code & Planning Expenditures	49,000.00	34,057.30	(14,942.70)	70%	17,488.75
Town Equipment Fuel	5,000.00	1,370.10	(3,629.90)	27%	1,657.16
Park Maintenance Expense	34,500.00	4,034.35	(30,465.65)	12%	2,622.96
Vehicle/Equipment Maintenance	4,200.00	1,121.91	(3,078.09)	27%	-
Total Park Expenditures	43,700.00	6,526.36	(37,173.64)	15%	4,280.12
Public Works Equipment	3,900.00	222.58	(3,677.42)	6%	-
Public Works Uniforms	1,200.00	212.48	(987.52)	18%	-
Town Landscaping & Beautification	1,500.00	109.95	(1,390.05)	7%	99.95

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Dec 50%	Prior year actual as of 12/31/2022
Street Repairs	82,600.00	383.21	(82,216.79)	0%	1,350.53
Total Public Works Expenditures	89,200.00	928.22	(88,271.78)	1%	1,450.48
Community Relations	1,250.00	270.14	(979.86)	22%	29.94
Community Events Expense	8,000.00	2,333.90	(5,666.10)	29%	2,470.84
National Wildlife Foundation/Habitats	500.00	10.15	(489.85)	2%	45.43
Total Community Events Expenditures	9,750.00	2,614.19	(7,135.81)	27%	2,546.21
Capital Expenses	16,500.00	6,356.00	(10,144.00)	39%	4,729.00
Total Capital Expenditures	16,500.00	6,356.00	(10,144.00)	39%	4,729.00
General Fund Expend Total	1,492,750.00	553,895.91	(938,854.09)	37%	560,331.06



TOWN OF TOWNSEND
POLICE FUND INCOME STATEMENT
December 31, 2023

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Dec 50%	Prior year actual as of 12/31/2022
Impact Fees: Public Safety	22,500.00	18,000.00	(4,500.00)	80%	4,500.00
Fines - Police	6,000.00	1,278.00	(4,722.00)	21%	3,223.75
Miscellaneous Income	3,900.00	4,130.58	230.58	106%	-
Transfers In	297,150.00	-	-		-
Police Revenue Total	329,550.00	23,408.58	(8,991.42)	7%	7,723.75

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Dec 50%	Prior year actual as of 12/31/2022
Community Relations	1,000.00	672.50	(327.50)	67%	-
Repairs & Maintenance	6,650.00	2,306.08	(4,343.92)	35%	1,280.09
PD Bldg Expenses	1,500.00	37.91	(1,462.09)	3%	2,495.31
Security System - 661 South St	2,350.00	-	(2,350.00)	0%	-
Computer/Software Expense	1,500.00	385.41	(1,114.59)	26%	561.80
DSP Extra Duty Patrol	4,000.00	-	(4,000.00)	0%	14,776.32
PD Cleaning	1,200.00	500.00	(700.00)	42%	-
PD Pest Control	500.00	150.00	(350.00)	30%	-
PD Equipment	1,650.00	1,366.16	(283.84)	83%	-
PD Office Equipment	2,150.00	976.10	(1,173.90)	45%	-
Advertising	100.00	-	(100.00)	0%	-

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Dec 50%	Prior year actual as of 12/31/2022
Postage & Delivery	300.00	175.53	(124.47)	59%	195.83
Printing	200.00	-	(200.00)	0%	-
Miscellaneous Expense	300.00	251.79	(48.21)	84%	41.94
Prisoner Meals	100.00	-	(100.00)	0%	-
Training Classes	4,700.00	70.00	(4,630.00)	1%	-
Office Supplies	2,500.00	15.18	(2,484.82)	1%	1,521.62
Cleaning Supplies	250.00	-	(250.00)	0%	43.35
DUI Blood Draws	500.00	-	(500.00)	0%	-
Memberships	300.00	150.00	(150.00)	50%	150.00
Fuel	11,000.00	2,520.29	(8,479.71)	23%	3,322.97
Insurance - (Gen Liability & Property)	7,100.00	-	(7,100.00)	0%	5,572.79
Uniforms: PD	21,900.00	-	(21,900.00)	0%	5,328.15
Professional Fees: Legal Services	5,000.00	-	(5,000.00)	0%	1,590.00
Professional Fees: New Hire/Occ Health	-	380.00	380.00		405.00
Utilities - PD	11,850.00	4,398.05	(7,451.95)	37%	4,501.10
Total Administrative Expenditures	88,600.00	14,355.00	(74,245.00)	16%	41,786.27
Payroll & Benefits	316,100.00	93,387.74	(222,712.26)	30%	79,262.46
Total Payroll Expenditures	316,100.00	93,387.74	(222,712.26)	30%	79,262.46
Capital Expense - PD	31,100.00	5,108.58	(25,991.42)	16%	-
Total Capital Expenditures	31,100.00	5,108.58	(25,991.42)	16%	-
Police Expenditure Total	435,800.00	112,851.32	-322,948.68	26%	121,048.73



TOWN OF TOWNSEND
POLICE GRANTS INCOME STATEMENT
December 31, 2023

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Dec 50%	Prior year actual as of 12/31/2022
Police Grants Revenue	19,600.00	19,768.52	168.52	101%	9,167.34
Police Grants Fund Revenue Total	19,600.00	19,768.52	168.52	101%	9,167.34
Overtime	8,200.00	2,567.50	(5,632.50)	31%	1,682.28
FICA	-	-	-		24.28
Misc Expense	11,400.00	-	(11,400.00)	0%	-
Police Grants Fund Expend Total	19,600.00	2,567.50	(17,032.50)	13%	1,706.56



**TOWN OF TOWNSEND
SPECIAL REVENUE FUND INCOME STATEMENT
December 31, 2023**

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Dec 50%	Prior year actual as of 12/31/2022
Grants Revenue	753,100.00	-		0%	790,706.26
03 Special Revenue Fund Revenue Total	753,100.00	-	-		790,706.26
Barnes & Thornburg Legal Fees	-	-			3,082.76
Payroll: Bonuses	-	-			14,500.00
Capital Expenses - ARPA	753,100.00	132,765.84		18%	-
03 Special Revenue Fund Expend Total	753,100.00	132,765.84	-	18%	17,582.76



**TOWN OF TOWNSEND
CASH AND CASH EQUIVALENTS
December 31, 2023**

Account		December-23
Cash - Operating Account	\$	1,373,843.66
Cash - Payroll		30,739.41
Cash - Municipal Street Aid		178,206.78
Cash - Escrow Account		96,068.88
Cash - Petty Cash		100.00
MML Investors Services		3,076,883.70
Total General Fund	\$	4,755,842.43

Account		December-23
Police Grants Cash	\$	25,146.02
Total Police Grants	\$	25,146.02

Note:
Operating Cash includes remaining ARPA funds

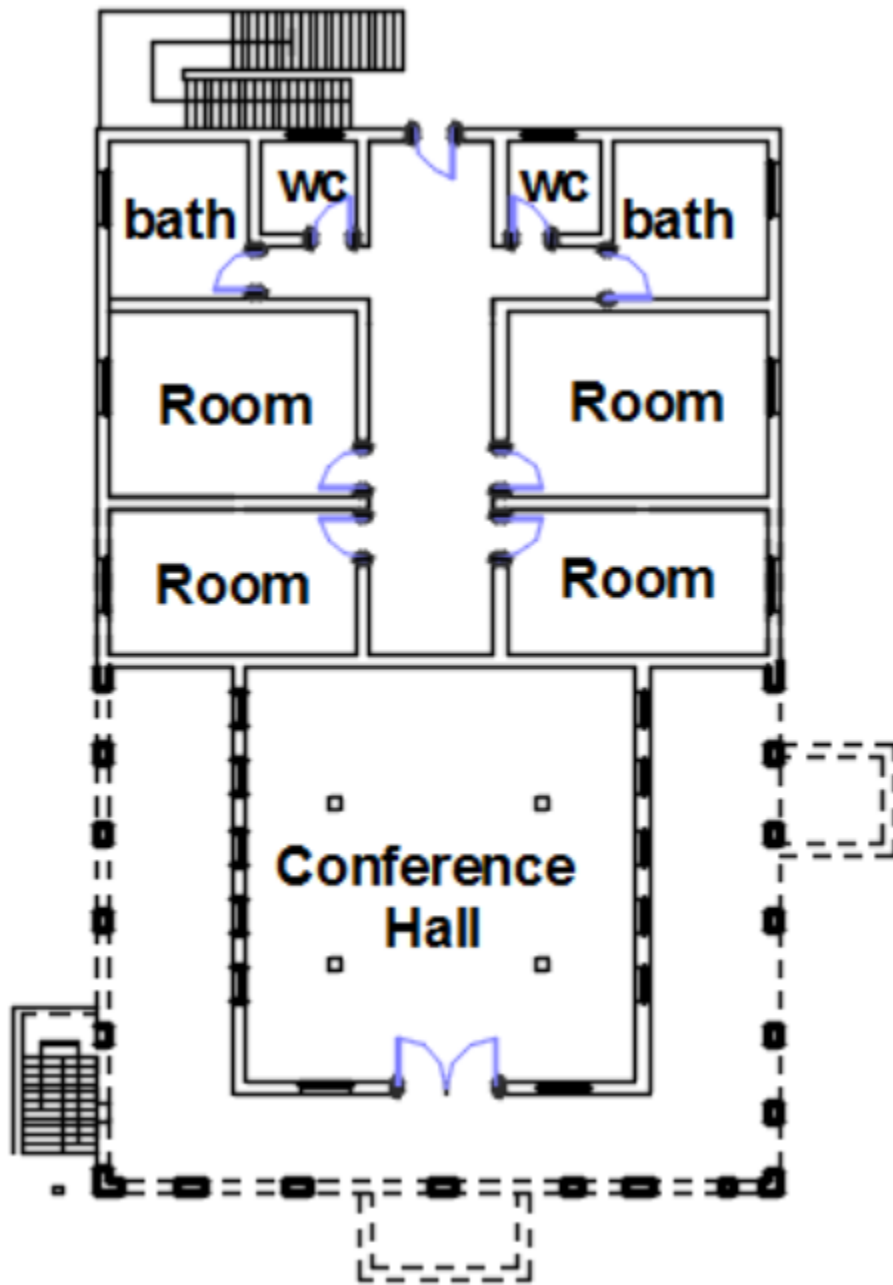
Cash - Operating Account	\$	1,373,843.66
Less: ARPA balance		(519,872.10)
Less: Police Funding		(297,150.00)
Total Operating	\$	556,821.56

First Level



DRAFT

Second Level



DRAFT

DATE:
CHRISTOPHER J FAZIO
 PROFESSIONAL ENGINEER LIC. No. 12175

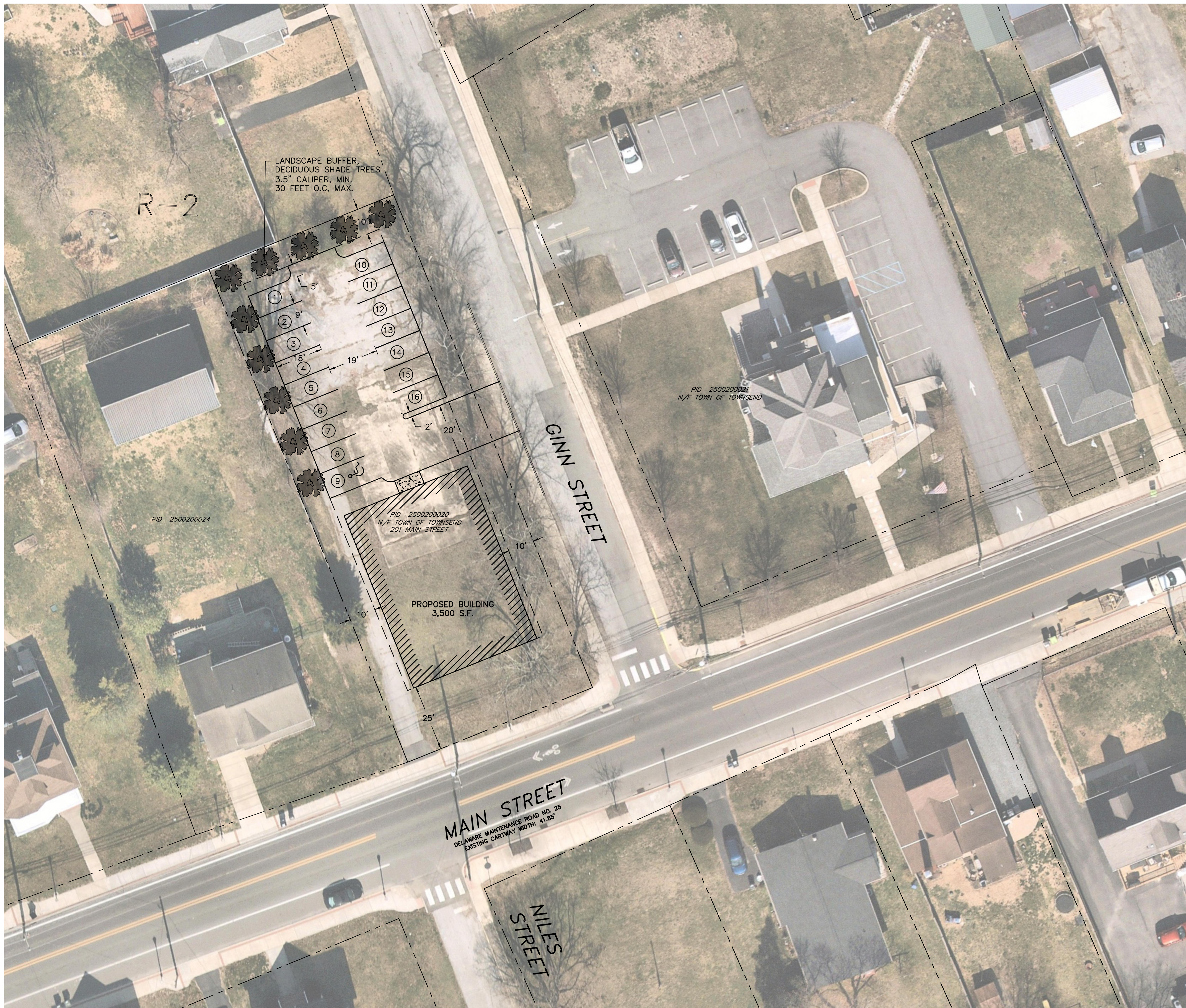
ALL DOCUMENTS PREPARED BY REMINGTON & VERNICK ENGINEERS AND AFFILIATES ARE INSTRUMENTS OF SERVICE IN RESPECT OF THE PROJECT. THEY ARE NOT INTENDED OR REPRESENTED TO BE SUITABLE FOR REUSE BY OWNER OR OTHERS ON EXTENSIONS OF THE PROJECT OR ON ANY OTHER PROJECT. ANY REUSE WITHOUT WRITTEN VERIFICATION OR ADAPTATION BY REMINGTON & VERNICK ENGINEERS AND AFFILIATES FOR THE SPECIFIC PURPOSE INTENDED WILL BE AT OWNERS SOLE RISK AND WITHOUT LIABILITY OR LEGAL EXPOSURE TO REMINGTON & VERNICK ENGINEERS AND AFFILIATES. AND OWNER SHALL INDEMNIFY AND HOLD HARMLESS REMINGTON & VERNICK ENGINEERS AND AFFILIATES FROM ALL CLAIMS, DAMAGES, LOSSES AND EXPENSES ARISING OUT OF OR RESULTING THEREFROM.

NO.	REVISION	DATE	BY (CHK)

CONCEPT PLAN - 1

TOWN OF TOWNSEND
 201 MAIN STREET
 NEW CASTLE COUNTY
 DELAWARE

DRAWN BY:	DESIGN BY:	CHECKED BY:	SCALE:
JMB	EVO	CJF	AS NOTED
DATE:	8-2023	SHEET No.:	1 of 4
JOB No.:	DN1ET107		

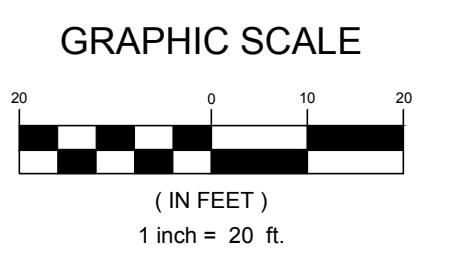


ZONING CLASSIFICATION – RESIDENTIAL | R-2

	PARCEL NUMBER	2500200020	2500200020
	REQUIRED/ALLOW	EXISTING	PROPOSED
LOT WIDTH	50 FEET	75 FEET	75 FEET
LOT AREA	7,000 SF	15,000 SF	15,000 SF
BUILDING COVERAGE	MAX. 40% TOTAL LOT AREA	-	56%
BLDG. SET BACK	NONE	-	-
SIDE YARD	MIN. 10 FEET (25 FEET AGGREGATE WIDTH)	25 FEET	25 FEET
FRONT YARD	25 FEET	25 FEET	25 FEET
REAR YARD	10 FEET	10 FEET	10 FEET
BLDG. HEIGHT	35 FEET	35 FEET	< 35 FEET

OWNER
 TOWN OF TOWNSEND
 141 MAIN STREET
 TOWNSEND, DE. 19734

PROPERTY INFORMATION
 LOT AREA: 15,000 S.F.
 IMPERVIOUS AREA: 8,422 S.F.



WHY JOIN THE TOWN?



ABOUT THE TOWN

- Townsend is located in the southwestern portion of New Castle County.
- Townsend is a small town in a rural setting.
- The historic walkable center of Town is growing with local food joints, convenience stores and Townsend Elementary School.
- Annual Elections allow residents of to run for and vote for Townsend Town Council.
- The Town engages residents to uphold long lasting traditions with events like:
 - The Annual Townsend Fair and Parade
 - Annual Christmas Caroling and Tree Lighting Event
 - Back-to- School Night

TOWN OF TOWNSEND

Annexation Brochure

JOIN A GREAT, GROWING TOWN WHICH VALUES ITS RESIDENTS & UPHOLDS THE SMALL-TOWN FEEL

- Town of Townsend Amenities:
 - Townsend Municipal Park,
 - Trails
 - Expansion of recreational activities.
- Input and participation on decisions impacting you!
- Local police presence combined with community partnership is proven to deter crime.



COST SAVING OPPORTUNITIES FOR TOWNSEND RESIDENTS

	Town of Townsend Residents	Non-residents
Street Light & Waste Service Utilities	\$0 ***Townsend Residents do not pay utility bills for these services	*** Street Light fees vary dependent on light district *** Private Waste Services - fees vary
Notary Fees	\$0	\$5
Gazebo Rental	\$75	\$125
Pavilion Rental	\$75	\$125
Variance Hearings	\$300	\$500

WHAT TOWNSEND CAN OFFER IF YOU SUCCESSFULLY PURSUE ANNEXATION FOR YOUR PROPERTY

ADD DISCOUNT OFFER HERE

LOOKING TO LEARN MORE AND ANNEX INTO THE TOWN OF TOWNSEND?

CONTACT US

Town of Townsend
 P.O. Box 223 | 141 Main Street
 Townsend, Delaware 19734
 302-378-8082
townhall@townsend.delaware.gov
<https://townsend.delaware.gov>

TAX RATE COMPARISON

	Town of Townsend Residents	New Castle County Residents
Townsend Rates	.008 *property assesment value	N/A
County Rates	0.32570* property assesment value/ 100	0.80540* property assesment value/ 100



Co-Sponsors:
Councilman Joseph Bangura &
Councilman Joshua Mertz

**RESOLUTION
2024-002**

A Resolution to Recognize Black History Month

WHEREAS, Black History Month originated in 1915, when the Association for the Study of Negro Life and History, now known as the Association for the Study of African American Life and History (ASALH), was created.

WHEREAS, the founder of ASALH, author Dr. Woodson, initiated the first Negro History Week in February 1926 to honor key figures in the history of Black Americans, notably, Abraham Lincoln and Frederick Douglass; and

WHEREAS, In 1976, Dr. Woodson expanded the week-long celebration to a month-long observance known as Black History month also known as African American History month. President Ford and Presidents following him issued nationwide messages encouraging everyone to honor Black History Month; and

WHEREAS, In 1986, Congress passed Public Law 99-244, which designated February 1986 as "National Black (Afro-American) History Month", recognizing the 60th "salute to Black History" In the same year, President Reagan issued a proclamation for "National Black (Afro-American) History Month" proclaiming that:

"the foremost purpose of Black History Month is to make all Americans aware of this struggle for freedom and equal opportunity." And that the month is time "to celebrate the many achievements of African Americans in every field from science and the arts to politics and religion."

WHEREAS, From 1996, to present day, Presidents, Congress, and the Senate have all passed resolutions and proclamations commemorating Black History month and the contributions of Black citizens; and

WHEREAS, on January 31st, 2024, President Joseph R. Biden issued "A Proclamation on National Black History Month, 2024", noting that "the vibrancy of Black history and culture has enriched every aspect of American life."; and

WHEREAS, the history of Black Americans is prominent in the Town of Townsend as the Town was originally known as Charley Town, after African American landowner Charles Lloyd and was inhabited by a community of free African Americans, including Samuel and John Townsend who supported economic development in the Town by building the railroad and establishing the Town as a major shipping point for agricultural products.

NOW, THEREFORE, BE IT RESOLVED that the Town of Townsend recognizes the month of February as National Black History month and encourages all people of the Town of Townsend to recognize and celebrate the contributions of Black Americans

IN WITNESS WHEREOF, I hereunto set my hand and caused the Seal of the Town of Townsend to be affixed this 7th day of February 2024.

Passed and Approved This 7th day of February 2024.

TOWN OF TOWNSEND

Scott Lobdell, Mayor

ATTEST:

Mariaelena Rivera, Town Clerk

Vote of Council	Yea	Na	Abs
Mayor Lobdell			
CM J. Mertz			
CM J. Bangura			
CM M. Chapman			
CM M. Suhr			

DRAFT