



TOWN OF TOWNSEND
GENERAL FUND INCOME STATEMENT
January 31, 2024

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Jan 58%	Prior year actual as of 1/31/2023
Impact Fees: Fire House Impact Fees	11,250.00	-	(11,250.00)	0%	3,750.00
Franchise Fees	22,000.00	8,693.84	(13,306.16)	40%	8,905.21
Interest Income	20,000.00	47,955.07	27,955.07	240%	29,605.71
Miscellaneous Income	1,500.00	1,202.83	(297.17)	80%	1,344.10
Filing Fees	-	300.00	300.00		500.00
Property Transfer Taxes	250,000.00	121,395.70	(128,604.30)	49%	130,633.73
Real Estate Property Tax	660,000.00	661,249.79	1,249.79	100%	627,741.80
Grass Cutting Fees	1,500.00	455.00	(1,045.00)	30%	1,110.00
Violations, Fines & Penalties	-	1,100.00	1,100.00		300.00
Rental Registration Fee	1,600.00	2,040.00	440.00	128%	1,400.00
Total Administrative Revenue	967,850.00	844,392.23	(123,457.77)	87%	805,290.55
Impact Fees	101,250.00	87,750.00	(13,500.00)	87%	33,750.00
Permits and Fees	62,700.00	42,586.31	(20,113.69)	68%	33,613.89
Town Permits	84,100.00	106,294.33	22,194.33	126%	48,019.11
Total Permits & Licenses Revenues	248,050.00	236,630.64	(11,419.36)	95%	115,383.00
Park rental	600.00	775.00	175.00	129%	425.00
Total Park & Recreation Revenues	600.00	775.00	175.00	129%	425.00

Municipal Street Aid Grant	59,600.00	59,162.21	(437.79)	99%	29,838.91
Grants Revenue	317,900.00	20,471.88	(297,428.12)	6%	12,101.88
Total Grant Revenues	377,500.00	79,634.09	(297,865.91)	21%	41,940.79
Community Events: Donations	1,500.00	1,750.00	250.00	117%	2,207.30
Town Fair Donation	3,100.00	1,062.50	(2,037.50)	34%	0
Community Events: Town Fair	2,000.00	365.00	(1,635.00)	18%	210.00
Total Community Events Revenues	6,600.00	3,177.50	(3,422.50)	48%	2,417.30
General Fund Revenue Total	1,600,600.00	1,164,609.46	(435,990.54)	73%	965,456.64

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Jan 58%	Prior year actual as of 1/31/2023
Impact Fees: Fire House Impact Fees	11,250.00	9,750.00	(1,500.00)	87%	-
Advertising	450.00	362.98	(87.02)	81%	28.53
Accounting Audit	25,000.00	27,600.00	2,600.00	110%	25,000.00
PNC Credit Card Fees and Reward Credits	-	(1,518.52)	(1,518.52)		(1,158.68)
Computer Support	13,300.00	5,888.50	(7,411.50)	44%	4,538.96
Software Support	30,000.00	21,349.52	(8,650.48)	71%	20,431.59
DE League of Local Governmts	2,750.00	1,616.32	(1,133.68)	59%	1,616.00
Decorations	500.00	139.92	(360.08)	28%	827.94
Elections Expense	1,000.00	-	(1,000.00)	0%	-
Copier Maintenance Agreement	3,500.00	1,975.76	(1,524.24)	56%	1,266.52
Town Insurance (General Liab & Property)	25,000.00	24,388.78	(611.22)	98%	21,316.60
Maintenance	2,300.00	1,050.00	(1,250.00)	46%	2,009.36
Membership Fees	400.00	200.00	(200.00)	50%	320.00
General Town Hall Expenses	10,000.00	5,734.20	(4,265.80)	57%	2,393.65
Office Equipment	2,000.00	76.98	(1,923.02)	4%	-
Security System @ 141 Main Street	2,000.00	-	(2,000.00)	0%	742.50
Office Supplies	2,800.00	206.83	(2,593.17)	7%	1,263.88
Flowers & Gifts	1,000.00	155.98	(844.02)	16%	476.21
Code Red	2,600.00	2,537.50	(62.50)	98%	2,537.50
Postage & Delivery	4,000.00	2,453.06	(1,546.94)	61%	1,729.31

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Jan 58%	Prior year actual as of 1/31/2023
Town Merchandise/Uniforms	750.00	-	(750.00)	0%	179.96
Professional Fees	120,500.00	86,752.50	(33,747.50)	72%	47,198.75
General Legal	75,000.00	25,124.97	(49,875.03)	33%	25,854.97
Board of Adjustment	5,500.00	4,259.86	(1,240.14)	77%	2,549.50
IPA Services	1,000.00	50.00	(950.00)	5%	75.00
Subscription Fee	1,800.00	1,463.46	(336.54)	81%	1,111.75
Training Classes	2,500.00	610.00	(1,890.00)	24%	990.00
Trash Collection Service	226,400.00	132,124.42	(94,275.58)	58%	125,339.46
Travel & Entertainment	1,500.00	217.66	(1,282.34)	15%	329.58
Utilities - Town Hall	13,300.00	6,522.87	(6,777.13)	49%	6,151.62
Street Lights	96,800.00	60,704.53	(36,095.47)	63%	50,988.93
Unrealized Gains/Losses	-	(74,892.06)	(74,892.06)		(55,997.73)
Realized Gains/Losses	-	(3,068.33)	(3,068.33)		1,724.83
Total Administrative Expenditures	684,900.00	343,837.69	(341,062.31)	50%	291,836.49
Payroll & Benefits	599,700.00	280,058.46	(319,641.54)	47%	234,543.20
Total Payroll Expenditures	599,700.00	280,058.46	(319,641.54)	47%	234,543.20
Professional Fees: Code Enf/Inspections	40,000.00	35,949.80	(4,050.20)	90%	20,353.75
Professional Fees: Lot Grading Reviews	8,000.00	6,600.00	(1,400.00)	83%	-
Charter/Comp Plan Fees	1,000.00	-	(1,000.00)	0%	-
Total Code & Planning Expenditures	49,000.00	42,549.80	(6,450.20)	87%	20,353.75
Town Equipment Fuel	5,000.00	1,370.10	(3,629.90)	27%	1,657.16
Park Maintenance Expense	34,500.00	4,474.05	(30,025.95)	13%	3,522.96
Vehicle/Equipment Maintenance	4,200.00	1,121.91	(3,078.09)	27%	-
Total Park Expenditures	43,700.00	6,966.06	(36,733.94)	16%	5,180.12
Public Works Equipment	3,900.00	421.58	(3,478.42)	11%	-
Public Works Uniforms	1,200.00	212.48	(987.52)	18%	-
Town Landscaping & Beautification	1,500.00	109.95	(1,390.05)	7%	99.95

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Jan 58%	Prior year actual as of 1/31/2023
Street Repairs: Maintenance	59,600.00	18,767.91	(40,832.09)	31%	144.02
Street Repairs: Snow Removal	20,000.00	-	(20,000.00)	0%	107.64
Street Repairs: Street Signs	3,000.00	383.21	(2,616.79)	13%	1,209.13
Total Public Works Expenditures	89,200.00	19,895.13	(69,304.87)	22%	1,560.74
Community Relations	1,250.00	270.14	(979.86)	22%	29.94
Community Events Expense	9,100.00	2,334.60	(6,765.40)	26%	2,470.84
National Wildlife Foundation/Habitats	500.00	10.15	(489.85)	2%	45.43
Total Community Events Expenditures	10,850.00	2,614.89	(8,235.11)	24%	2,546.21
Capital Expenses	17,000.00	6,356.00	(10,644.00)	37%	4,729.00
Total Capital Expenditures	17,000.00	6,356.00	(10,644.00)	37%	4,729.00
General Fund Expend Total	1,494,350.00	702,278.03	(792,071.97)	47%	560,749.51



**TOWN OF TOWNSEND
POLICE FUND INCOME STATEMENT
January 31, 2024**

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Jan 58%	Prior year actual as of 1/31/2023
Impact Fees: Public Safety	22,500.00	19,500.00	(3,000.00)	87%	7,500.00
Fines - Police	6,000.00	1,278.00	(4,722.00)	21%	4,164.25
Grant Revenue	-	162,686.00	162,686.00		-
Miscellaneous Income	3,900.00	4,130.58	230.58	106%	3,805.18
Transfers In	297,150.00	-	(297,150.00)	0%	-
Police Revenue Total	329,550.00	187,594.58	(141,955.42)	57%	15,469.43

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Jan 58%	Prior year actual as of 1/31/2023
Community Relations	1,000.00	672.50	(327.50)	67%	-
Repairs & Maintenance	6,650.00	2,517.07	(4,132.93)	38%	2,195.97
PD Bldg Expenses	1,500.00	68.67	(1,431.33)	5%	2,701.30
Security System - 661 South St	2,350.00	-	(2,350.00)	0%	-
Computer/Software Expense	1,500.00	716.21	(783.79)	48%	637.02
DSP Extra Duty Patrol	4,000.00	-	(4,000.00)	0%	16,373.76
PD Cleaning	1,200.00	600.00	(600.00)	50%	-
PD Pest Control	500.00	150.00	(350.00)	30%	-

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Jan 58%	Prior year actual as of 1/31/2023
PD Equipment	1,650.00	1,366.16	(283.84)	83%	-
PD Office Equipment	2,150.00	1,120.45	(1,029.55)	52%	-
Advertising	100.00	-	(100.00)	0%	-
Postage & Delivery	300.00	185.52	(114.48)	62%	239.18
Printing	200.00	-	(200.00)	0%	-
Miscellaneous Expense	300.00	251.79	(48.21)	84%	41.94
Prisoner Meals	100.00	-	(100.00)	0%	-
Training Classes	6,500.00	70.00	(6,430.00)	1%	-
Office Supplies	2,500.00	15.18	(2,484.82)	1%	1,538.22
Cleaning Supplies	250.00	-	(250.00)	0%	43.35
DUI Blood Draws	500.00	-	(500.00)	0%	-
Memberships	300.00	150.00	(150.00)	50%	150.00
Fuel	11,000.00	2,520.29	(8,479.71)	23%	3,322.97
Insurance	7,100.00	3,960.83	(3,139.17)	56%	5,572.79
Uniforms: PD	21,900.00	2,135.62	(19,764.38)	10%	5,598.15
Professional Fees: Legal Services	5,000.00	-	(5,000.00)	0%	1,590.00
Professional Fees: New Hire/Occ Health	2,400.00	380.00	(2,020.00)	16%	405.00
Utilities - PD	11,850.00	4,801.36	(7,048.64)	41%	4,329.65
Total Administrative Expenditures	92,800.00	21,681.65	(71,118.35)	23%	44,739.30
Payroll & Benefits	311,900.00	108,053.81	(203,846.19)	35%	91,238.17
Total Payroll Expenditures	311,900.00	108,053.81	(203,846.19)	35%	91,238.17
Capital Expense - PD	31,100.00	150,034.65	118,934.65	482%	-
Total Capital Expenditures	31,100.00	150,034.65	118,934.65	482%	-
Police Expenditure Total	435,800.00	279,770.11	(156,029.89)	64%	135,977.47



**TOWN OF TOWNSEND
POLICE GRANTS INCOME STATEMENT
January 31, 2024**

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Jan 58%	Prior year actual as of 1/31/2023
Police Grants Revenue	43,800.00	26,383.02	(17,416.98)	60%	15,803.21
Police Grants Fund Revenue Total	43,800.00	26,383.02	(17,416.98)	60%	15,803.21

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Jan 58%	Prior year actual as of 1/31/2023
Overtime	12,000.00	2,748.79	(9,251.21)	23%	3,632.28
FICA	-	12.82	12.82		24.28
Misc Expense	31,800.00	-	(31,800.00)	0%	-
Police Grants Fund Expend Total	43,800.00	2,761.61	(41,038.39)	6%	3,656.56



**TOWN OF TOWNSEND
SPECIAL REVENUE FUND INCOME STATEMENT
January 31, 2024**

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Jan 58%	Prior year actual as of 1/31/2023
Grants Revenue	753,100.00	-	(753,100.00)	0%	790,706.26
Special Revenue Fund Revenue Total	753,100.00	-	(753,100.00)	0%	790,706.26
EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Jan 58%	Prior year actual as of 1/31/2023
Barnes & Thornburg Legal Fees	-	-	-		3,082.76
Payroll: Bonuses	-	-	-		14,500.00
Capital Expenses - ARPA	753,100.00	139,005.84	(614,094.16)	18%	-
Special Revenue Fund Expenditure Total	753,100.00	139,005.84	(614,094.16)	18%	17,582.76