



Townsend Town Council Meeting Agenda
April 3rd, 2024 @ 7:00 pm
VIA CONFERENCE CALL &
Town Hall
141 Main St, Townsend, DE 19734

7:00 pm Town Council Meeting

- I. Call to Order:
- II. Opening Ceremonies
 - A. Roll Call:
 - B. Pledge of Allegiance:
 - C. Recognition of Visitors:
 - D. Announcements:
- III. General Citizen Comments
- IV. Review/Adoption of Agenda
- V. A Presentation by C. Anthony McDonald with Creative Financial Group on the status of the Town's Investments.
- VI. Approval / Rejection of Minutes:
 - A. **ACTION ITEM:** Approval/ Rejection of Town Council Minutes from the February 7th, 2024, Town Council Meeting.
 - B. **ACTION ITEM:** Approval/ Rejection of Town Council Minutes from the March 6th, 2024, Town Council Meeting.
 - C. **ACTION ITEM:** Approval/ Rejection of Town Council Minutes from the March 6th, 2024, Town Council Special Meeting Executive Session Minutes.
- VII. Departmental Reports:
 - A. Mayor Scott Lobdell
 1. ***ACTION ITEM:** First reading and possible discussion of Ordinance 2024-008 An Ordinance to Annex 6170 Summit Bridge Rd.
 2. **ACTION ITEM:** Discussion and possible vote of Resolution 2024-004 A Resolution to Recognize Town Manager Antonina Tantillo.
 3. **ACTION ITEM:** Discussion and possible vote on appointment of one Board of Elections Member.
 4. **ACTION ITEM:** Possible swearing in of new Board of Elections member.
 5. **ACTION ITEM:** Discussion and possible vote regarding Bond reduction request received by Handler Homes for the Woods at Hidden Creek development.
 - B. New Castle County Councilman David Carter
 - C. Town of Townsend Police Chief's Report
 - D. Town Solicitor Lisa Hatfield
 - E. Town Engineer Edwin Van-Otoo
 1. **ACTION ITEM:** Discussion and possible vote regarding the selection of the ARPA items for the Town Park Irrigation System.
- VIII. Committee Reports
 - A. **Finance Committee:** Chair: Mayor Lobdell, Co-Chair: Councilman Bangura
 1. Review and possible discussion on the February 2024 Budget vs. Actual Reports.

Town Meetings will be held both in person and in a virtual format.

Those wishing to attend virtually may dial **1(301)715-8592**. When directed, provide following meeting ID **827- 6421-7575#** and then the following password **361631#** to enter the meeting. If you choose to access the meeting online click the following link: <https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xiME1HV0ZOcHRxSHZ3QT09>

Residents will be able to view documents posted to the meeting tab on the Town website at <https://townsend.delaware.gov> or by joining the meeting via computer.

2. Review and possible discussion on the Fiscal Year 2023 Audit.
 - B. **Human Resources Committee:** Chair: Councilman Suhr, Co-Chair: Mayor Lobdell
 - C. **Public Works and Land Use Development Committee:** Chair: Councilman Bangura, Co-Chair: Councilman Chapman
 - D. **Public Safety Committee:** Chair: Councilman Suhr, Co-Chair: Councilman Mertz
 - E. **Community Engagement Committee:** Chair: Councilman Mertz
 1. Update on the 2024 Town Fair and discussion on upcoming events.
 - F. **Code Review Committee:** Chair: Mayor Lobdell, Co-Chair: Councilman Mertz
 1. *****ACTION ITEM:** Discussion and possible vote of Ordinance 2024-005 An Ordinance to Amend the Townsend Municipal Code Regarding Utilities.
 2. *****ACTION ITEM:** Discussion and possible vote of Ordinance 2024-006 An Ordinance to amend the Town Code regarding Animals.
 3. *****ACTION ITEM:** Discussion and possible vote of Ordinance 2024-007 An Ordinance to amend the Town Code regarding abandoned vehicles.
 - G. **Social Services Committee:** Chair: Councilman Chapman, Co-Chair: Councilman Suhr
 - IX. Recess Council Meeting to Convene Executive Session.
 - X. **Convene Executive Session:** Pursuant to 29 Del. C. §§10004(b)(2) and (4), the Town Council will consider a motion to meet in executive session for a strategy session, which will include legal advice or opinions from an attorney-at-law, with respect to potential litigation, as well as discussions that may have an adverse effect on the bargaining or litigation position of the Town, and 29 Del. C. §10004 (B)(9), the Town Council will consider a motion to meet in executive session for a strategy session, to address personnel matters.
 - XI. **Close Executive Session & Re-convene Council Meeting.**
 - XII. **ACTION ITEM:** Possible vote of Council.
 - XIII. Discussion of future agenda items.
 - XIV. Adjournment.
-